



SPRING CREEK ASSOCIATION COMMITTEE OF ARCHITECTURE REGULAR MEETING MINUTES

Spring Creek Association Committee of Architecture

Tuesday, July 10, 2018, 5:30 PM, PST

Fairway Community Center Meeting Room

401 Fairway Blvd, Spring Creek, Nevada

PRESENT: Chair Jill Holland, Vice Chairperson John Featherston, Members: Brien Park and Cassandra Banuelos

ABSENT: Member Diane Parker

STAFF MEMBERS PRESENT: SCA President Bahr, SCA Secretary Shields

CALL TO ORDER: Chair Jill Holland called the meeting to order at 5:30 PM.

PLEDGE OF ALLEGIANCE.

NOTICE:

1. **Items may be taken out of order**
2. **Two or more items may be combined**
3. **Items may be removed from agenda or delayed at any time**
4. **Restrictions regarding Public Comment:** Pursuant to N.R.S. 241.020(c) (3), this time is devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified to be an action item. Comments during this public comment period are limited to items NOT listed on the agenda, and shall be limited to not more than three (3) minutes per person unless the Board of Directors elects to extend the comments for purposes of further discussion. Persons making comment will be asked to begin by stating their name for the record and to spell their last name. The Chair may prohibit comment, if the content of that comment is a topic that is not relevant to, or within the authority of, the Spring Creek Association or if the content is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers.

COMMENTS BY THE GENERAL PUBLIC

ACTION SHALL NOT BE TAKEN

No action may be taken on a matter raised under this item of the agenda until the matter itself has been included specifically on an agenda as an item upon which action will be taken.

No public comment was received.

UNFINISHED BUSINESS

1. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING A PROPERTY VIOLATION OF INOPERATIVE/UNREGISTERED/UNLICENSED VEHICLES AT 736 STERLING DRIVE (202-007-016). *FOR POSSIBLE ACTION*

COA Secretary Shields stated the property owner has been in violation since February 2017. There has been no contact from the property owner until May 7, 2018 when the property owner called and stated that the vehicle needs to be registered and asked for 2 weeks to do so. She is an elderly woman and has a hard time getting around. At the May COA meeting it was voted to give her until the June COA meeting to show proof of registration and uphold the fine. Received a call on June 5, 2018 and spoke with the property owner who stated that she hasn't been able to get it registered and asked for two weeks to a month to get it taken care of. Let her know her request would be presented to the COA committee and she would be informed of their decision. Property owner was on the June 2018 COA agenda and the COA voted to uphold fine and give until the July 2018 meeting to bring the property into compliance. After review on July 10, 2018 the SUV is covered.

Vice Chair Featherston moved/Member Park seconded to uphold the \$200.00 fine and close the violation at 736 Sterling Drive. Motion carried (4-0) Member Parker absent.

2. REVIEW, DISCUSSION AND POSSIBLE ACTION TO APPROVE A COMMERCIAL SIGN PERMIT AT 259 SPRING VALLEY PKWY (201-004-001A). *FOR POSSIBLE ACTION*

COA Secretary Shields stated Scoreboard is requesting approval of a commercial sign permit.

David Zornes, CEO for Northern Star and Scoreboard, presented the commercial sign proposal to the committee and answered the questions regarding the proposal.

Vice Chair Featherston moved/Member Banuelos seconded to approve the commercial sign permit at 259 Spring Valley Parkway. Motion carried (3-1) Member Parker absent and Chair Holland opposed.

NEW BUSINESS

3. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING A PROPERTY VIOLATION OF ARCHITECTURAL- TEMPORARY STRUCTURES, PLAYSAPES AND EQUIPMENT AT 517 EAGLE CREEK DRIVE (402-014-027). *FOR POSSIBLE ACTION*

COA Secretary Shields stated the property owner has been in violation since August 2017. The property owner spoke with Michelle on November 17, 2017 and stated they would do repairs in the spring when weather is better. A reminder letter was sent in May 2018 with no response.

The committee discussed play structures and came to a consensus that it should not be considered a violation.

Member Park moved/Member Banuelos seconded to dismiss the violation and the \$200.00 fine at 517 Eagle Creek Drive. Motion carried (4-0) Member Parker absent.

**4. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING A PROPERTY VIOLATION OF DOMESTIC ANIMALS/DOGS/CATS AT 156 GLEN BRIER DRIVE (106B-008-008).
FOR POSSIBLE ACTION**

COA Secretary Shields stated the property owner has been in violation since June 2018. Property owner called and said he has fixed the problem, and was told to attend the COA meeting and explain everything to them.

Property owners were present and explained the situation to the committee.

Animal Control was present and gave information related to the dogs at 156 Glen Brier Drive. She noted that there have been no further complaints.

Member Banuelos moved/Vice Chair Featherston seconded to dismiss the property violation at 156 Glen Brier Drive. Motion carried (3-0) Member Parker absent and Member Park abstained.

