



Forest Grove Board of Fire Commissioners November 22, 2022 - Meeting Minutes

This meeting of the Board of Fire Commissioners, District 4, Township of Franklin, Gloucester County NJ was called to order on November 22, 2022 @ 19:00 and attended by the members noted below. This meeting was called pursuant to the provisions of the Open Public Meetings Law. This meeting was included in a list of meeting notices sent to the Courier Post newspaper, filed with the Municipal Clerk at the Township of Franklin, County of Gloucester and posted at the Forest Grove Volunteer Fire Company.

1. Members Present

- X Andrew Bellone Jr. - Chairman**
- X Samuel Scapellato - Vice Chairman**
- X Mykola “Nick” Myronowskyj - Secretary**
- X Joseph Scapellato - Treasurer**
- X Thomas Bellone Sr. – Commissioner**

Public Present & Others:

None Present

2. Reading of the minutes of the previous meeting

A motion to accept minutes as read was made by Andrew Bellone Jr. and seconded by Samuel Scapellato. No changes to be made.

3. Treasurers Report & Bills against the Commission

Joseph Scapellato reported:

Commissioners stipend have been issued today.

A check from My-Lor in the amount of \$24.40 was returned as an overpayment. The overpayment was due to the Chief returning items.

Petty cash balance in the amount of \$102.00.

A motion to pay all bills and to accept the Treasurers report was made by Thomas Bellone Sr. and seconded by Mykola Myronowskyj.



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4. Old Business

Mykola Myronowskyj reported commented on the following:

Filing of documents that he is able to locate from 2011 and prior. The files that are being archived are being organized, then scanned and then filed.

Mykola Myronowskyj continues to work on the Forest Grove equipment audit.

The MUA's for the surrounding locals that have not been completed yet will begin as soon as possible.

The 2021 financial audit is in progress. Mykola Myronowskyj spoke to Ed Paul and he advised that the audit should be completed soon, Mr. Paul is still waiting for information from the state. Mr. Paul further advised that none of the audits for any of the fire districts have been completed.

The correspondence that the Board received from AIG regarding some the fund accounts was forwarded to the account manager. He reviewed them and contacted the people that had investments in those accounts.

The address for the Board of Fire Commissioners was requested to be changed again to the correct mailing address.

Mykola Myronowskyj emailed Gina Hayes in the Tax Collectors office to advise of the correct mailing and email addresses. Gina replied that the changes were made.

5. New Business

Mykola Myronowskyj reported:

The 2023 budget resolution will be read and voted on tonight.

Please refer to the attached.

The vote to approve the resolution was unanimous.

The public hearing of the adopted budget will be held during the next Commissioners meeting.

The VFIS insurance questionnaire was completed and given to the Board to review. The questionnaire will be sent to the insurance carrier.

The Fire District election calendar was released. The calendar is posted in the office.

The Board received a census report request. The request was related to the amount of taxes that we collect from sales. The amount is zero, and the request reflects that figure.



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5. New Business Continued

Nominating petitions for the 2023 election were received from Samuel Scapellato and Thomas Bellone Sr. They were notarized and filed. The nominees will be added to the 2023 election ballot.

Kelly Smuzinski from Glenn Insurance notified Mr. Myronowskyj that she is leaving Glenn Insurance for a position elsewhere. Lisa will be our new point of contact.

Joseph Scapellato suggested that the Board send her a card. The Board agreed that we will send her a thank you card, to recognize all of her years of work with the Board.

Andrew Bellone Jr. made a suggestion that another type of reward structure be created for active fire fighters that respond to fires. He suggested a few different types of rewards such as clothing allowance, fuel cost reimbursement, etc. Andrew Bellone Jr. wants to investigate an additional rewards system. Mykola Myronowskyj reminded him that we already have LOSAP as the rewards system and he is not sure if a second type of reward is legal, but we will need to review.

Andrew Bellone notified the Board that the other 4 Districts Commissioners want to have a meeting to discuss practices. Mykola Myronowskyj asked what type of meeting and what the agenda would be. Andrew Bellone Jr. will advise accordingly.

6. Public Comments

Chief of the Fire Department: Not Present

President of the Fire Department: Not Present

Others: Not Present



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7. Adjournment

A motion to adjourn the meeting was made by Mykola Myronowskyj and seconded by Samuel Scapellato.

Meeting was adjourned at 19:20 hours.

