

WEST BRANDYWINE TOWNSHIP MUNICIPAL AUTHORITY

Incorporated 1995

198 Lafayette Road, West Brandywine, PA 19320-1230

Francesca J. Crane, *Chairperson*
William S. Clark, *Secretary*
Joseph S Sawicki, *Treasurer*

Kent D. Nation, *Vice-Chairman*
Joseph S. Boldaz, *Asst. Secretary/Treasurer*
Anita M. Ferenz, *Administrator*

Meeting Minutes – June 27, 2024

Call to Order

The meeting was called to order by Chairperson Crane at 7:00pm.

Roll Call of Board Members

Joe Boldaz (JSB), Will Clark (WSC), Francesca Crane (FJC), Kent Nation (KDN) and Joe Sawicki (JSS) were in attendance.

Others Present

Engineer Mark Yoder, Operator John Dean and Administrator Anita Ferenz were present.

Action on Minutes of Previous Meeting(s)

- May 23, 2024 regular meeting
- June 4, 2024 special meeting

A Motion to approve the May 23, 2024 regular meeting minutes and the June 4, 2024 special meeting minutes was made by JSB and seconded by KDN. All members were in favor.

Public Comment / Presentation. Steve and Diane Paskiet of 840 Reeceville Road were in attendance to speak about water used for irrigation being included in the calculation of sewer charges, and to seek permission to install an irrigation exclusion meter to provide a fair representation of actual sewer usage. This irrigation exclusion meter would then be subtracted from the quarterly meter reading to more accurately reflect sewer usage. Mr. and Mrs. Paskiet provided an overview chart showing increased irrigation during the 2nd and 3rd quarter over the past 6 years. General discussion of how allowing this type of meter not only sets a precedent for all users but also creates additional administrative oversight. The Board did not approve of the request but did offer some suggestions to help offset the excessive water use for irrigation; i.e. rain barrels, tree bag soakers, etc.

Reports:

1. Operator
 - a. Monthly Report. Brief review of report, including the need for an additional impeller for the rotating assemblies being rebuilt by Deckman. **A Motion to purchase a new impeller for the 2nd rotating assembly being rebuilt by Deckman in an amount not to exceed \$2,000 was made by JSB and seconded by KDN. All members were in favor.** TOA at Harvest Run pump station will be operated by EEMA pursuant to an agreement between the two parties.
2. Engineer
 - a. Monthly Report – general operations. Review of report including completion of bulk customer meters project, the need to repair/replace a lateral stub at 32 Andover Road when the

Township schedules their culvert work at the same location, update on generators, update on TOA developments, and need to issue review letters for the two CASD expansion projects (additions to North Brandywine Middle School and Reeceville Elementary School).

3. Administrator

- a. Monthly Report. Noted; including the need to consider a rate increase due to the exorbitant cost of treatment by PAWC. CEC will research flow data, tariffs, etc; and a P&L will be provided at the July meeting.

Finances:

As of May 31, 2024:

1. Mid Penn Operating - \$21,696.11
2. Mid Penn Debt Service - \$161,173.69
3. Mid Penn Capital Reserve - \$1,488,940.10
4. Mid Penn DSRF - \$569,728.87

5. Bills paid and to be ratified for May 2024 - \$393,604.34
6. Payroll for May 2024 - \$5,369.20

A Motion to pay/ratify the bills and expenses for May 2024 was made by KDN and seconded by JSB. All members were in favor.

Dates of Upcoming Meetings

Announcement of Board of Supervisors on July 18, 2024 (**JSB will attend**) and Municipal Authority on July 25, 2024 at 7:00 p.m.

Adjournment

A Motion to adjourn the meeting was made by KDN and seconded by JSB. All members were in favor. The meeting adjourned at 8:00pm.

Respectfully submitted,

Anita Ferenz, Administrator