SUMMER VILLAGE OF HORSESHOE BAY

CONSOLIDATED FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2015



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*Denotes Professional Corporation

INDEPENDENT AUDITOR'S REPORT

To the Members of Council:

Report on the Consolidated Financial Statements

We have audited the accompanying consolidated financial statements of the Summer Village of Horseshoe Bay, which comprise the consolidated statement of financial position as at December 31, 2015, and the consolidated statements of operations, change in net financial assets and cash flows and schedules 1 to 6 for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the consolidated financial statements present fairly, in all material respects, the financial position of the Summer Village of Horseshoe Bay as at December 31, 2015, and the results of its operations, change in its net financial assets and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

ST. PAUL, ALBERTA April 18, 2016 JMO Craup. LLP
CHARTERED ACCOUNTANTS

SUMMER VILLAGE OF HORSESHOE BAY CONSOLIDATED STATEMENT OF FINANCIAL POSITION AS AT DECEMBER 31, 2015

Financial agests	<u>2015</u>	<u>2014</u>
Financial assets Cash Taxes and grants in place of taxes receivable (note 2) Receivable from other governments Long-term investment (note 3)	\$ 248,152 3,718 7,598 911 260,379	\$ 181,428 1,735 32,564 <u>878</u>
Liabilities	v	
Accounts payable and accrued liabilities Deferred revenue (note 4)	4,821 28,498	4,487 2,185
	33,319	<u>6,672</u>
Net financial assets	227,060	209,933
Non-financial assets		
Tangible capital assets (schedule 2) Prepaid expenses	939,656 <u>2,472</u>	972,944 <u>2,680</u>
	942,128	975,624
Accumulated surplus (note 7)	\$ <u>1,169,188</u>	\$ <u>1,185,557</u>

Contingency (note 11)

APPROVED ON BEHALF OF THE SUMMER VILLAGE OF HORSESHOE BAY:

Mayor

Administrator

SUMMER VILLAGE OF HORSESHOE BAY CONSOLIDATED STATEMENT OF OPERATIONS FOR THE YEAR ENDED DECEMBER 31, 2015

Davanua	Budget (unaudited)	<u>2015</u>	<u>2014</u>
Revenue Net municipal taxes (schedule 3) Sales and user fees Government transfers for operating (schedule Investment income Penalties and costs of taxes Licenses and permits Other	\$ 61,941 4) 10,192 767 700 200 	\$ 61,941 880 10,193 1,192 1,402 150 	\$ 52,491 618 12,460 1,175 991
Expenses Legislative Administration Protective services Roads, streets, walks, lighting Waste management Recreation and culture	75,000 6,100 30,700 6,200 56,000 12,000 19,000	77,548 3,675 27,131 5,206 51,059 11,950 15,266 114,287	4,825 27,426 3,107 52,922 11,689 13,062
Deficiency of revenues over expenses before other	(55,000)	(36,739)	(44,907)
Other Government transfers for capital (schedule 4) Deficiency of revenues over expenses	<u>53,000</u> (2,000)	<u>20,370</u> (16,369)	<u>13,756</u> (31,151)
Accumulated surplus, beginning of year Accumulated surplus, end of year	1,185,557 \$ 1,183,557	1,185,557 \$ 1,169,188	1,216,708 \$ 1,185,557

SUMMER VILLAGE OF HORSESHOE BAY CONSOLIDATED STATEMENT OF CHANGE IN NET FINANCIAL ASSETS FOR THE YEAR ENDED DECEMBER 31, 2015

	<u>Budget</u> (unaudited)	<u>2015</u>	<u>2014</u>
Deficiency of revenues over expenses	\$ <u>(2,000</u>)	\$ <u>(16,369</u>)	\$ <u>(31,151</u>)
Acquisition of tangible capital assets Amortization of tangible capital assets	(46,500) <u>48,800</u>	(15,899) <u>49,187</u>	(9,823) _52,328
	<u>2,300</u>	33,288	42,505
Use of prepaid expenses		208	<u>357</u>
Increase in net financial assets	300	17,127	11,711
Net financial assets, beginning of year	209,933	209,933	198,222
Net financial assets, end of year	\$ 210,233	\$ 227,060	\$ 209,933

