

**Port of Arlington  
Environmental Sentry Corp Meeting  
February 13, 2025, Meeting MINUTES  
1650 Railroad Ave, Arlington, OR 97812**

- 1. The Port of Arlington Environmental Sentry Corp meeting was called to order at 6:19pm by President Wilkins.**

**Present:** President Gibb Wilkins (via zoom) and Vice President Kip Krebs; Commissioners: Leah Shannon, Kathryn Greiner (via zoom) and Ron Wilson; Port Director, Jed Crowther, Kayla Rayburn, and Attorney Anna Cavaleri.

**Absent:** None

**Audience:** Cris Patnode (via zoom), Stephen Allen (via zoom)

- 2. Public Comment-** None

- 3. Approve November 14, 2024, Environmental Sentry Corp. Meeting Minutes.**

**Motion: Shannon moved, and Wilson seconded to approve November 14, 2024, Environmental Sentry Corp. Meeting Minutes. Motion carried unanimously.**

- 4. EPA Award**

Crowther advised that The Sentry Corp. has finally received their Cooperative agreement and awarded the grant for \$780,000. We had been selected, and received a pre-award back in May 2024, but have not officially awarded the grant until now. Anna stated there was no action needed to accept the award. Wilkins and Greiner both have been good at keeping the City of Condon engaged during this process, and working with them to accept the building once the Sentry Corps role is finished. Crowther has always planned to use the EPA grant for abatement and cleanup and save the County Capitol Grant and Avangrid's donation for redevelopment of the building. Even with the late award letter, construction is still on track for Fall of 2025. The Sentry Corp. will need to get a QEP before community engagement starts, so right now Crowther is planning the first Community engagement meeting to coincide with the June Condon City Council Meeting.

- 5. Sentry Corp Financial Policies**

Crowther stated part of the agreement is the Sentry Corp. have an approved financial Policy/Procedure. He has completed and put on the agenda for approval. The wording in the policies/procedures are very EPA specific and must be in the policy to meet requirements. He noted a few changes he had made sense sending it to the Commissioners for review, but it was minor. Staff will now start tracking Sentry hours vs Port hours for payroll.

**Motion: Greiner moved, and Shannon seconded to approve the Port of Arlington Environmental Sentry Corps Financial Policy with the changes noted by Jed. Motion carried unanimously.**

**6. Adjourn Meeting**

**President Wilkins adjourned The Port of Arlington Environmental Sentry Corp meeting at 6:32pm.**

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President Gibb Wilkins

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Vice President Kip Krebs