



## PRSC COVID-19 Pool Operation Prevention Plan (CPOPP)

June 18, 2020

- **Staffing and Pool Facility Operations**

- *Train and equip the following personnel on COVID-19 awareness, cleaning and sanitizing to perform their assigned duties in a manner that promotes the safety of public and staff.*
  - *Pool Director*
    - *Due to the COVID crisis, some certification agencies have developed and offered 100% online coursework. Pool operators are encouraged to use these online resources. Links to these resources are available on the Department's website at: <https://www.nj.gov/health/ceohs/sanitation-safety/prb.shtml>*
  - *Lifeguard*
    - *Some training certification agencies have provided certificate extension of up to 120 days. Guards should provide the expired certification AND the extension certificate as acceptable documentation.*
  - *Implementation of an ambassador role to monitor and encourage social distancing of bathers on the pool deck.*
  - *COVID contact person*
    - ◆ *Pool Director training will be completed by one of the pool managers*
    - ◆ *Both CPO's/Pool Managers will familiarize themselves with the following resources {<https://www.nj.gov/health/ceohs/sanitation-safety/prb.shtml>}*
    - ◆ *lifeguards will receive training in COVID-19 awareness, cleaning and sanitizing. Once our Covid-19 safety and sanitation plan is explained, along with expectations, there will be staff acknowledgement sign off.*
    - ◆ *Both managers and assistant managers will serve as ambassadors to monitor and encourage social distancing of bathers on the pool deck. This goes for those on maintenance as well – guards on stands are not responsible for controlling the social distancing on deck.*
    - ◆ *PRSC VP & Personnel Director will be deemed the Covid Contact person [vicepresident@prflyers.org](mailto:vicepresident@prflyers.org)*
- *Establish a protocol for Personal Protective Equipment (PPE) acquisition and distribution*
  - ◆ *Managers will maintain adequate par levels for PPE*
  - ◆ *Guards are encouraged to supply their own cloth mask to ensure they can disinfect and reuse for next shift (there will be a limited amount of masks if needed)*
- *Develop a police notification policy*

*Develop reporting procedures in the event of non-compliance with any activities required by executive Order No. 153 (2020).*

  - ◆ *After attempts to members or guests to comply with guidelines, and they remain uncompliant, managers should advise them to leave the club. If they refuse and continue to put public health at risk the Cinnaminson Police should be notified.*
  - ◆ *Depending on level of infractions or current public health risk either 911 or Cinnaminson non-emergency should be contacted:*
    - *Emergency: Dial 911*
    - *Non-Emergency: (856) 829-6666*



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## ➤ Policy for screening staff entering the facility

- ◆ Temperatures of all staff will be taken upon arrival to PRSC.
  - Persons that have a fever of 100.4° or above or other signs of COVID-19 illness should not be admitted to the facilities.
- ◆ PRSC Board of Governors & Managers should encourage staff to be on the alert for signs of illness and to stay home when they are sick.
- ◆ If any staff reports any of the following upon arrival to PRSC they should be sent home and encouraged to have a physician’s note or Covid-19 test performed before returning to work.
  - Fever or chills
  - Cough
  - Shortness of breath or difficulty breathing
  - Fatigue
  - Muscle or body aches
  - Headache
  - New loss of taste or smell
  - Sore throat
  - Congestion or runny nose
  - Nausea or vomiting
  - Diarrhea

<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>

## ● Admittance and Access to the Facility

- Designate, limit, and stagger access to entry and exit points to bathing area to avoid congregation.
- At designated entry points, pool facilities must post signage that patrons should be on the alert for signs of illness and to stay home when they have symptoms of COVID-19 or are otherwise sick.
- Must offer cash-less options at the facility where possible to limit physical interactions.
- Implement non-discriminatory capacity restrictions:
  - Reduce capacity to 50% of the maximum capacity for the facility and grounds at one time.
  - Capacity must be reduced so that individuals always maintain six feet social distancing, excluding immediate family members, caretakers, household members, or romantic partners.
  - Measures to implement capacity restrictions may include, but not be limited to:
    - Demarcating line.
    - Recommended bather load calculation:

Pool Surface area	28 sq. ft./person
1200	43
2000	71
3000	107

- Maintain a sign in sheet for all staff and patrons to facilitate potential contact tracing efforts
  - ◆ Entry/Exit has been configured for one-way direction in and out
  - ◆ Demarcation lines have been placed at the check in area to ensure social distancing
  - ◆ 1 desk/check in guard will be at window to check in members.