SUMMER VILLAGE OF HORSESHOE BAY CONSOLIDATED STATEMENT OF CASH FLOWS FOR THE YEAR ENDED DECEMBER 31, 2015

Net inflow (outflow) of cash related to the following activities:	<u>2015</u>	<u>2014</u>
Operating		
Deficiency of revenues over expenses Non-cash items included	\$ (16,369)	\$ (31,151)
Amortization of tangible capital assets Non-cash charges to operations (net change) Decrease (increase) in	49,187	52,328
Taxes and grants in place receivable	(1,983)	2,180
Receivables from other governments	24,966	(5,105)
Prepaid expenses	208	357
Increase (decrease) in Accounts payable and accrued liabilities	334	(5 927)
Deferred revenue	<u> 26,313</u>	(5,827) (11,447)
Deterred revenue		
	<u>82,656</u>	1,335
Capital		
Acquisition of tangible capital assets	<u>(15,899</u>)	(9,823)
Investing		
Increase in long-term investment	(33)	(33)
Change in cash during the year	66,724	(8,521)
Cash, beginning of year	181,428	189,949
Cash, end of year	\$ <u>248,152</u>	\$ <u>181,428</u>

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SUMMER VILLAGE OF HORSESHOE BAY SCHEDULE 1 – CHANGES IN ACCUMULATED SURPLUS FOR THE YEAR ENDED DECEMBER 31, 2015

	Unrestricted Surplus	Equity in Tangible Capital Assets	2015	2014
Balance, beginning of year	\$ 212,613	\$ 972,944	\$ 1.185,557	\$ 1,216,708
Deficiency of revenues over expenses	(16,369)	•	(16,369)	(31,151)
Current year funds used for tangible capital assets	(15,899)	15,899	1	e e
Annual amortization expense	49,187	(49,187)	!	*
Change in accumulated surplus	16,919	(33,288)	(16,369)	(31,151)
Balance, end of year	\$ 229,532	\$ 939,656	\$ 1,169,188	\$ 1,185,557

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SUMMER VILLAGE OF HORSESHOE BAY SCHEDULE 2 - TANGIBLE CAPITAL ASSETS FOR THE YEAR ENDED DECEMBER 31, 2015

	Land In	Land	Buildings	Engineered Machinery Construction Structures & Equipment In Progress	Machinery Fourinmer	Construction In Progress	tion 2015	2014
Cost								
Balance, beginning of year	\$ 156,573	\$ 43,445	\$ 43,445 \$ 93,755	\$ 1,168,767	\$ 2,100	\$ 9,823	\$ 1,474,463	\$ 1,464,640
Acquisition of tangible capital assets		15,899	9,823		•	(9,823)	15,899	9,823
Balance, end of year	156,573	59,344	103,578	1,168,767	2,100	1	1,490,362	1,474,463
Accumulated amortization								
Balance, beginning of year	:	22,739	20,659	456,921	1,200	1	501,519	449,191
Annual amortization	1	2,203	2,243	44,581	160	1	49,187	52,328
Balance, end of year	1	24,942	22,902	501,502	1,360	•	550,706	501,519
Net book value of tangible capital assets	\$ 156,573	\$ 34,402	\$ 80,676	\$ 667,265	\$ 740	S	\$ 939,656	\$ 972,944
2014 Net book value of tangible capital assets	\$ 156,573	\$ 20,706	\$ <u>20,706</u> \$ <u>73,096</u>	\$ 711,846 \$ 900	\$	\$ 9,823	\$ 9,823 \$ 972,944	

