

# Edinburg Township Trustees Meeting

At Edinburg Town Hall

January 29th

2026

MEETING TO ORDER BY: Tim Pfile 7:30 p.m. Pledge of Allegiance

Roll Call:

Chair: Tim Pfile, present, Vice Chair: Jeffrey Bixler, present, Trustee: Chris Diehl present, Fiscal Officer: Bill McCluskey, present Fire Chief: Jesse Baughman, present, Zoning: Rhonda Lipply, present, Fiscal Assistant/Zoning Admin: Emily Duma, present, Roads: Nathan Worley  
Guests: Zack Kegg

## **I. MOTION TO APPROVE AGENDA FOR: January 29<sup>th</sup>, 2026**

Moved by: Bixler      Second by: Diehl  
Mr. Pfile: Yes      Mr. Diehl: Yes      Mr. Bixler: Yes

## **II. MOTION TO APPROVE MINUTES DATED: January 8<sup>th</sup>, 2026**

Moved by: Bixler      Second by: Diehl  
Mr. Pfile: Yes      Mr. Diehl: Yes      Mr. Bixler: Yes

## **III. Correspondence:**

**Mr. Diehl** – None  
**Mr. Bixler** – None  
**Mr. Pfile** – None

## **IV. Old Business.**

1. Chris Diehl - Working on getting property surveyed. Chris went up and signed paper work at the title office. (Corresponding checks for Title office and for Atty fees for Title office). They filed without checks in hand. Checks are signed and will be forwarded to payees after meeting.
2. Chris Diehl - RE: Closed Bid. Opened and read as follows - Rent 5 acres of farmland on Rock Spring Road. Walnut Ridge Nursery and Farm bid price is 75 per acre, per year for approx. 4.5 acres. Which is approx. \$1000.00 at the end of the 3-year lease. Signed George Vismak. – Bill will write up lease contract and facilitate getting it to George.

## **Motion RESOLUTION -2026-002 to accept George's letter to rent approx. 4.5 acres for a total of \$1000.00 for 3 years.**

Moved by: Bixler      Second by: Diehl  
Mr. Pfile: Yes      Mr. Diehl: Yes      Mr. Bixler: Yes

3. Jeffrey Bixler – Had a Fire District Meeting last night and felt it went well. Only district without representation was Charlestown. Meeting lasted about 1 hour and 15 minutes. Discussion regarding email from NOPEC for grant(s). Jeff informed the group about email he received from R. Balthazaar (sp) resident in Deerfield offering mobile onsite and equipment repair.

## **V. Trustee Reports**

Chris Diehl – Regarding previous court appearance he feels it seems that maybe the township was caught off guard regarding required photos and lack thereof for resident on State Rt. 14. Edinburg needs a court order to be able to enter property and take photos. Heaven is working on this. Discussion regarding use of drones to get photos of 3677 State Rt. 14. Group will work on getting drone photos in the interim.

# Edinburg Township Trustees Meeting

At Edinburg Town Hall

January 29th

2026

## VI. Department Reports. (see below)

### Road Report: EDINBURG TOWNSHIP ROAD DEPARTMENT

Kevin Biltz Road Supervisor

Roads: we have been plowing, we have transitioned to only salting intersections and hills due to salt supply. property survey for road dept and fire dept are complete and have been dropped off at a title company to be recorded. 2 mailboxes have been repaired/replaced due to snow plow strikes. We submitted requests to have streetlights repaired again. 2 look to be fixed, but several others are still not operable. We also requested a quote to install 3 new streetlights but have not received any communications for that yet.

Park: park has been plowed.

Cemetery: we submitted quotes to the insurance company but have not received any word as to the status of the claim. Cemetery has been plowed. New cemetery rule suggestions will be brought in front of the trustees.

Nate presented updated proposed cemetery rules for review. Discussion regarding rules, edits and changes to be made. Nate will make changes, re-present to trustees, and once approved, they will be forwarded on to the prosecutor for review.

Discussion regarding staffing needs during Kevin's medical leave in March and his retirement on July 1<sup>st</sup>, 2026. Chris stated he has no problem hiring a part-time person to fill in and help while Kevin is off. Tim responded regarding the challenge it could be to get someone with the required qualifications (CDL etc...) on a part-time basis. Jeff stated that he wouldn't have a problem with having 3 full time Road workers for 3 months during a new hire training period, while Kevin is on payroll but not necessarily working due to his medical leave. Bill asked for a job description so the job can be posted. Chris asked Nate what he wanted to do about a snow blower. Nate will look into it.

