

Bylaws of the Rocky Mountain Chapter  
of the Vietnam Helicopter Pilots Association, Inc.

ARTICLE I — NAME AND PURPOSE

Section 1 — Name: The name of the organization shall be Rocky Mountain Chapter of the Vietnam Helicopter Pilots Association, Inc. hereafter shall be referred to as RMCVHPA. It shall be a nonprofit organization incorporated under the laws of the State of Colorado. Chapters of the VHPA are totally separate, independent entities and are not authorized to act as an agent, or representative of the VHPA, or any of the other chapters. Public notices shall include verbiage to the effect of “a recognized chapter of the VHPA” as appropriate. The Chapter President shall make the final determination.

Section 2 — Purpose: To enhance and accredit the cohesiveness, esprit de corps, and the traditions of valor of rotary wing aircrews that flew in Southeast Asia during the Vietnam Era (1961-1975). To seek out, using whatever means available, individuals who piloted rotary wing aircraft in that Era to inform them of the VHPA and RMCVHPA. Encourage all eligible individuals to become members. Provide a public platform to distribute information and education of rotary wing operations in the Vietnam theater.

ARTICLE II — MEMBERSHIP

Section 1 — Eligibility for membership: Any Army, Air Force, Navy, Marine, Coast Guard, Air America or allied force pilot who flew rotary wing aircraft in-country during the Vietnam Era. Chapter membership is granted after membership in VHPA, completion and receipt of a Chapter membership application and annual dues.

Section 2 — Annual dues: The amount required for annual dues shall be \$20 each year, unless changed by a vote of the members at an annual meeting of the membership. Membership is contingent upon paying current year's membership dues. Dues do not accrue.

Section 3 — Rights of members: Each member shall be eligible to appoint one voting representative to cast the member's vote in Chapter elections.

Section 4 — Resignation and termination: Any member may resign by filing a written resignation with the secretary. Resignation shall not relieve a member of other charges previously accrued. A member can have their membership terminated by a proper vote (Article III, Section 6.).

Section 5 — Non-voting membership: The Executive Council shall have the authority to establish and define non-voting categories of membership.

## ARTICLE III — MEETINGS OF MEMBERS

Section 1 — Regular meetings: Regular meetings of the members shall be held at least quarterly, at a time and place designated by the President.

Section 2 — Annual meetings: An annual meeting of the members shall take place in the month of June, the specific date, time and location of which will be designated by the President or member vote. At the Annual Meeting the members shall elect officers, receive reports on the activities of the Chapter, and determine the direction of the Chapter for the coming year. An officer shall be designated to represent the RMCVHPA at the National VHPA reunion annual business meeting. If no officers are attending, a representative shall be designated during the Chapter annual meeting.

Section 3 — Special meetings: Special meetings may be called by the President, or a simple majority of the officers. A petition signed by ten active members may also call a special meeting.

Section 4 — Notice of meetings: Written notice of each meeting shall be given to each voting member, by electronic posting on the Chapter's groups page and/or the Chapter's website, not less than one week prior to the meeting.

Section 5 — Quorum: The members present at any properly announced meeting shall constitute a quorum.

Section 6 — Voting: All issues to be voted upon shall be decided by a simple majority of those present at the meeting in which the vote takes place. When a motion is made in a properly called meeting, then the result will be a proper vote. Exception being stated in Art. VI Section 1.

## ARTICLE IV — Officers

Section 1 — Officers role and compensation: The Officers are responsible for overall policy and direction of the association. The Officers receive no compensation other than reimbursement of reasonable expenses. Reasonable expenses include expenditures on behalf of the Chapter or other expenses with prior approval of the other Officers.

Section 2 — Terms: All Officers shall serve one-year terms, but are eligible for re-election with no term limits.

Section 3 — Officer Elections: New Officers and current Officers shall be elected or re-elected by a proper vote at the Annual Meeting. Special committee chairmen, who are not Officers, are not voted upon. Their appointment, retention or replacement shall be by the President.

Section 4 — Election procedures: Nominations for Officers will be taken prior to the Annual Meeting. In addition, any member can nominate a candidate to the slate of nominees at the Annual Meeting. Each nomination requires a second.

Section 5 — Officers and Duties: There shall be four officers of the Executive Council, consisting of a President, Vice-President, Secretary and Treasurer. Their duties are as follows: The President shall convene regularly scheduled member meetings, shall preside or arrange for other members of the Executive Council to preside at each meeting in the following order:

Vice-President, Secretary, Treasurer. The President shall represent the entire membership to the National VHPA and any public statements. The Vice-President shall chair committees on special subjects as designated by the Executive Council. The Secretary shall be responsible for keeping records of Council actions, including overseeing the taking of minutes at all meetings, sending out meeting announcements, distributing copies of minutes and the agenda to each Council member, assuring that corporate records are maintained, and responsibility for RMCVHPA website accuracy. The Treasurer shall make a financial report at each membership meeting and maintain the official membership records. All funds from any chapter activity shall be turned over to the Treasurer in a timely manner with supporting documentation as the Treasurer may designate.

Section 6— Vacancies: When a vacancy on the Executive Council exists mid-term, the Secretary must receive nominations for new members from present Council members two weeks in advance of a membership meeting. These nominations shall be sent out to members with the regular membership meeting notice, to be voted upon at the next meeting. These vacancies will be filled only to the end of the particular Council member's term.

Section 7 — Resignation, termination, and absences: Resignation from the Executive Council must be in writing and received by the Secretary. A Council member shall be terminated from the Council due to excess absences, more than two unexcused absences from Council meetings in a year. Unexcused absences are decided by the President. A Council member may be removed for other reasons by a unanimous vote of the remaining Council members.

Section 8 — Special meetings: Special meetings of the Executive Council shall be called upon the request of the President, or one-third of the Council. Notices of special meetings shall be sent out by the Secretary to each Council member at least two weeks in advance.

## ARTICLE V — COMMITTEES

Section 1 — Committee formation: The President, with a proper vote, may create committees as needed, such as: membership, fundraising, public relations, HWM operations, etc. The President appoints all committee chairs.

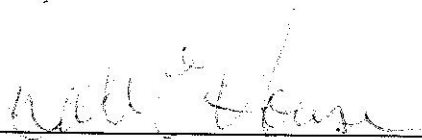
Section 2 — Executive Council: Four officers serve as the members of the Executive Council. Except for the power to amend the Articles of Incorporation and bylaws, the Executive Council shall have all the powers and authority in the intervals between meetings to direct the Chapter.

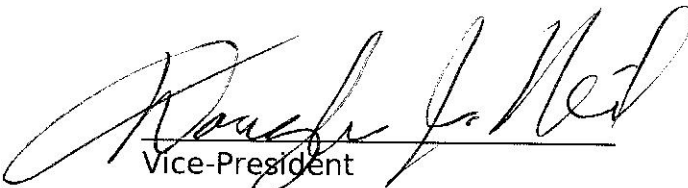
## ARTICLE VI — AMENDMENTS


Section 1 — Amendments: These bylaws may be amended when necessary by two-thirds majority of the quorum present. Proposed amendments must be submitted to the Secretary to be sent out with regular membership announcements.

Section 2 - Unless otherwise specified in these bylaws, procedure shall be governed by the latest edition of Roberts Rules of Order. The Vice-President shall assume the duties of parliamentarian at all member meetings.

CERTIFICATION: Bylaws contained herein supersede any other prior written rules. These bylaws were approved at a meeting of the members by a two thirds majority vote of members present on **17 JUL 19**

  
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President

  
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Vice-President

  
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Secretary

  
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Treasurer