



# Arizona Federation of Republican Women

## Resolutions

1. Resolutions to be considered at the AzFRW Convention must be postmarked or timestamped by August 15<sup>th</sup>, 2021 and email to [rlc@chronenkylaw.com](mailto:rlc@chronenkylaw.com) or mail to Resolutions Chair Rae Chornenky, 6329 West Pinnacle Peak Road, Glendale, AZ 85310.
2. Resolutions should pertain to State or National issues only.
3. Each resolution (except courtesy resolutions which will be prepared by the Resolutions Committee) must be accompanied by a fact sheet documenting all facts and sources of information and a rationale explaining why AzFRW should take a position on the issue.
4. Resolutions must have a title. A resolution is divided into a preamble portion and a 'Resolved:' position.

**Title example:** "A Resolution in Support of Transfer of Federally Controlled Public Land to States." (The title does not count in the number of words if there is a limit placed on the number of words to be used in resolutions.)

**A Preamble** is made up of facts presented as the background for, or the reasons for, the resolution.

Each fact is a new paragraph and begins with "Whereas" (note that "Whereas," is followed by a comma).

It is important to note that the "Whereas," statements have no legal effect and are not to be debated, but members are frequently permitted to hotly debate and attempt to amend the preamble statements often to the neglect of the substantive "Resolved:" clauses.

A Preamble containing "Whereas," clauses is not a mandatory portion of a resolution and many authorities advise it is an archaic form and unnecessary for the above-stated reason.

**The "Resolved"** portion starts a new paragraph which begins with the word "Resolved." The word "Resolved" is underlined or in italics, then followed by a comma. The first word following "Resolved," is capitalized.

The "Resolved:" clause states the action to be taken.

If "Whereas," clauses are used, the final "Whereas," clause is followed by "now therefore, be it" as follows

Whereas, The dog is adored no therefore, be it

Resolved: That...[state the action to be taken].

There should be only one "Resolved:" clause but, if more than one action is to be taken, each action is written as an additional "Resolved," paragraph as follows:

Resolved, That the [organization's name], meeting at [insert location] on [insert date], [state the action to be taken (such as urges Congress to...)], and be it further

Resolved, That...

Authorities referenced:

- ~ Standard Code of Parliamentary Procedure, American Institute of Parliamentarians (2012 Edition)
- ~ Notes and Comments on Robert's Rules: The Essential Guide for Anyone Who Runs or Attends Meetings That Follow Robert's Rules of Order, 4th Edition, Slaughter, Ragsdale, Ericson (2012)

5. Resolutions will be presented at the final meeting of the Convention.

**Rae Chornenky, Chair  
Resolutions Committee 2021**