*Respectfully Submitted,
Mykola "Nick" Myronowskyj
Secretary of the Board
Board of Fire Commissioners, District 4
Township of Franklin, Gloucester County NJ*



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2023 FIRE DISTRICT BUDGET RESOLUTION

Franklin Township FD No. 4 (Gloucester)

FISCAL YEAR: January 1, 2023 to December 31, 2023

WHEREAS, the Annual Budget for Franklin Township FD No. 4 (Gloucester) (the 'Fire District') for the fiscal year beginning January 1, 2023 and ending December 31, 2023 has been presented before the Board of Commissioners of the Fire District at its open public meeting of November 22, 2022; and

WHEREAS, the budget as introduced is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et seq.); and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$675,312.95 which includes an amount to be raised by taxation of \$552,482.00 and Total Appropriations of \$675,312.95; and

WHEREAS, the amount to be raised by taxation to support the district budget shall be the amount to be certified to the assessor of the municipality to be assessed against the taxable property in the district, pursuant to N.J.S.A. 40A:14-79. Such amount shall be equal to the amount of the total appropriations set forth in the budget minus the total amount surplus and miscellaneous revenues set forth in the budget; and

WHEREAS, in calculating the amount to be raised by taxation, the Fire District has taken into account the assessed valuation of taxable property in the Fire District;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District, at an open public meeting held on November 22, 2022 that the Annual Budget, including all related schedules, of the Fire District for the fiscal year beginning January 1, 2023 and ending December 31, 2023 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the Fire District's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Fire District will consider the Annual Budget for adoption on .

(Secretary's Signature)

11-22-22
(Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
Andrew Bellone, Jr.	✓			
Joseph Scapellato	✓			
Mykola Myronowskyj	✓			
Samuel Scapellato	✓			
Thomas Bellone, Sr.	✓			



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5:35 PM
11/22/22
Accrual Basis

Franklin Township Fire District No 4 Balance Sheet As of November 30, 2022

	Nov 30, 22
ASSETS	
Current Assets	
Checking/Savings	
Newfield Na Bk 0505	-16,209.62
Newfield Savings 9924	801,432.11
Total Checking/Savings	785,222.49
Total Current Assets	785,222.49
TOTAL ASSETS	785,222.49
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Restricted Fund Future Cap	378,748.54
Total Other Current Liabilities	378,748.54
Total Current Liabilities	378,748.54
Long Term Liabilities	
Future Capital	12,000.00
Truck Loan	-95,223.90
Total Long Term Liabilities	-83,223.90
Total Liabilities	295,524.64
Equity	
Opening Bal Equity	44,604.16
Retained Earnings	520,782.69
Net Income	-75,689.00
Total Equity	489,697.85
TOTAL LIABILITIES & EQUITY	785,222.49



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5:31 PM
11/22/22
Accrual Basis

Franklin Township Fire District No 4 Transactions This Month As of November 30, 2022

Type	Date	Num	Name	Amount
Newfield Na Bk 0505				
Bill Pmt -Check	11/22/2022	13017	Action Uniform Co, LLC	-174.00
Bill Pmt -Check	11/22/2022	13016	Andrew Bellone	-1,700.00
Bill Pmt -Check	11/22/2022	13015	Atlantic County Firefighters' As...	-222.50
Bill Pmt -Check	11/22/2022	13014	Capital One Trade Credit	-628.45
Bill Pmt -Check	11/22/2022	13013	Comcast (Xfinity)	-27.01
Bill Pmt -Check	11/22/2022	13012	Comcast 569	-219.48
Bill Pmt -Check	11/22/2022	13011	Dennis Allonnardo	-133.44
Bill Pmt -Check	11/22/2022	13010	Douglas Perry	-35.00
Bill Pmt -Check	11/22/2022	13009	DTA Solutions LLC	-125.00
Bill Pmt -Check	11/22/2022	13008	Elmer Door Co. Inc.	-539.20
Bill Pmt -Check	11/22/2022	13007	Forest Grove Fire Co	-3,038.69
Bill Pmt -Check	11/22/2022	13006	Genna Electric	-1,670.00
Bill Pmt -Check	11/22/2022	13005	Gloucester County Fire Chiefs ...	-280.00
Bill Pmt -Check	11/22/2022	13004	Joseph S Scapellato	-1,950.00
Bill Pmt -Check	11/22/2022	13003	Mes PA	-147.21
Bill Pmt -Check	11/22/2022	13002	Mykola Myronowskyj	-1,950.00
Bill Pmt -Check	11/22/2022	13001	Public Saffey Outfitters	-470.00
Bill Pmt -Check	11/22/2022	13000	Riggins	-1,154.88
Bill Pmt -Check	11/22/2022	12999	Sam Scapellato	-1,700.00
Bill Pmt -Check	11/22/2022	12998	Staples	-529.58
Bill Pmt -Check	11/22/2022	12997	Thomas L. Bellone	-1,700.00
Bill Pmt -Check	11/22/2022	12996	TransUnion	-75.00
Bill Pmt -Check	11/22/2022	12995	Verizon Wireless 197	-187.16
Bill Pmt -Check	11/22/2022	12994	Vineland Auto Electric	-2,792.25
Bill Pmt -Check	11/22/2022	13018	Mykola Myronowskyj	-90.00
Total Newfield Na Bk 0505				-21,538.85
Newfield Savings 9924				
Total Newfield Savings 9924				
TOTAL				-21,538.85