

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

REGULAR MEETING

20

JANUARY 3, 2015

At 10:56 A.M. Chairman Toman called the regular meeting of the Ellsworth Trustees to order. A roll call was taken to establish a quorum: Vice Chairman William Spellman – present, Trustee Fredrick Houston – present, and Chairman Robert Toman – present. Also present were Fiscal Officer Karen Grittie, Fire Chief Robert Sternburg, EMS Director Brian O’Neil, Zoning Inspector Wayne Sarna, Maintenance Supervisor Matt Stroney, and 6 visitors. The Pledge of Allegiance was recited.

There were no additions to the agenda.

MINUTES: Trustee Houston made a motion to accept the minutes from the December 10 regular meeting and the December 10 special meeting, seconded by Trustee Spellman. The vote was all in favor.

FISCAL REPORT: The bank balance was \$900,638.20. The bank reconciliation was balanced. No updates on the audit. Trustee Houston made a motion for up to \$200 to cover \$98 in postage stamps, \$10 flash drive, 1099 forms and W-2 forms, seconded by Trustee Spellman. The vote was all in favor. Trustee Spellman made a motion to accept the contract with Tom’s Sewer for the handicapped port-a-john at \$95 a month, seconded by Trustee Houston. The vote was all in favor.

MAINTENANCE REPORT: Matt Stroney, Maintenance Supervisor, reported the fire hall AC and heat pumps are completed. Phase II of the project is 90% completed, with some parts on back order from the factory. Ceiling tiles have been replaced in the fire hall. Work continues on the additional office remodeling project. The Green Team recycling containers are now 10 yards. Only items purchased at the grocery store are accepted, with single stream (no sorting of recycle items). There was one funeral with shared services with Berlin Township. Two leaks were repaired on the fire station roof. The septic system passed the Board of Health inspection. Approval was given to remove the septic field by the concession stand per the Board of Health. This field is decommissioned and can be removed. Trustee Spellman felt the school board should share in this cost. Expanding the shared services with Milton, North Jackson and Goshen Townships is being considered by Ellsworth and Berlin Townships. This would make more equipment and services available. Trustee Houston said this was no problem as long as it is shared. Trustee Spellman suggested looking at the liability while at the Winter Conference. Matt Stroney said this has worked well with Berlin Township. The other townships have more roads. Trustee Spellman said to check things out before we act. 2014 completed projects will be on the township website. The 2014 Projects were: crack sealing project with Ellsworth/Berlin township (half the labor hours vs. 2013), Landscape Fire Hall – removed north pine tree, Tie in maintenance building to generator (saving \$150 per month), install pressure tank and piping fire department pond pump project, supervise new pressure/pump tank installation Fire Department/Fire Hall, Pond: lowering of water level and install new pipe for fire department pump, drain pipe repair on Rolling Hills (3 year issue), reset and repair head stones at Ellsworth Cemetery, Geeburg Cemetery: removal of brush and trash pile, reset head stones, Install drain at EMS door to prevent ice in front of overhead door, install 23 X 7 concrete pad for Post Office boxes (keep P.O. open), install French drain post office pad and relocate flag pole, install concrete pad for future A/C unit fire hall, install A/C fire hall, build storage room second floor Fire Station, downspouts at pavilion to pond, replace ceiling tiles Fire Hall, and install Sheriff Department and Post Office signs.

Matt Stroney pointed out to the Fiscal Officer that he had been overpaid \$640 the last pay in December 2014. This occurred when the rate for comp time was adjusted to \$30. The wages will be corrected. New payroll forms will be designed and given to the trustees

ZONING REPORT: Zoning Inspector Wayne Sarna reported: in 2014 there were 20 building permits, four temporary sign permits, and one zone change written. There may be one zone change requested at 11173 Akron Canfield Road from R-1 to B-2. A complaint at 8870 Herbert Road had come in. Inspector Sarna is working with the residents and the Sportsman Club at Bailey and Palmyra Roads. Trustee Houston asked who mails the zone change notices and who gathers the addresses. If the legal notice is printed, there is no reversal of the decision for some not being notified. Trustee Houston suggested cross checking the addresses. Trustee Spellman said the law does not required someone to double check. Larry Spencer commented it would safe guard our neighbors. Trustee Spellman said to ask other township what they do. Chairman Toman suggested a sign posted on the proposed zone change property. Lee Sandstrom said the majority of the property owners were notified. Trustee Houston said not all the names were given to the Zoning Board of Appeals. Trustee Spellman said the township’s powers are limited. The gun laws are the core of the problem for the hunting club to be there. Chairman Toman concluded the current system is not working. Some vehicles have been removed at 8365 Huxley Road. Past zone

Minutes

\$200 office supplies
Port-a-John contract