

Town of Dix  
Regular Board Meeting  
April 14, 2025

Present: Supervisor Dominick Smith  
Deputy Supervisor Brian Ervay  
Councilman Alec Moore  
Councilman Jeff Meehan  
Councilman Alan Gregory  
Town Clerk Naomi Kingsley

Supervisor Smith called the meeting to order at 6:30 PM followed by the Pledge of Allegiance.

Additions to Agenda – Supervisor added Code Enforcement

Public Be Heard-per policy - Schuyler County Public Health - Kayla Smith. They have the same programs as before. There have been some staff changes. There will be a drug take back day, and there are many rabies clinics throughout the year. There was a question from the board regarding the measles outbreak in other states, has it spread here. No, but if someone is worried, they can have a lab draw to check their immunity for measles.

Jane Leszyk was present from the Schuyler County Historical Society. She thanked the board for their continued support and gave an annual report.

Reports:

- a. Supervisors – on the financial side, 2022 is done and certified and 2023 should be complete by the end of week. WGI has paid on their water bill, it is down to \$17,000 from \$100,000. The Code Officer passed his first two tests and is doing great. Williamson's Code Enforcement software has been installed and a training session will take place Wednesday. STR inspections are being done and he also met with Lorena Clark. The Town joined Amazon Business, which should save the Town money on purchases. There is a problem with the STR list, Rebekah has been working with Steve and there are 6 STR's operating without permits per the list from the county. Hunt has completed a grant to do a water/sewer study for our proposed loop. Worked with Scott about the truck's purchases, there is a worry that the tariffs may raise the price. One vendor requested an electronic funds transfer, responded "no" we will send a check. Received the "Pro Housing" certification for another year.
- b. Deputy Supervisor – gave the board members a picture of the proposed new sign for the Town with solar light but quote includes running conduit just in case. The quote is for just a little over \$10,000.00. The base is stone work over a concrete base with a double sided. There is \$300,000 in the building fund.
- c. Council Member Concerns – Alan asked about the \$125 to the American Legion Post, do they put the flags out in our cemeteries? Yes. He also thinks that the \$1500/year for the GPS on the trucks is a waste of money. What was the It's Greener Now invoice

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for – washed ice control sand, there was going to be a contract price increase so purchased now. The Town spends \$72.00/week on uniforms with Unifirst. The Kinsley Group, Syracuse bill is for repair of the generator for WGI. The highway dept. has bills totaling \$1500 on parts this month. The highway committee will meet with Scott later this month.

- d. Bookkeeper – none
- e. Superintendent of Highway – Supervisor Smith reported that there is something going around the Highway Garage. Scott sent his report via email. SUPERINTENDENT OF HIGHWAY SCOTT YAW WENT TO ALBANY FOR ADVOCACY DAY; COLD PATCH SPOTS FOUND FROM WINTER WEATHER 1<sup>ST</sup> ROUND; TRIMMED A FEW TREES AND BRACHES OVER HANGING ROAD WAYS THROUGHOUT TOWN; DITCH AND BUILT CHECK DAMS ON LAWERANCE JOHNSON ROAD AND BAKER HILL ROAD; INSTALLED DRIVEWAY CULVERT PIPE FOR CARL SILLIMAN PRICE ROAD, DITCHED IN PSOTS THAT NEEDED ALSO; BEGINNING TO SWEEP ROADS; TOOK IN 100 TONS OF FREE WASTE SALT FROM US SALT; MAINTANCE WORK ON SOME EQUIPMENT FOR SPRING; WORKING ON ALL CULVERT PIPE IN THE TOWN FOR CONDITION REPORT, TYPE OF PIPE, CONDITION, SIZE
- f. Code Officer-Fire and Commercial Inspection Report – report sent around. He has to pay for his online classes.
- g. Planning Board – will be having a meeting this month
- h. ZBA-needs 1 member.
- i. Town Court – February and March reports submitted
- j. Dog Shelter – nothing from Southern Tier. Sheriff Rumsey reported: from 1/1/25 to 4/6/25 the Town of Dix has had 19 calls for service involving dogs. Out of those 19 calls, 4 dogs were taken to the shelter.
- k. Committee Reps:
  - i. EMC - none
  - ii. FD - none
  - iii. Landfill - none
  - iv. Solar - none
  - v. Short Term Rental – earlier

Code – next month commercial inspection reports. Currently the building permit charge for a roof replacement is \$50.00 but is requires two inspections, should it be raised to \$100.00?

