

Our Ref: IT/461-01



Mr P Brown-Constable
Flat 7 - Mitre House
124 Kings Road
London
SW3 4TP

4th Floor
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London SW1V 1DX

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16th July 2025

Dear Mr P Brown-Constable

Mitre House – Flat Front Doors Survey 26th August 2025

Fenchurch Facilities have been instructed to undertake a fire door inspection to all flat front doors. Your door will take around 5 minutes to inspect however the door does need to be open to enable the inspection to be completed satisfactory. Any door that is not open cannot be inspected.

The door inspection will be undertaken **Tuesday 26th August 2025 from 09:30am till approximately 10:30am**. If you are not in on 26th August, please make suitable arrangements for someone to be in.

Fenchurch Facilities can be contacted directly, and a suitable time arranged with them on the **26th August** to inspect your flat front door for those of you who will not be at home throughout the day.

Fenchurch Facilities can be contacted on 07939 965415 or email firedoors@fenchurchfacilities.com

If you rent out your flat, it is important that you advise your tenants that access will be required to undertake the inspection as above.

Your cooperation is crucial as any flats that cannot be accessed will require a return visit at additional cost.

Yours sincerely,

A handwritten signature in black ink that reads 'Tyranowicz'.

Izabella Tyranowicz
Senior Property Manager
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E-Mail: ityranowicz@dngbm.co.uk

