



Meeting Minutes
June 3, 2024
7:00 P.M.

The Bexar County Emergency Services District No. 4 (ESD 4) conducted a meeting at 28036 Old Boerne Stage Road, Boerne, Texas, 78006 on Monday June 3

, 2024, at 7:00 P.M. The following was discussed:

1. Commissioner Haygood called the Bexar County ESD 4 Meeting to Order at 7:00 P.M. and established a quorum. Commissioner Huber was unable to attend.
2. Citizen Public Forum. No citizens chose to speak.
3. The approval of the minutes from the May 6, 2024; May 15, 2024; and May 21, 2024; Board Meetings. Commissioner Rasmussen motioned to approve the Board Meeting Minutes from the three meetings. Commissioner Lopez-Maddox seconded the motion. Motion carried by a 4/0 vote in favor of.
4. Leon Springs Fire Department (LSFD) reports due to ESD 4
 - a. Chief Ramon presented the LSFD Chief's report and discussed:
 - The Monthly Run Report
 - Significant incidents
 - The Insurance Services Organization (ISO) re-inspection
 - LSFD is continuing support to Camp Stanley and is accepting purchasing card payment for any activity.
 - Training
 - Pre-plan inspections by the department
 - Community Health Paramedic activities
 - Public relations
 - b. Mr. Joe Costantino reviewed the LSFD expenditures for May 2024. The LSFD is running approximately 10% over budget to date.
5. Discussion and appropriate action on the following:
 - a. Mr. Gabe Perez, Perez Project Consulting, discussed the status of the Ranchland View property:
 - The seller has identified a contractor for the installation of the sewer line and the ESD 4 is encouraging him to move forward with construction.
 - Mr. Perez is working with MTR Civil Engineers on the replat of the property from a single plat to individual plats for the ESD 4 and Alina Holdings.

- Mr. Perez has contacted the San Antonio Water System (SAWS) on the possibility of the construction of just a partial water supply loop to the ESD 4 property and Alina Holdings will be responsible for completion of the loop for their water service.
 - Mr. Perez provided a presentation comparing the capabilities of the two Architect firms that provided qualifications to the Board at the May 21, 2024, meeting. Commissioner Lopez-Maddox motioned to move forward with Debra Dockery Architects for the Initial Concept Design of the new Station 135. Commissioner Rasmussen seconded the motion. Motion carried with three in favor of and one opposed.
- b. LSFDF provided an update on the activities of the Ladder Truck Committee. Proposals have been requested from three truck vendors and will be opened on June 21, 2024. The results will be provided to the Board at the July 1, 2024, Meeting.
 - c. Mr. Charles Laljer, Administrator, updated the Board on the Interlocal Agreement with the City of Fair Oaks Ranch and a planned meeting with the City Manager.
 - d. Mr. Laljer discussed the status of the merger with LSFDF and the on-going activities.
 - e. Discussion on Board priorities for Fiscal Year (FY) 2025 were tabled pending the review of the draft FY25 Budget at the July 1, 2024, Board Meeting.
6. Financial discussions and appropriate action:
 - a. Mr. Laljer advised the Board that the ESD 4 Auditor had completed the FY23 Annual Audit and provided the report to the Bexar County Auditor.
 - b. Mr. Laljer reviewed the ESD 4 financial report for June 2024. Chief Ramon and Mr. Laljer will coordinate a review of the total pay scales for ESDs 2, 3, 7, and Boerne Fire Department to assist in the development of the FY25 Budget.
 - c. Mr. Laljer reviewed the outstanding bills owed by ESD 4.
 - d. Action by the Board on approving payments by ESD 4. Commissioner Lopez-Maddox motioned to approve the ESD 4 payment requests. Commissioner Surratt seconded the motion. Motion carried by a 4/0 vote in favor of.
 7. Determine date, time, and possible agenda items for the next meeting. The next regularly scheduled Board meeting will be Monday, July 1, 2024.
 8. Adjourn. With no further business before the Board, Commissioner Rasmussen made a motion to adjourn. Commissioner Lopez-Maddox seconded the motion. Motion carried by a 4/0 vote in favor of. The meeting was adjourned at 9:28 P.M.