

[COMPANY HEADED PAPER]

[date]

Utility Supply Contracts

To whom it may concern,

Please accept this letter as authority for the following company to act on our behalf regarding all issues related to the supply of electricity and gas with your company.

**Xcel Power Limited
11 Longley Lane
Spondon
Derby
Derbyshire
DE21 7AT**

**Tel: 0333 600 1036
Fax: 0333 600 1037
Email: info@xcelenergy.co.uk**

Xcel Power Limited are authorised to have access to any information related to our billing and contract documentation and are authorised to serve notice on your company on our behalf for any current or future contracts in relation to the supply of electricity and/or gas, with such notices taking effect from the termination date within your relevant terms and conditions.

This authority is to remain in place for twelve months from the date of this letter or such time as you are advised in writing to the contrary.

For the avoidance of doubt this letter does not authorise Xcel Power Limited to enter into new supply agreements on our behalf. All such agreements must be signed by a duly authorised representative of this company.

Yours faithfully

[print name]
[position]