SUMMER VILLAGE OF HORSESHOE BAY SCHEDULE 3 - PROPERTY TAXES LEVIED FOR THE YEAR ENDED DECEMBER 31, 2015

Taxation	<u>Budget</u> (unaudited)	<u>2015</u>	<u>2014</u>		
Residential land and improvements Commercial property	\$ 97,280 	\$ 97,280 	\$ 86,289 		
Requisitions Alberta School Foundation	98,482	98,482	87,446		
Net taxes for general municipal operations	36,541 \$ <u>61,941</u>	<u>36,541</u> \$ <u>61,941</u>	34,955 \$ <u>52,491</u>		
SCHEDULE 4 - GOVERNMENT TRANSFERS					
Transfers for operations Provincial	\$ 10,192	\$ 10,193	\$ 12,460		
Transfers for capital Provincial	53,000	20,370	<u>13,756</u>		
Total government transfers	\$ <u>_63,192</u>	\$ <u>30,563</u>	\$ <u>26,216</u>		
SCHEDULE 5 - CONSOLIDA	TED EXPENSE	S BY OBJECT			
Expenses Salaries, wages and benefits Contracted and general services Purchases from other governments Materials, goods, supplies and utilities Amortization of tangible capital assets	\$ 6,450 46,450 19,300 9,000 48,800	\$ 3,875 36,122 16,440 8,663 49,187	\$ 2,995 35,191 15,684 6,833 52,328		
Total expenses	\$ <u>130,000</u>	\$ <u>114,287</u>	\$ <u>113,031</u>		

SUMMER VILLAGE OF HORSESHOE BAY SCHEDULE 6 – SEGMENTED DISCLOSURE FOR THE YEAR ENDED DECEMBER 31, 2015

Revenue	General Government	Protective Services	Transportation <u>Services</u>	Recreation and Culture	Environmental Services	<u>Total</u>
Net municipal taxes	\$ 61,941	- €9	: \$; 69		\$ 61,941
Government transfers	1,182	3,052	5,940	13,294	7,095	30,563
User fees and sales of goods	280	!	:	009	1	880
Investment income	1,192	;	:	:	1	1,192
Other revenues	1,552	!	!	1,790	A- 0	3,342
	66,147	3,052	5,940	15,684	7,095	97,918
Expenses						
Contract and general services	26,304	3,956	6,329	4,600	11,373	52,562
Salaries and wages	2,625	1,250	:	:	£	3,875
Goods and supplies	1,877	t i	149	6,637	4 4	8,663
	30,806	5,206	6,478	11,237	11,373	65,100
Net revenue before amortization	35,341	(2,154)	(538)	4,447	(4,278)	32,818
Amortization expense	!	1	(44,581)	(4,029)	(577)	(49,187)
Net revenue	\$ 35,341	\$ (2,154)	\$ (45,119)	\$ 418	\$ (4,855)	\$ (16,369)

1. Significant Accounting Policies

The consolidated financial statements of the Summer Village of Horseshoe Bay are the representations of management prepared in accordance with Canadian generally accepted accounting principles for local governments established by the Public Sector Accounting Board of the Canadian Institute of Chartered Accountants. Significant aspects of the accounting policies adopted by the summer village are as follows:

(a) Reporting Entity

The consolidated financial statements reflect the assets, liabilities, revenues and expenses, and change in financial position of the reporting entity. This entity is comprised of the municipal operations plus all of the organizations that are owned or controlled by the summer village and are, therefore, accountable to the summer village Council for the administration of their financial affairs and resources.

The schedule of taxes levied also includes requisitions for education that are not part of the municipal reporting entity.

The statements exclude trust assets that are administered for the benefit of external parties. Interdepartmental and organizational transactions and balances are eliminated.

(b) Basis of Accounting

The financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting records revenue as it is earned and measurable. Expenses are recognized as they are incurred and measurable based upon receipt of goods or services and/or the legal obligation to pay.

Funds from external parties and earnings thereon restricted by agreement or legislation are accounted for as deferred revenue until used for the purpose specified.

Government transfers, contributions and other amounts are received from third parties pursuant to legislation, regulation or agreement and may only be used for certain programs, in the completion of specific work, or for the purchase of tangible capital assets. In addition, certain user charges and fees are collected for which the related services have yet to be performed. Revenue is recognized in the period when the related expenses are incurred, services performed or the tangible capital assets are acquired.

(c) Use of Estimates

The preparation of financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenses during the period. Where measurement uncertainty exists, the financial statements have been prepared within reasonable limits of materiality. Actual results could differ from those estimates.