**5. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING A PROPERTY VIOLATION OF UNSIGHTLY: CHILDREN'S TOYS AT 300 SPRINGFIELD PKWY (305-001-001).
FOR POSSIBLE ACTION**

COA Secretary Shields stated the property owner has been in violation since February 2018. On March 27, 2018 multiple bicycles were still there. On July 2, 2018 the property owner was made aware that he could write a letter to the COA for the meeting if he is unable to make it. On July 2, 2018 property owner came into office and stated he put up a fence on the side of the property where all of the children's toys were being stored.

Public comment was received in regards to how many bikes there were. The committee noted that it was much more than just the bikes.

Vice Chair Featherston moved/Member Banuelos seconded to uphold the \$200.00 fine and give the property owner until the August 2018 COA meeting to provide a detailed plan of action to bring the property into compliance or remove all materials from the public right-of-way view and complete his fence. Motion carried (3-0) Member Parker absent and Member Park abstained.

**6. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING A PROPERTY VIOLATION OF EXCESSIVE BRUSH WEEDS OR DEAD TREES/SHRUBS, NOXIOUS WEEDS AT 381 PARKCHESTER DRIVE (106A-004-008).
FOR POSSIBLE ACTION**

COA Secretary Shields stated the property owner has been in violation since November 2017. Email communication with a representative from Nation star was received. They were trying to get a contractor out there to get the weeds taken care of. Last email was in March and there has been no further contact.

Member Banuelos moved/Vice Chair Featherston seconded to uphold the \$200.00 fine and refer the property at 381 Parkchester Drive to the Board of Directors. Motion carried (4-0) Member Parker absent.

7. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING A PROPERTY VIOLATION OF EXCESSIVE BRUSH WEEDS OR DEAD TREES/SHRUBS, NOXIOUS WEEDS AT 464 LAMONT PLACE (202-004-005). *FOR POSSIBLE ACTION*

COA Secretary Shields stated the property owner has been in violation since February 2018. There has been no contact from the property owner.

Chair Holland moved/Vice Chair Featherston seconded to uphold the \$200.00 fine and refer the property at 464 Lamont Place to the Board of Directors. Motion carried (4-0) Member Parker absent.

8. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING A PROPERTY VIOLATION OF STORAGE OF TOOLS AND TRASH AT 390 SMOKEY DRIVE (202-011-064). *FOR POSSIBLE ACTION*

COA Secretary Shields stated the property owner has been in violation since March 2018. There has been no contact from property owner.

It was noted that there are additional violations other than storage of tools and trash that are missing from the agenda item.

The item was tabled and will be scheduled on the next COA agenda to include all violations on the property at 390 Smokey Drive.

9. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING A PROPERTY VIOLATION OF INOPERATIVE/UNREGISTERED/UNLICENSED VEHICLES AT 822 AESOP DRIVE (403-009-003). *FOR POSSIBLE ACTION*

COA Secretary Shields stated the property owner has been in violation since March 2018. The property was reviewed on 5/9/18 and there were no changes. The property was reviewed on 7/10/18 and there were no changes.

Chair Holland moved/Vice Chair Featherston seconded to uphold the \$200.00 fine and refer the property at 822 Aesop Drive to the Board of Directors. Motion carried (4-0) Member Parker absent.

10. REVIEW, DISCUSSION AND POSSIBLE ACTION TO APPROVE A LIVESTOCK PERMIT AT 39 ARROYO VISTA DRIVE (301-007-017). FOR POSSIBLE ACTION

COA Secretary Shields stated the property owner is requesting approval of a livestock permit for 4 goats.

The property owner was present.

Chair Holland moved/Vice Chair Featherston seconded to approve the livestock permit at 39 Arroyo Vista Drive. Motion carried (3-0) Member Parker absent, Member Park absent at vote.

11. REVIEW AND DISCUSSION REGARDING MONTHLY UPDATE ON PROPERTIES AT COPENHAVER & MCCONNELL, P.C. NON-ACTION ITEM

COA Secretary Shields provided the SCA/COA Legal Account Status Report for the COA members to review. Discussion ensued among the committee members.

12. APPROVE MINUTES FROM THE JUNE 12, 2018 COA REGULAR MEETING. FOR POSSIBLE ACTION

Member Park moved/Chair Holland seconded to approve the June 12, 2018, COA regular meeting minutes. Motion carried (4-0) Member Parker absent.

13. APPROVE MINUTES FROM THE MAY 17, 2018 COA SPECIAL MEETING. FOR POSSIBLE ACTION

Member Park moved/Vice Chair Featherston seconded to approve the May 17, 2018, COA special meeting minutes. Motion carried (4-0) Member Parker absent.

14. APPROVE COMMITTEE OF ARCHITECTURE REVENUE AND VIOLATION REPORTS FOR JUNE 2018. FOR POSSIBLE ACTION

Chair Holland moved/Vice Chair Featherston seconded to approve the revenue and violation reports for June 2018. Motion carried (4-0) Member Parker absent.

15. PUBLIC COMMENT

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ACTION SHALL NOT BE TAKEN

No public comment was received.

16. THE NEXT REGULAR MEETING OF THE COMMITTEE OF ARCHITECTURE IS SCHEDULED FOR TUESDAY, AUGUST 14, 2018 AT 5:30 PM. NON-ACTION ITEM

17. ADJOURN MEETING

The meeting was adjourned at 6:38 p.m.