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- ◆ Signs will be posted throughout the club referencing Covid guidelines
- ◆ PayPal has been configured for cashless option – link on website for daily guest fee as well – Please bring proof of payment that day with date/time/name/amounts.
- ◆ No more than 132 bathers will be allowed in 5-foot section of pool and must social distance when applicable
- ◆ No more than 32 bathers in 3 foot or 12 foot well at any time and must social distance when applicable
- ◆ We are not tied to the outdoor gatherings order, but rather a 50% capacity rule. We have 5.5 acres of space in the club and do not foresee this as being an issue (our club's max capacity is in the thousands). We will monitor social distancing and we do ask everyone to use all areas of the club.
- ◆ Guests will be permitted at this time – make sure they are aware of Covid guidelines
- ◆ Social Hall will remain closed at this time until we hear otherwise from the governor
- ◆ Pavilion rental will still be allowed but the same guidelines apply to the party as does the club – social distancing, tables 6 feet apart. Food handlers should also be wearing masks and gloves while serving food. Pavilion should be cleaned by renters and disinfected by staff once party has ended.
  - ANY guest MUST be signed in – the guard at the desk will have forms that include guest name, sponsoring member, & a contact number for potential contact tracing – no matter the age. Parties are encouraged to have this information on a single sheet ahead of time.

### *Infection Control Strategies*

- *Management must cooperate with LHA staff in any communicable disease investigation and follow current Communicable Disease Service guidance for illness reporting <https://www.nj.gov/health/cd/>.*
- *Establish procedures for safely isolating and transporting anyone showing signs and symptoms of COVID-19 consistent with CDC guidance.*
- *Develop and implement enhanced cleaning and disinfection procedures using Environment Protection Agency (EPA) approved disinfectants and following CDC guidance that includes frequent cleaning and disinfecting of high traffic areas (Ex: restrooms, showers and*
  - *Provide sanitizer stations throughout the pool facility.*
    - *Ensure a sufficient quantity of cleaning supplies (Ex: soap, hand sanitizer, surface disinfectant) are available.*
  - *Require frequent sanitization of any areas opened to the public, including, at minimum, the following cleaning protocols:*
    - *Routine cleaning and disinfecting of frequently touched surfaces several times daily and shared objects after each use, including but not limited to, staff ticket or sales booths, lifeguard stands, life jackets, lifesaving equipment, railings, towel decks, medical area supplies and equipment, particularly in spaces that are accessible to staff, the public, or other individuals in accordance with CDC guidance.*