(d) Cash

Cash is defined as cash in bank accounts adjusted for outstanding items.

1. Significant Accounting Policies (continued)

(e) Investments

Investments are recorded at amortized cost. When there has been a loss in value that is other than a temporary decline, the respective investment is written down to recognize the loss.

(f) Tax Revenue

Tax revenues are recognized when the tax has been authorized by bylaw and the taxable event has occurred. Requisitions operate as a flow through and are excluded from municipal revenue.

(g) Requisition Over-levy and Under-levy

Over-levies and under-levies arise from the difference between the actual property tax levy made to cover each requisition and the actual amount requisitioned.

If the actual levy exceeds the requisition, the over-levy is accrued as a liability and property tax revenue is reduced. Where the actual levy is less than the requisition amount, the under-levy is accrued as a receivable and as property tax revenue.

Requisition tax rates in the subsequent year are adjusted for any over-levies or under-levies of the prior year.

(h) Government Transfers

Government transfers are the transfer of assets from senior levels of government that are not the result of an exchange transaction, are not expected to be repaid in the future, or the result of a direct financial return.

Government transfers are recognized in the financial statements as revenue in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be determined.

(i) Non-Financial Assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the normal course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses, provides the consolidated Change in Net Financial Assets for the year.

1. Significant Accounting Policies (continued)

(i) Non-Financial Assets (continued)

(i) Tangible Capital Assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The costs, less residual value, of the tangible capital assets are amortized on a straight-line basis over their estimated useful lives as follows:

	<u>Years</u>
Buildings	25 - 50
Engineered structures	
Roadway system	10 - 40
Bridge	55
Machinery and equipment	10
Land improvements	15 - 25

One half of the annual amortization is charged in the year of acquisition. Assets under construction are not amortized until the asset is available for productive use.

(ii) Contributions of Tangible Capital Assets

Tangible capital assets received as contributions are recorded at fair value at the date of receipt and also are recorded as revenue.

2.	Taxes and Grants in Place of Taxes Receivable	<u>2015</u>	<u>2014</u>
	Taxes receivable Current Arrears	\$ 2,886 832 \$ <u>3,718</u>	\$ 1,345 390 \$ <u>1,735</u>
3.	Long-Term Investment	<u>2015</u>	<u>2014</u>
	Servus Credit Union shares	\$ <u>911</u>	\$ <u>878</u>
4.	Deferred Revenue	<u>2015</u>	<u>2014</u>
	Municipal sustainability initiative - capital Recreation fund	\$ 26,247 <u>2,251</u> \$ 28,498	\$ 2,185 \$ 2,185
		Φ <u>60,470</u>	\$ <u>2,185</u>

Funding from various grant programs and other sources in the amount of \$28,498 remained unspent at the end of the current year. The use of these funds is restricted to eligible operating and capital projects as approved under the funding agreements or by the contributors.

The cash balance supports the unexpended funds related to the advances.

5. Debt Limits

Section 276(2) of the Municipal Government Act requires that debt and debt limits as defined by Alberta Regulation 255/00 for the Summer Village of Horseshoe Bay be disclosed as follows:

	<u>2015</u>	<u>2014</u>
Total debt limit, being total debt limit remaining	\$ <u>116,322</u>	\$ <u>102,186</u>
Debt servicing limit, being debt servicing limit remaining	\$ 19.387	\$ 17.031

The debt limit is calculated at 1.5 times revenue of the municipality (as defined in Alberta Regulation 255/00) and the debt service limit is calculated at 0.25 times such revenue. Incurring debt beyond these limitations requires approval by the Minister of Municipal Affairs. These thresholds are guidelines used by Alberta Municipal Affairs to identify municipalities that could be at financial risk if further debt is acquired. The calculation taken alone does not represent the financial stability of the municipality. Rather, the financial statements must be interpreted as a whole.

