

Minutes of the Interlaken Village Board of Trustees meeting held on Thursday, 09 November 2023 at the Village Hall and via GoTo Meeting.

Members Present: Mayor Richardson, Trustee Del Plato, Trustee Garcia (GoTo Meeting 6:43 PM–7:37 PM; 7:45 PM), Trustee Kempf, Trustee Pepper.
Others Present: DPW Supervisor Ahouse, Fire Chief Borden, Chief Dwello, Clerk/Treasurer Swartwood, Deputy Clerk Quan.

Mayor Richardson called the meeting to order at 6:30 PM with the Pledge of Allegiance.

Approval of Minutes:

Del Plato motioned, Pepper seconded, to accept the minutes from the 12 October 2023 Regular Board Meeting; Garcia absent; carried unanimously.

Library:

Richardson reported KJ's Property Care submitted a quote for work on the tree in front of the library; one for pruning and another for removing the tree and grinding its stump. Discussion about cost differential between pruning and removing; removal would also require purchasing and planting a mature tree. The library is interested in getting another assessment and quote.

Ahouse reported they had to replace the GFI on the middle light pole; they were unsure if the light pole was on a GFI breaker.

DPW treated moss on the roof.

Fire:

There were 13 calls in October, about normal.

Engine 502 was serviced for a computer issue at Friendly Ford in Geneva and is now back in service. Borden positively commented on the knowledge and service of the staff at the company.

Borden reported the monies received from the insurance company for the vandalism were returned because they received restitution funds from the District Attorney's Office. He also noted the labor done by the volunteer [firefighters] was not and will not be reimbursed as part of the restitution.

Borden applied for a matching grant to help cover the costs of gloves and hoods. The Fire Chief of Fayette asked Borden if there is interest in a joint grant with Fayette, Canoga, Varick, and Romulus for funding of air packs, with each department splitting the cost of the grant writer fee. Richardson motioned, Kempf seconded, to approve the \$1k expenditure for the grant writer fee; Garcia absent; carried unanimously.

The old generator was picked up.

The Fire Department will be selling Christmas trees at Evergreen Acres Plantation (Gary Hunt) on 09-10 December.

Water:

The ten-year non-replaceable battery on the main meter at the water plant is dying. Ahouse ordered a new head, costing \$500-\$600, from Core & Main (a Sensus dealer); a new meter cost about \$5k. The head should arrive in 4-6 weeks. Ahouse went to a free lab class in Watkins Glen, fulfilling the mandatory requirement.

DPW helped Ovid with a 2-inch tap.

Participated in a public hearing about a property purchase. Worked with Tim Steed (HUNT EAS) to get information for the meeting.

Cleaned the water plant, replacing the fitting on the injection pump.

Inspection with Mary Jump, Director of Environmental Services Seneca County Health Department, and assistant Caroline went well; they pulled nitrogen samples and THMs came back good. They are issuing a citation again for source. Kevin Serrett will return next week to do a free test on perfluoroalkyl and polyfluoroalkyl substances (PFAS).

Working with Michelle Henry to give information on mapping to the Health Department, they are making a new map system.

Water pumps will not shut down; power needs to be cut for them to shut off.

Sewer:

Offered suggestions for design changes during a meeting with Garcia, Mark Chiovarelli (HUNT EAS), and Dan and Mike (YAWS Environmental) which discussed the design of the plant; Chiovarelli put incorporated the suggestions, presenting them at a later meeting. The design is out to the state for approval.

Met with the property owners; they would like to know the demarcation.

Received paper plans of the sewer project.

Cleaned a lot of leaf debris from the digester and clarifier.

Normal operation sampling from YAWS Environmental and pumping from Brewers Septic.

Streets and Equipment:

VanNederynen helped with the replacement of the sidewalk in front of Seneca Fitness. It was noted this was an important section of sidewalk because it currently sees the highest foot traffic in the business district.

Additional concrete was used by the business owner beyond the scope of the sidewalk; cost of the second load of concrete will be invoiced to them.

The sidewalk in front of Kempf's property will be scheduled for first thing in spring.

Seeded and strawed at 3629 Mechanic Street.
The edges of the community bulletin board were filled in with gravel.
Cleaned curbs on West Avenue.
Cleaned catch basins.
Put compact stone on all driveways and other places needed on Mechanic Street after the paving was completed.
VanNederynen pulled a wagon for the Halloween parade.
Ahouse is still looking into handrails and guardrails.
Richardson reported there is no news from the county about the charging stations.

Police:

There were 154 calls for service; 12 traffic citations were issued.
Monthly report and annual employment for employees submitted to NYS Division of Criminal Justice Services.
Dwello reported his participation in the Police Supervision program continues.
E-mail was hacked; Richardson assisted with some recovery.
Town of Macedon Police Department donated a case of thermal paper.
Dwell requests Officer Robertson be taken off probation.
Both vehicles are getting snow tires installed.
Chevrolet Impala had a wheel bearing replaced.

Treasurer: balances of accounts read.

Budget modifications are necessary to cover the cost of the Knight Street project; American Rescue Plan Act (ARPA) funds need to be transferred to general funds where it can be appropriated for the project.
Budget modifications are necessary to cover the costs of insurance for the project.
Richardson motioned, Del Plato seconded, to make the budget modification; carried unanimously.

Approval of Bills: Pepper motioned, Del Plato seconded, to approve vouchers in: General Fund (#151-179: \$47,711.18), Water Fund (#47-55: \$21,640.84), Sewer Fund (#35-40: \$6,768.60) for payment; carried unanimously.

Old Business:

- ◆ Fisher Associates.
 - Richardson will contact them about the mapping and the TAP grant and the associated fees.
- ◆ HUNT EAS Sewer Project documents.
 - Documents will be in the Village Office for people to review.
- ◆ Drying beds.
 - HUNT EAS will demarcate the space.

- ◆ Code update workshop and Village parking tickets and fines tabled.

New Business:

- ◆ KJ's Property Care library tree quote options.
 - Tabled until feedback from the library.
- ◆ STEPS—Interlaken Conditions.
- ◆ Equipment disposal.
 - Kempf motioned, Del Plato seconded, to declare five CPUs and a printer surplus; carried unanimously.
- ◆ Document disposal.
 - Duplicate payroll records (2015), Conifer Village financial statements (2015 and 2016), correspondence (up to 2016), duplicate annual reports (up to 2016), duplicate budgets (up to 2016), certified payroll that go to Seneca County (up to 2016), vouchers (2016 and 2017), bank statements (2016 and 2017).
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Executive session

Richardson motioned, Del Plato seconded, to enter executive session at 7:31 PM to discuss an insurance issue and a personnel issue; carried unanimously.

Richardson motioned, Garcia seconded, to exit executive session at 7:43 PM; carried unanimously.

Adjournment: Del Plato motioned, Richardson seconded, to adjourn at 8:06 PM; carried unanimously.

Respectfully submitted,
Brian Quan, Deputy Village Clerk