

Regular Council Meeting

March 7, 2018

The regular meeting of the Arlington City Council was held on March 7, 2018 in the Council Chambers of the Municipal Building. Present were Councilors: Leslie Walborn, Denise Ball, Robert Christensen, Marshall Swope, Susan Jones, Mayor Jeffery Bufton, Attorney Ruben Cleaveland, Public Works Superintendent Tim Wetherell and Recorder Pam Rosenbalm. Absent Councilor: Diane Wetherell. Guests include: Marion Weatherford, Lori Wyman, Peter Mitchell, Marta Mikkalo, Jenny Smallfoot, Ethan Smallfoot, Julius Courtney, Brad Baird, David Anderson, Rita Miciak, April Aamodt and Scott Pheres. Mayor Bufton called the meeting to order at 6:30 p.m.

Pledge of Allegiance Recited

PUBLIC COMMENT: Marta Mikkalo was present and stated the Arlington Rodeo will be May 5th & 6th 2018. It was consensus of the Council to approve the parade going through town.

COMMUNITY CHAMBER OF COMMERCE UPDATE: Marta Mikkalo was present and asked if the Council had decided anything on filming the Council Meetings. Mayor Bufton stated City Attorney Ruben Cleaveland was going to research some issues and report back to the Council.

CONSENT AGENDA: The consent agenda consisted of the following items: **a.** Approval of minutes-February 7, 2018. **b.** Approval of bills as listed. Councilor Ball stated she had requested under the Chamber report, landscaping to be on this month's Agenda, and did not see that in the minutes. Therefore, she would like the minutes amended to show she had requested that. Councilor Walborn motioned to amend the minutes. Motion passed unanimously after a second by Councilor Jones. Councilor Jones motioned to approve the consent agenda. Motion passed unanimously after a second by Councilor Walborn.

JIM WRIGHT-ARLINGTON SECURITY COMMITTEE: There was no one present to report on this item.

CHARGE POINT-CHARGING STATION: Attorney VanTooken stated Attorney Cleaveland had sent some paperwork to Charge Point and there has been no word back from them.

ANDERSON PERRY & ASSOCIATES SIDEWALK GRANT: Brad Baird was present and stated ODOT had agreed to edit their agreement, which would allow for flexibility for the sidewalk locations. Brad stated as soon as the contract is signed, an account would be set up by the state for the city to use for funding this project. However, Brad then stated the account may

take a few months to set up, but once in place the city can start improvements. Brad was asked, and replied yes, the storm water pond that has been designed at the Mesa will work. This pond was needed to catch excess water. Councilor Ball motioned to approve the ODOT agreement, and have the Mayor, City Recorder and City Attorney sign, and submit to ODOT. Motion passed unanimously after a second by Councilor Walborn.

COUNCIL ACTIONS APPROVE OR DENY:

Resolution No. 684-Budget Transfers: Councilor Walborn motioned to approve Resolution No. 684. Motion passed unanimously after a second by Councilor Jones.

Budget Calendar: Councilor Ball motioned to approve the budget calendar as submitted. Motion passed unanimously after a second by Councilor Jones.

Budget Committee: Councilor Ball motioned to approve the budget committee; (Patti Brandt, Julie Valdez, Jodie Gentry, Kari Keown, Robbie Hunt, David Anderson and Sherrie Wilkins). Motion passed unanimously after a second by Councilor Walborn.

Budget Workshop Date: It was consensus of the Council that March 14, 2018 at 5:30 p.m. would be the date and time for the Budget Workshop.

R.V. ORDINANCE DISCUSSION: Attorney VanTooken stated this item should be on the Agenda in April.

JOB APPLICATIONS: Councilor Walborn stated she and Councilor Swope and Public Works Superintendent Tim Wetherell had met to go over the job application for the Public Works Superintendent position. The one change they made, was to add first aid training, and if job description is approved by the Council this would be posted in-house first. It was consensus of the Council the salary range would be \$48,000 - \$68,000. The interview committee will be Public Works Superintendent Tim Wetherell, Councilor's Walborn and Swope and City Engineer Brad Baird. Tim stated he felt a few changes on the job description should be as follows; change the special requirements, to level 1 for wastewater collection, and wastewater treatment is level 2. Tim also stated he feels the next person should go to the Mayor with issues, which makes things easier as the Mayor is the Public Works Supervisor. The Council was in agreement with these changes. Tim stated it is time to post for the part time public works/golf course employee for the summer also. The Council agreed to posting the Public Works Superintendent position in-house for 10 days, and to also post for the part time summer help. Recorder Pam Rosenbalm informed the Council, Utility Billing Clerk Nicole Rees, has given her notice, and will be leaving the end of May. Mayor Bufton stated he would like a letter of resignation stating that. Recorder Rosenbalm stated she already requested that, and also asked the Council if this position could be posted now, so Nicole would be available to train the new

employee. The Council agreed the job should be posted now, that way Nicole would be available to work with the new hire.