6.	Equity in Tangible Capital Assets	<u>2015</u>	<u>2014</u>
	Tangible capital assets (Schedule 2) Accumulated amortization (Schedule 2)	\$ 1,490,362 _(550,706)	\$ 1,474,463 _(501,519)
		\$ _939,656	\$_972,944

7. Accumulated Surplus

Accumulated surplus consists of restricted and unrestricted amounts and equity in tangible capital assets as follows:

	<u>2015</u>	<u>2014</u>
Unrestricted surplus Equity in tangible capital assets (note 6)	\$ 229,532 <u>939,656</u>	\$ 212,613 <u>972,944</u>
	\$ <u>1,169,188</u>	\$ <u>1,185,557</u>

8. Segmented Disclosure

The Summer Village of Horseshoe Bay provides a range of services to its ratepayers. For each segment, revenues and expenses represent both amounts that are directly attributable to the segment and amounts that are allocated on a reasonable basis. The accounting policies used in these segments are consistent with those followed in the preparation of the financial statements as disclosed in note 1.

Refer to the Schedule of Segmented Disclosure (schedule 6).

9. Salary and Benefits Disclosure

Disclosure of salaries and benefits for municipal officials and the chief administrative officer as required by Alberta Regulation 313/2000 is as follows:

	2015		2014	
	Salary ⁽¹⁾	Benefits & Allowances ⁽²⁾	Total	Total
Mayor – Gary Burns Deputy mayor – Eli Gushaty Councillor – Victor Staudzs	\$ 1,625 875 _1,375	\$ 505 600 58	\$ 2,130 1,475 <u>1,433</u>	\$ 2,546 1,350 1,019
	\$ <u>3,875</u>	\$ <u>1,163</u>	\$ <u>_5,038</u>	\$ <u>4,915</u>
CAO – Briscoe	\$ <u>14,250</u>	\$	\$ <u>14,250</u>	\$ <u>15,592</u>

⁽¹⁾ Salary includes regular base pay, bonuses, overtime, lump sum payments, gross honoraria and any other direct cash remuneration.

10. Operating loan

The Summer Village of Horseshoe Bay has a prime plus 1% authorized operating line with a \$30,000 limit with Servus Credit Union. No balance was outstanding at December 31, 2015.

11. Contingency

The Summer Village of Horseshoe Bay is a member of the Alberta Municipal Insurance Exchange (MUNIX). Under the terms of membership, the municipality could become liable for its proportionate share of any claim losses in excess of the funds held by the exchange. Any liability incurred would be accounted for as a current transaction in the year the losses are determined.

The Summer Village of Horseshoe Bay has delegated their powers and duties under the Emergency Management Act to the County of St. Paul No. 19 under an Emergency Management Agreement, with an unspecified term. The Summer Village of Horseshoe Bay is responsible to pay all unrecoverable costs incurred by the County in implementing an Emergency Response within the boundaries of the Summer Village of Horseshoe Bay. Any liability incurred would be accounted for as a current transaction in the year an emergency response occurs.

⁽²⁾ Benefits and allowances include travel reimbursements.

12. Financial Instruments

The summer village's financial instruments consist of cash, receivables, long-term investment, accounts payable and accrued liabilities and deferred revenue. It is management's opinion that the summer village is not exposed to significant interest or currency risks arising from these financial instruments.

The summer village is subject to credit risk with respect to taxes and grants in place of taxes receivable. Credit risk arises from the possibility that taxpayers may experience financial difficulty and be unable to fulfill their obligations. The number and diversity of taxpayers minimizes the credit risk.

Unless otherwise noted, the carrying value of the financial instruments approximates fair value.

13. Contaminated Sites Liability

On January 1, 2015, the summer village adopted PS3260 Liability for Contaminated Sites. The standard was applied on a retroactive basis and did not result in any adjustments to the financial liabilities, tangible capital assets or accumulated surplus of the summer village.

14. Approval of Financial Statements

Council and Management have approved these financial statements.

15. Budget Amounts

Budget amounts are included for information purposes only and are not audited.

16. Recent Accounting Pronouncements Published But Not Yet Adopted

PSAB Section 3041, Portfolio Investments

This standard is effective for the 2016 fiscal year and addresses the distinction between temporary and portfolio investments.

PSAB Section 3450, Financial Instruments

PS3450 establishes recognition, measurement and disclosure requirements for derivative and non-derivative financial instruments, effective for the 2016 fiscal year.