**FISH CREEK SANITARY DISTRICT NO. 1**

**BOARD OF COMMISSIONERS MEETING**

**March 10, 2025**

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| Call to OrderApprove MinutesPublic CommentBertram HUB Location, Sarah LawrenzTown AdministratorReport Engineer Report TID Update / Upper Bluff Sanitary SewerSanitary Sewer Service South of Hedemora HillsBoard of Commissioners Alternate ConsiderationOperator Report Clerk ReportCorrespondencePayment of BillsOpen DiscussionAdjourn | Meeting called to order at 8:18 a.m. by Board President, Bill Weddig. Also present: Board Secretary, Tony Bryzek; Board Treasurer, Greg Stillman (via Zoom); Plant Operations Manager, Dave Alberts; Clerk, Jennifer Steber; Asst. Operations Manager, Patrick Johnson; Asst. Operator, Ben Elkins; Town Administrator, Travis Thyssen; Dennis Steigenberger, Cedar Corporation; Guest, Sarah Lawrenz, Bertram Communications (via Zoom)*Motion by Stillman to approve minutes of the February 10 meeting as presented. Bryzek seconded. Motion passed.* No public comment. On March 7 Dave met with Five Star onsite. A cleared area of 60’ is required to allow space for construction. A map for the HUB location Dave and Five Star agreed upon was provided for discussion. Sarah provided a picture of what the HUB would look like. The building is an industrial style structure that the Board agreed would not want visible from the road. The natural screening of the wooded area determined by Dave and Five Star would be the best location. *Motioned by Weddig to approve the location of the HUB contingent upon agreement that we would provide a permanent easement in exchange for fiber optic services to our locations. Bryzek seconded. Motion passed.* Sarah will provide an easement for our attorney to review once Meridian surveys the location. Final approval of the easement by the Board at our April meeting. Sarah will legally record with the County. Construction will begin soon after. Timeline for the Cedar Court and Main Street project is 2025/2026. The District will have the ability to replace the manhole castings at that time. The new park trail has a turnaround for service vehicle accessibility. Dave said he drove and it’s nice! Harbor Construction has been contracted to do the sewer connection for Pittman on Spring Road. They intend to begin in April. Phase II - Item #1 – Project Update Including Contractor Progress. The contractor has installed the mainline from the tie in on Emma Drive, worked west to the highway, then back south on the highway. They should have the connection to Hedemora Hills done today or tomorrow. The pipe will be in the ground by this time next month. Lift station pumps here in May. Generators here in July/August. Dorner has been good to work with and they are doing a good job. Phase II – Item #2 – Dorner, Inc. Payment Request No. 1. Payment request is for work completed through February 28. *Motion by Weddig to approve Dorner, Inc. Payment Request No. 1 in the amount of $276,379.75. Seconded by Bryzek. Motion passed.* Phase II – Item #3 – Dorner, Inc. Change Order No. 1. Change Order No. 1 is for adding three bentonite dams at Manhole 10 on the existing sewer line, at Manhole 4 on the north side on the gravity sewer, and on the force main near Manhole 4 to prevent surface water from following the sanitary trench and reduce the potential for water flowing to the existing Little Sweden lift station. *Motion by Weddig to accept Change Order No. 1 for Upper Bluff Interceptor Sewer TID Phase 2 in the amount of $3,000. Seconded by Bryzek. Motion passed.* Other. Dennis received the signed Waiver of Special Assessment from Smaxwill and Graham. MacDonald has signed and sent their waiver, waiting for its arrival. No response from Solomon. Tony will assist and contact Solomon since he was successful in helping with the easement paperwork. Sheila Stover inquired about connecting her properties (8927 and 8879 Highway 42) to the public sewer. After a lengthy discussion between the Board and Dennis, her properties are not serviceable by public sewer at this time, the cost to connect her properties would not be reasonable. Her properties are located on the west side of Highway 42 and south of Hedemora Hills. The land west of Highway 42 is not annexed into the District and outside District boundaries. The distance to extend the sewer to 8927 Highway 42 is 900’, plus the added distance to 8879, the cost would be very expensive. Approval would be needed from WDOT to cross the highway, boring with a casing would likely be required and with the amount of bedrock in the area, would be very costly. The buildings on both properties are a good distance from the road, so the laterals would be long. Unless there are plans for land development, it is not feasible to extend sewer to connect one or two properties. Adding SkiView would not be enough to share the cost of an extension, more density is needed. Bill stated this area was considered for sewer expansion when Little Sweden was annexed. The majority of the landowners objected to the expansion, had signed petitions in opposition and hired attorneys. So, the west side of Highway 42 was excluded from annexation. At this time, the District does not intend to expand the sewer boundaries.Tony suggested the District consider an alternate Commissioner to participate in discussions, to be educated on District business and policies, and to have voting rights if in the event it is needed due to meeting absence by another Commissioner. After a lengthy discussion, the Board directed Jennifer to speak with legal counsel as to the possibility of adding an alternate and what the requirements would be for attendance, voting rights, compensation, etc. Jennifer will report back at the April meeting.Ben is enrolled to take a class and exam for one of the required licenses. Patrick passed the Wisconsin State Lab of Hygiene Proficiency test, so we are lab certified for another year. Sludge hauling for this year is still being worked out. Unsure if FSO will be interested in working with us since Baileys Harbor and Ephraim are no longer interested in their services. We will haul sludge to Green Bay once to test the process. Total Energy Systems completed the generator repairs. The new portable generator is on order. Waiting to hear from Sabel about inspecting the couplings that are beginning to fail. Two grinders froze on Cottage Row this winter. We verified the force main was fine, so a private issue. Still having very high levels of H2S at the White Gull Inn wet well. They are closed March 12 through April 1, so it is a good opportunity to put the odor loggers in and collect data while closed. George at Cedar agrees with Dave that the chemical trial scheduled to begin this spring may not work at this location. The pipe to the grease trap is so short, the grease does not have a chance to solidify because of the high temp water from the dishwasher. Bill stated the grease trap may have been a holding tank before the public sewer, so perhaps it’s inadequate or sized inappropriately. Dave would like to work with the White Gull on a corrective solution with their grease trap vs. spending the money on a chemical trial that may not work. Greg asked Dave if he could contact someone to do an analysis of their grease trap. Dave will contact WRWA, WWOA and a company that sizes grease traps for information.Communicating with Matt at Little Sweden pertaining to upcoming sewer connections and RUE payments.No discussion.  *Motion by Weddig, seconded by Bryzek, to approve the payment of bills as presented. Motion passed.*This morning Crane Engineering is replacing the sludge pump budgeted in 2025.*Motion by Weddig to adjourn. Seconded by Bryzek. Motion passed.* Adjourn 10:34 a.m.Respectfully submitted by:Jennifer Steber, Clerk |
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