RESOLUTION #28 – offered by Ervay, seconded by Moore.

Resolve to make the Building Permit Fee for a roof replacement \$100.00. Ayes – 4, nays – 0.

Currently the charge for building permit extension is ½ the cost of the original permit. For the larger projects, such as the Solar Project, that could be very detrimental. After much discussion it was suggested to charge a fee of \$50.00 for a six month extension.

RESOLUTION #29 – offered by Gregory, seconded by Ervay.

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Resolve to set the fee for a Building Permit Extension to \$50.00 for a six-month extension. Ayes – 4, nays – 0

RESOLUTION #30 0 offered by Gregory, seconded by Moore

Resolve to accept the March 2025 meeting minutes, the Town Clerk's Report for March 2025, the March 2025 audit and the Supervisor's report for March 2025. Ayes – 4, nays - 0

AUDIT 04/14/2025

General Fund-Town Wide	114-115, 121-140	\$ 12,487.83
General Fund-Outside Village	116-117, 141-142	\$ 2,662.69
Highway Fund-Town Wide	118-124, 143-153	\$ 20,051.41
Highway Fund Outside Village	154-155	\$ 489,693.00
Beaver Dams Fire Department		\$ 0.00
Special Sewer Fund	17-18, 21	\$ 9,566.84
Special Water Fund	18-26	\$ 18,782.63
Trust & Agency	9-10	\$ 5,950.92

Travel Requests - none

Correspondence:

Old Business:

- Fagan PUD/Meads Hill updates, nothing as we have no application.
- Water and Sewer Rates and Operations-rate suspended till further notice, pending litigation.
- 3100 Wedgewood Rd sewer issue-waiting on Smoke Test
- Zoning Law review

New Business:

- Assessment Review Board Opening – Councilman Gregory has one possible person interested. The board needs 2 more people.

RESOLUTION #30 – offered by Ervay, seconded by Gregory

Resolve to approve the Court Audit and submit it to the State. Ayes – 4, nays - 0

- Highway Part 284-Tabled
- Mowing Bids for the Town Hall and 2 Cemeteries. Two bids were received, Ray Towner submitted a bid for the cemeteries and the Town Halls \$900/each for the 2 cemeteries and \$1000 for the new and old town hall, mowing to take place from April 1, to September 31, 2025. Thurston Lawn Care submitted a bid for the Town Hall only, \$1320.00 for 24 mows.

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RESOLUTION #31 – offered by Moore, seconded by Meehan  
Resolve to award Thurston Lawn Care the mowing bid for the Town Hall. Ayes – 4, nays – 0

RESOLUTION #32 – offered by Ervay, seconded by Meehan  
Resolve to award Ray Towner the mowing bid for the Cemeteries. Ayes – 4, nays – 0

- Electric Costs for Town – the way it looks now the highway garage will be \$3000.00 over budget. Should JAC look over building?? More next month
- Grant for Water and Sewer Study – Hunt Engineers are working on a study for the water loop that goes down Meads Hill to State Route 414. There was an old study done. A presentation was done by the owners of the KOA who want the water and sewer. Letters of support being sent by different entities
- Beaver Dams Fire Dept 2024 Run Report – sent to everyone

An aerator pump needs to be replaced in one of the water tanks at a cost of \$20,000.00. It mixes the water in the tank and is required by the NYS Health Dept. We have two options – hire a crane, or run tank down to zero and go in to check things out. We will have to pay to refill the tank again

RESOLUTION #33 – offered by Gregory, seconded by Moore  
Resolve to approve the purchase of an aerator pump for \$20,000. Ayes – 4, nays – 0

RESOLUTION #34 – offered by Moore, seconded by Gregory  
Resolve to authorize the Supervisor to spend up to \$10,000 if a crane is needed to replace the pump. Ayes – 4, nays – 0

Supervisor Smith notified the board that considering the proposed cost of the sign for the Town Hall, the project will have to go out to bid.

There being no further business motion to adjourn by Gregory, seconded by Meehan. Meeting adjourned at 8:15 pm.

Respectfully submitted

Naomi Kingsley  
Town Clerk