

## Home Away From Home Head Start & Child Care Center

18 Obed Street/ 115 Pinewood Drive Crossville, Tennessee 38555 (931) 484-3238 or (931) 787-1012  
email [hafh.director@lbc.org](mailto:hafh.director@lbc.org)

December 14<sup>th</sup>, 2020

Connie Robbins, HAFH Director, is advertising to fill a position vacancy.

Position: Head Start Teacher

Location: Home Away From Home, Pinewood Campus

115 Pinewood Drive

Crossville, Tn.

Fringe Benefits: Health, Dental, Vision, and Life Insurance, Retirement Program, Paid Holidays, Sick and Annual Leave.

Job Qualifications:

- ❖ Associates or Bachelor's Degree in Early Childhood Education or Child Development required.
- ❖ Bilingual (English/Spanish) preferred.
- ❖ Two Years' experience with preschool children preferred.
- ❖ Must be able to implement L.B.J. & C. Head Start's Early Childhood program.
- ❖ Ability to be a team leader/team player in a large service-oriented government program.
- ❖ Excellent interpersonal and communication skills are required to work with public agencies, Head Start parents, staff, and the community.
- ❖ Record-keeping experience and skills for managing a large volume of child services information is required.
- ❖ Must be 18 years of age and maintain a current valid driver's license.
- ❖ Must be able to lift 40 pounds.
- ❖ Must furnish own transportation to travel service area.
- ❖ Must be able to pass a Pre-Employment Physical Examination, TB Test, Drug Test, and a Criminal History Record Check.
- ❖ Resume required

All applications must be on the Home Away From Home current employment form. The applicant must also submit a resumes and three references, which will be checked in accordance with State licensing requirements.

Applications and resumes must be submitted no later than January 15<sup>th</sup>, 2021 to the Home Away from Home Director Connie Robbins, PO BOX 425, Crossville, Tennessee 38557. Applications received by mail must be posted marked no later than January 15<sup>th</sup>, 2021.

For information contact Connie Robbins at (931) 787-1012 or [hafh.director@lbc.org](mailto:hafh.director@lbc.org). Applications are also available at Home Away From Home, 18 Obed Start or 115 Pinewood Drive Crossville Tennessee 38555.

**AN EQUAL OPPORTUNITY AGENCY**