

**Budget/Supplemental Budget Meeting**  
**June 9, 2023, MINUTES 5:00PM**  
**Port Office, 100 Island Park Rd., Arlington, OR**

1. **The Port of Arlington Budget/Supplemental Budget meeting was called to order at 5:02pm by Vice President Wilson.**
2. **Supplemental Budget FY 2022-2023**  
Tabled until the next meeting so the correct form can be published in the newspaper for the correct time of notice. Notice ran, but not the supplemental budget form.
3. **Public Hearing FY 2023-2024**
  - 3.1. **Open Public Hearing**  
No public comment.
  - 3.2. **Ask for Public Comment on the FY 2023-2024 Budget**  
No further discussion.
  - 3.3. **Close Public Hearing**
4. **Vice President Wilson adjourned the Budget/Supplemental Budget meeting at 5:12pm.**

**Regular Commission Meeting**  
**June 9, 2023, MINUTES**  
**Port Office, 100 Island Park Rd., Arlington, OR**

1. **The Port of Arlington Commission meeting was called to order at 5:12pm by Vice President Wilson.**
2. **Present:** President Leah Shannon (arrived at 5:45pm) and Vice President Ron Wilson; Commissioners: Kathryn Greiner, Gibb Wilkins, and Kip Krebs; Port Director, Jed Crowther and Administrative Assistant, Kayla Rayburn
3. **Absent:**
4. **Audience:** Delaney Watkins
5. **Public Comment-** Pat Shannon: wanted to advise the Port he had attended the MCEDD meeting, and the process has been approved by Governor Inslee and governor Kotek. They have moved the next phase and is looking like Gilliam County will be accepted.
6. **Additions to the Agenda**  
none
7. **Jarrod Quesenberry, Qeusenberry Construction, Inc. (QCI)**  
Jarrod talked about his company, what they have to offer, what their specialties are, and what type of projects they normally do. He answered questions from all the commissioners regarding the work they do, and his opinion on the Willow Creek rock quarry. His biggest suggestion being we should approach Union Pacific if we could provide clean basalt out of the quarry, but that would require water and power at Rock Creek to be efficient.
8. **Consent Agenda**
  - 8.1. **Approve Regular Meeting & Workshop Minutes for May 18, 2023.**
  - 8.2. **Approve May 2023 Accounts Payable and Financials**

**Motion: Greiner moved, and Wilkins seconded to approve the Regular Meeting & Workshop Minutes for May 18, 2023, and May 2023 Accounts Payable/Financials. Motion carried unanimously.**

## **9. Director Report**

### **9.1. Resolution 2023-156; Approving Fiscal year 2023-2024 Budget.**

**Motion: Greiner moved, and Shannon seconded to approve Resolution 2023-156-approving fiscal year 2023/2024 Budget. Motion carried unanimously.**

### **9.2. Affirm Salary Increases as established within the Budget.**

**Motion: Greiner moved, and Wilkins seconded to approve salary increases as established within the 2023/2024 budget. Motion carried unanimously.**

### **9.3. General Fee Resolution 2023-157.**

Greiner questioned about the transient tax onto the fee schedule.

**Motion: Shannon moved, and Greiner seconded to approve the General Fee Resolution 2023-157. Motion carried unanimously.**

### **9.4. Amend Exhibit A of Intergovernmental Agreement (IGA) with Gilliam County to designate Joint Project as Workforce Housing, rather than Willow Creek dock.**

**Motion: Wilkins moved, and Shannon seconded to approve the amended exhibit A of Intergovernmental Agreement (IGA) with Gilliam County to designate joint project as workforce housing, rather than Willow Creek dock.**

### **9.5. Resolution 2023-158 Enterprise Zone Re-Designation by Port of Arlington (Consenting Agency), with mutual support by Gilliam County, City of Arlington, City of Condon (Sponsors).**

**Motion: Greiner moved, and Krebs seconded Resolution 2023-158 Enterprise Zone re-designation by Port of Arlington (Consenting Agency), with mutual support by Gilliam County, City of Arlington, and city of Condon (Sponsors). Motion passed unanimously.**

## **10. Presidents Report**

Does not have anything to report. Asked about the Insitu building and was advised that we provided pictures to the NDA company for possible rental.

## **11. Commissioner Reports**

- 11.1. Greiner:** Wanted to talk about Jed's compensation or raise at the July meeting. Asked about Condon Grade School. Jed is reviewing the paperwork with Karen for the Brownfield grant.
- 11.2. Wilkins:** There is still monthly request from concerned citizen to get water at the Condon Airport. The city would be maintaining the grounds/watering the grounds for at the Condon grade school.
- 11.3. Krebs:** basketball courts are getting finished, and the paint should be done by the end of the month. He asked for a donation for the tournament again this year. Was told to submit it in an email.
- 11.4. Wilson:** none

**12. Executive Session ORS 129.660(2)(e):**

Not needed at this time.

**13. Next Meeting**

Next meeting Thursday, July 13, 2023 at 5:00pm at the Port of Arlington.

**14. Adjourn Meeting**

**Wilson adjourned The Regular Commissions meeting at 6:34pm.**

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President Leah Shannon

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Vice President Ron Wilson