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- *Prohibit the sharing of furniture and equipment provided to patrons for use by the pool facility, including but not limited to lounge chairs, umbrellas, towels, and other equipment, except among immediate family members, caretakers, household members, or romantic partners. Clean and disinfect after each use pursuant to the procedures required herein.*
- *Allow patrons to use their own water play equipment, including but not limited to goggles, snorkels, fins, kickboards, pool noodles and toys, however the pool facility shall:*
  - *Prohibit the sharing of such equipment except among immediate family members, caretakers, household members, or romantic partners; and*
  - *Not provide such equipment for rent or other use to patrons while at the pool facility.*
    - ◆ *Management will work with, and report, any communicable disease with the Burlington County Department of health in accordance with current reporting guidelines*
    - ◆ *Anyone reporting or showing signs and symptoms of Covid-19 will be asked to leave; measures will be taken to ensure they do not come in contact with other guests. If the person is not well enough to leave the club, we will be required to isolate the individual in an outdoor location by the rear entrance, and have an ambulance pick up inside the back gate to the club. Anyone assisting the individual should be wearing gloves and mask and keep distance if possible.*
    - ◆ *Every 20 minutes at the start of a guard's maintenance shift they will immediately clean and disinfect high touch areas. These include, but are not limited to:*
      - *Chairs where guests have left*
      - *Hand rails for steps and pool stairs*
      - *Door knobs*
      - *Bathroom faucets*
      - *Handles on toilets and urinals*
      - *Soap dispensers*
      - *Paper towel dispensers*
      - *Hand sanitizers*
      - *Lifeguard stands*
      - *Lifeguard tubes*
    - ◆ *Chairs on the deck will be left up when guests leave – Guards will sanitize and drop the back of chair flat indicating the chair has been cleaned and is ready for the next guest*
    - ◆ *Chairs will be placed in groups of 3 with 6 feet separating these groupings. This is so family members can still sit close while distancing from other families. If there are more family members chairs can be brought over from other areas; please leave in up position and they will be cleaned and repositioned by staff after you leave.*
    - ◆ *There will be chairs stacked on grass – please take what you need and feel free to spread out to all areas of the club.*
    - ◆ *We will not be giving out any equipment from the office – please bring your own sports equipment, goggles, games, etc.*
    - ◆ *Rafts, floats, pool toys are not allowed.*



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- ◆ Playset, slide, & diving board will be closed until given the okay by the state (once opened they will be added to the high touch areas)
- ◆ As always, diapers and swim diapers are not allowed in main pool
- ◆ Band testing will continue for swimmer safety and insurance requirements. The guards and managers will maintain clipboards to indicate swimmers name and level of band obtained. There will be no forms this year to fill out prior to band testing. These will continue to be conducted at the top of every hour for all swimmers in the main pool under 12.
- **Restrooms and Shower Access**
  - ❖ **All pool facilities must implement the following policies in all restroom, shower areas, and locker rooms:**
    - *Require foot coverings within restroom, shower area, and locker rooms;*
    - *Limit occupancy in restrooms, shower areas, and locker rooms that remain open to avoid over-crowding and maintain social distancing through signage and, where practicable, the utilization of attendants to monitor capacity.*
      - ◆ Foot coverings within restroom, shower area, and locker rooms are required
      - ◆ Men's room will have urinal count reduced from 3 to 2
      - ◆ Center showers in men's room will be closed leaving only the 2 outer shower heads
      - ◆ Building ventilation system will remain on during any open club hours
      - ◆ Face coverings are required anywhere inside the building
      - ◆ If bathroom facilities are full – Please wait outside the building at a distance of 6 feet from the person in front of you (do not wait in the bathroom for an available stall or urinal)
      - ◆ Restrooms will close periodically for sanitizing of high touch areas – please allow the lifeguard the time to do this in the interest of public health and guidelines set forth by the governor.
- **Face Masks, Gloves, and Social Distancing Strategies**
  - **Face Masks and Gloves**
    - ❖ **Staff and patrons are encouraged to wear a cloth face covering while not in the pool when social distancing of 6 feet cannot be maintained, unless doing so would inhibit the individual's health.**
      - *Cloth face coverings should NOT be put on children under age two because of the danger of suffocation.*
      - *Face coverings should NOT be allowed in the water due to increased risk of drowning.*
      - *Lifeguards should NOT wear a face covering while on duty actively lifeguarding. It is encouraged that lifeguards wear a cloth face covering when they are not on duty actively lifeguarding and cannot maintain social distancing of 6 feet.*
    - ❖ **Proper and frequent hand washing is required by staff. Gloves should be worn when handling or serving food to patrons.**
    - ❖ **Pool facilities should supply their staff with cloth face coverings and gloves, in addition to basic PPE's for isolation in the health area.**



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### ➤ *Social Distancing*

#### ❖ ***Pool facilities must implement measures to ensure social distancing is maintained, including but not limited to:***