### 2. Fire Report:

- Quote for generator came in he stated there would be about a 2-3 week lead time. Quote came in at \$27,548.00 to run the whole Fire Station. Price is due to 3 phase. Chris asked if we can do away with the 3 phase. Discussion regarding 3 phase and how to lower price. Can replace air compressor and eliminate that 3 phase item. The hose dryer does not need to be on during a power outage so that does not need to be hooked up to the generator during a power outage. Jesse asked if he should get another estimate. All agreed. Tim stated that he could get Jesse the information for Randolph's generator purchase through Generac. Discussion regarding oil vs. oilless air compressor. Jeff said he prefers Jesse purchase an oilless air compressor. Jeff would like to have electrician come back out on a Wednesday or Friday and give a new estimate now that specs for generator will be changing.

### Motion to purchase a new air compressor (2 phase) for the Fire Station not to exceed \$1,000.

Moved by: Bixler

Second by: Diehl

Mr. Pfile: Yes

Mr. Diehl: Yes

Mr. Bixler: Yes

# Edinburg Township Trustees Meeting

At Edinburg Town Hall

January 29th

2026

- Had to have Beckworth Heating come and look at the lower bay furnace. A thermal sensor had tripped; he reset it and seemed to be working fine. They replaced the condensation pump.
- Looking at Charger for 1517 to Keep both batteries charged got a price from Napa @ \$150.00 for charger want to get a price for a shore-line plug.
- I'm asking to send Zack Kegg to OFA in Reynoldsburg OH for FF-I&II class. Total cost for class with books and uniform is \$1,886.21. This can be reimbursed through the OFA Training Grant
- I would like to thank Ravenna City Fire Department for the donation of 4 ballistic vests for our EMS/Fire personnel.
- I have been released to return to light duty starting February 2, 2026, see release letter for limitations.

**Resolution 2026-001 to approve Zack to go to requested training in Reynoldsburg in the amount of \$1,886.21, as well as approve a stipend of no more than \$25 a day for 50 days (Monday – Friday) totaling \$1,250.00 for dinner during the training period. Edinburg Township will also pay for Zack's mileage should he travel home on the weekends during the training period.**

Moved by: Bixler      Second by: Pfile

Mr. Pfile: Yes

Mr. Diehl: Yes

Mr. Bixler: Yes

Jeff clarified that alcohol cannot be included in the meal stipend amount. Zack stated that he understood.

### **3. Zoning Report:**

- Permit received for house on Giddings. Modular and placement are now up to code.
- There is a new residence on Booth Rd. that Rhonda wrote a permit for.
- Rhonda is working on other violations.
- Chris asked about prosecutor workshop and if Rhonda was going. Rhonda did not receive a notice. Jeffrey stated that he is going. Bill and Emily are going. It is at KSU. Chris asked Emily to register him. She will do that this evening. Bill will send Rhonda the information after the meeting so she can register herself.

### **VII. Fiscal Officer:**

- A. Reports shared, Financials reports, invoices, payments, warrants, ACH eft payments.
- B. Spectrum Contact still not responding, all phones are plugged in and ready to go.
- C. Year-end Completed.
- D. Amended certificate of resources attached, received from the Auditor's office  
Trustee and Fiscal Officer wages will need to be adjusted (increased) with the new Amended Certificate.
- E. Will work on Permanent appropriations reworking the wages due to Salary changes and Certificate.
- F. Bill and Emily going to the OTA Conference February 4th through 6th.
- G. Re-issued check to Melway, they reported it was not received. We cancelled the check for the bank and reissued, there will be a bank fee for the transaction. (This was also the last of the Covid funds to be disbursed)
- H. Emily stated that she made an error and didn't pay Jacob Shaffer. Jesse brought it to her attention prior to the meeting. Bill helped Emily cut a check and it is included in the warrants (44172) to sign for today's meeting. Jesse will distribute the check to Jacob after the meeting.

# Edinburg Township Trustees Meeting

At Edinburg Town Hall

January 29th

2026

**VIII. Motion to pay Bills:** Tim made a motion to pay the bills, eft and warrants shared;  
44153-44172

Moved by: Bixler      Second by: Diehl  
Mr. Pfile: Yes      Mr. Diehl: Yes      Mr. Bixler: Yes

**IV.** Mr. Pfile made a **motion** to Adjourn the meeting at 8:48 pm.

Moved by: Bixler      Second by: Diehl  
Mr. Pfile: Yes      Mr. Diehl: Yes      Mr. Bixler: Yes

---

Tim Pfile, Chairman

---

Jeffrey Bixler, Vice Chairman

---

Chris Diehl, Trustee

---

William McCluskey, Fiscal Officer