DOCK RAILING UPDATE: Public Works Superintendent Tim Wetherell stated at the last Council Meeting powder coating the dock railing was discussed. The approximate cost is \$8000-\$9000. Councilor Christensen motioned to approve the dock railing project. Motion passed unanimously after a second by Councilor Walborn.

COUNCILORS REPORT:

- Councilor Jones had no report to give.
- Councilor Swope had no report to give.
- Councilor Christensen reported; fire services received a grant for a mobile repeater. Also, Mary and John Sallee have some old elevation signs, and stated they would be willing to donate them to the city. Public Works Superintendent Tim Wetherell stated he will look at the signs to see if they can be restored. Lastly, Councilor Christensen reported at the last Security Council Meeting, the Judge had come and explained that misdemeanors and traffic tickets are the issues that are handled here.
- Councilor Ball questioned about the landscaping, and what if anything was going to be done with the care of the roses at the park. Recorder Rosenbalm stated she had spoke with Public Works Superintendent Tim Wetherell and the landscaping position was to be discussed in the job application line, or when the summer help was discussed. Could the summer worker help with the upkeep of the roses? Tim stated that yes; possibly the summer position could help more at the park. Mayor Bufton questioned if there would be 2 positions for the summer. Tim stated he would need to sit down and check on the budget, to see if there was enough money to hire a full time seasonal summer help, and a part time position, which is what would be needed to help more at the park. Tim said as he recalls the Chamber stated they were willing to help with this position.
- Councilor Walborn reported the water and sewer departments are fine. However, the metal works business on Cottonwood Street is beginning to look bad, with all of the debris sitting outside. Mayor Bufton asked Reorder Rosenbalm to check what the zoning is at that property, and if they are in violation, have a letter sent. The Council then discussed the chickens in town, specifically on Shane Drive. The consensus of the Council was; letters should be sent to residents that have not obtained the proper permits to own chickens.

- Councilor Wetherell was absent.
- Public Works Superintendent Tim Wetherell questioned the Council about the radar signs; he was under the impression the County Sheriff's Office was going to take care of these. The Sheriff's Office dropped off the signs and informed Tim they do not have the man power to take care of the signs, including the installation. The Council agreed the city could purchase trailers to attach the signs to, and then they could be moved around. Tim stated the last item he has to discuss is; in the past retiring employees have received their utility base rate paid as part of their retirement, they pay the overage only. Is this something the Council would consider as part of his retirement? Consensus of the Council was to approve this request as part of Tim's retirement.

In other business, April Aamodt attended a cricket meeting in Denver, what she learned is, the crickets need protein and salt, and the hillside across from City Hall is a perfect area for them. She and Public Works Superintendent Tim Wetherell have discussed bringing in goats to eat down that grass on that particular spot. Larry is a commercial goat guy out of Enterprise, who April has been in contact with. He could bring in his goats, a herder and fencing, he is also insured. The cost would be \$300 a day, which will total approximately \$10,000, which is an estimate. County Court meets in Arlington March 21, 2018 and this item will be on their Agenda. April will be attending that meeting and requested Mayor Bufton also be present (who agreed) to request financial help with this project. April said Judge Shaffer did state he would like to see the city match approximately \$2000 of the \$10,000 needed. The consensus of the Council was for Recorder Rosenbalm to send weed abatement letters to the property owners before the city takes action. If County Court approves, the invoice from Larry would go to the county and they would pay their portion, instead of the whole billing process going through the city. Mayor Bufton stated he would like to see it handled that way so the total bill is not run through the city's books. April stated it would appear through what information is out there, the city will be infested again this year, that is why we all need to be diligent in killing the crickets as soon as possible, so they don't lay as many eggs. Then hopefully, we won't have them again for 6 years. Councilor Ball stated she would like to use this as an opportunity to get a grant and take care of the grass problem on the discussed hillside, then let the owners know the city will take care of the grass, this time only. Mayor Bufton requested Recorder Rosenbalm review the budget to see where the \$2000 could be paid out of. It was stated the city will need to hire someone that is licensed and bonded. Councilor Ball thanked April for putting her time in this issue.

Regular meeting adjourned at 7:15 p.m., and executive session was opened at 7:17 p.m., per ORS 192.660 (2) (h). Executive session was closed at 7:36 p.m. Regular session was reopened at 7:38 p.m.

PPL FRANCHISE: Councilor Christensen motioned to approve the Franchise Agreement with PPL. Motion passed unanimously after a second by Councilor Swope. This agreement is in way an Ordinance; therefore a Hearing will take place at the next City Council Meeting.

The regular meeting was closed at 8:47 p.m.

Jeffery Bufton, Mayor

Pam Rosenbalm, Recorder