- *Encouraging 6 feet social distancing while in the water, unless the individual needs assistance in order to swim, except immediate family members, caretakers, household members, or romantic partners;*
- *Encouraging 6 feet social distancing on the pool deck, except immediate family members, caretakers, household members, or romantic partners;*
- *Separating and spacing apart all benches and tables to encourage social distancing;*
- *Controlling crowd flow using visible markings, postings or signage; and*
- *Demarcating and post signs that denote six feet of spacing in all commonly used and other applicable areas or where people may form a line.*
  - ◆ *Face coverings are encouraged throughout club when social distancing is not possible.*
  - ◆ *Face coverings are **required**:*
    - *for entrance to the club*
    - *for guards checking in members*
    - *when exiting the club*
    - *in restrooms*
    - *when using snack shack.*
  - ◆ *Face coverings/gloves are required when serving food.*
  - ◆ *Gloves should be worn while completing high touch sanitation and general cleaning*
  - ◆ *Face coverings should not be used in the pool*
  - ◆ *Lifeguards will not have face coverings while on the stand*
  - ◆ *Children under 2 should not have face coverings*
  - ◆ *There will be a table in front of the window to ensure distancing in addition to the check in guard wearing a mask.*
  - ◆ *Respect others space and their desire to maintain social distancing.*
  - ◆ *Remain 6 feet apart from others in check-in line and when exiting. Lines demarcating proper distancing have been made at the entry point.*
  - ◆ *Adhere to signage and proper entrance/exit paths.*
  - ◆ *Lap swim should be limited to one swimmer at a time unless within the same household. 2 swimmers will be allowed in lap lanes if it is mutually agreed upon and they do not share the same wall.*

### ● *Communication Plan*

#### ❖ ***Pool facilities must develop and implement an outreach plan that includes, but is not limited to, at minimum:***

- *Methods to ensure a continuous public outreach campaign, including but not limited to highly visible signage, websites, and mobile applications, to communicate restrictions, set expectations, and emphasize the importance of social distancing and hygiene.*
- *Pool facilities shall post signage indicating that:*



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- *Face coverings are strongly encouraged*
- *Face coverings should NOT be worn in the water (increases the risk of drowning)*
- *Hands should be washed frequently with soap and water*
- *Hand sanitizer that is at least 60% should be used if soap and water are not available*
- *Do not touch your face (especially eyes, nose or mouth) with unwashed hands*
- *Stay home if you are sick*
- *Practice social distancing and avoid large gatherings*
  - ◆ *PRSC will continue to send out email blasts to its members on a weekly basis. If pertinent information needs to get out to our members we will send out additional communication (emails, social media, remind me app, website).*
  - ◆ *Appropriate signage will be posted throughout the club*
- **Food Services**
  - ❖ *Food services shall remain limited to restrictions consistent with Executive Orders issued in response to COVID-19 as required by Executive Order No. 153 (2020), and tables or other equipment which impede social distancing should be removed or restricted.*
    - ◆ *Face coverings and gloves should be worn while preparing food*
    - ◆ *Face masks should be worn entering snack shack*
    - ◆ *Snack Shack customers should wait outside until person in front of you is finished ordering.*
    - ◆ *Wait outside for order near 1<sup>st</sup> social hall entrance – 1 person at a time in social hall to pick up order from side window when called*
    - ◆ *Hand sanitizer will be positioned outside of the snack shack*
- **Emergency Evacuation Procedure**
  - ❖ *Pool facilities must revise the emergency evacuation procedure to ensure social distancing protocols allow for safe evacuation and all applicable guidance contained herein.*
    - ◆ *If there is a situation that calls for an evacuation everyone must wear face coverings upon evacuation.*
    - ◆ *Management should ensure multiple gates are open for easier evacuation and increased social distancing*
    - ◆ *Please utilize both in and out lines at the entrance as exits in an emergency*

Reference:

[[https://nj.gov/health/ceohs/documents/phss/Guidance\\_for\\_Operating\\_Pool\\_Bathing\\_Facilities\\_During\\_COVID-19.pdf](https://nj.gov/health/ceohs/documents/phss/Guidance_for_Operating_Pool_Bathing_Facilities_During_COVID-19.pdf)]

<https://nj.gov/infobank/eo/056murphy/pdf/EO-153.pdf>