

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held _____ 20_____

MINUTES OF ELLSWORTH TWP BOARD OF TRUSTEE'S

REGULAR MEETING

March 8, 2017

Chairman Fredrick Houston called the March 8, 2017 regular meeting of the Ellsworth Trustees to order at 7:00 pm. A roll call was taken to establish a quorum: Trustee Robert Toman - present, Vice Chairman William Spellman – present, Chairman Fredrick Houston – present. Also present were, Zoning Inspector Wayne Sarna, Maintenance Supervisor Matt Stroney, and Fire Chief Robert Sternburg, and Asst. The Pledge of Allegiance was recited.

MINUTES: Fiscal Officer DeCenso was not present. Chairman Houston presented the minutes from the February 7, 2017 regular Trustee meetings. No one in attendance requested that the minutes be read. Trustee Spellman made a motion to accept the minutes from the February 7th meeting. Trustee Toman seconded the motion. The roll call vote was all in favor.

FISCAL REPORT: Chairman Houston read the Fiscal Report provided by Fiscal Officer DeCenso. February receipts were \$33,267.90. The month's expenditures were \$43,968.99. The Township received a \$13,000.00 advance on property tax collections in February. Total receipts as of February 28, 2017 were \$44,112.46 while Expenditures for that two-month period were \$83,032.86. The fund balance as of February 28, 2017 was \$766,790.58 minus the outstanding SIB loan of \$157,327.00 for a net balance of \$609,463.58. Mr. DeCenso's report included a fund balance reduction in February of \$10,701.09 and a two-month deficit of \$38,920.40. This compares to the two-month deficit in 2016 of \$43,030.62. The fiscal report also included the need to renew the Fire Dept's "IamResponding" application. All payment options and terms were reviewed and discussed with Chief Sternburg. Trustee Toman made a motion to expend \$810.00 to renew for one year. Trustee Spellman seconded the motion. The roll call vote was all in favor. Information regarding the Investment policy will be discussed at the April meeting. Mr. DeCenso had requested permission to attend the 2017 Local Government Conference in Columbus April 12th and 13th. The estimated cost for the conference and travel would be \$750.00. Trustee Spellman made a motion to approve up to \$750.00 for the Fiscal Officer to attend the 2017 Local Government Conference. Trustee Toman seconded the motion. The roll call vote was all in favor.

MAINTENANCE REPORT: Mr. Matt Stroney discussed the need to change lock vendors. Allied Lock has continued to be unresponsive and the Township needs to move forward. He then discussed the recommendations from OTARMA's risk assessment of the Ellsworth Twp School area playground equipment including removal of some old equipment; replace some chains on the swing sets and the need to purchase pea gravel as a protective ground cover. He determined that 80 yards of pea gravel would cost approximately \$1,800.00 plus shipping and installation. He also reported that the gas line has been installed at the Town Hall. He is also updating quotes for additional parking lot lighting. The Board then discussed the need to maintain the playground as is, or to reduce the number of swing sets and therefore the ground area to be protected. Trustee Spellman notified the Board that a representative from the risk assessment company would be back next week and suggested further discussions with her regarding the playground and ball fields. The Board then discussed the procedure to notify Medeco Lock Company that the Township desires to change local vendors. Mr. Stroney will work with the Fiscal Officer to draft a certified letter to Medeco.

ZONING REPORT: Zoning Inspector Sarna advised the Board that since his last report, he had issued one permit for a fence. He reported that he had attended the Zoning Commission meeting on February 8, 2017. He advised the Board that the Health Department had inspected a mobile home at 11971 Palmyra Rd and listed numerous health violations. A hearing is scheduled for March 20th and he is planning on attending. Mr. Sarna had also received a request for a new address for property on Akron Canfield Rd. in the Township. He is currently investigating.

FIRE DEPARTMENT: Chief Robert Sternburg gave the Fire report. He reported one structure fire, eleven service calls, six false alarms, and four motor vehicle accidents. There were twelve EMS calls and four transports. The Chief asked the Board if he could arrange to take some old unused equipment to auction. He requested funds of \$464.85 for six pair of gloves and six hoods. He also needs two copies of Microsoft Office for the departments' computers. Trustee Spellman made a motion to approve requested expenditures of \$464.85 and approve up to \$100.00 for software from the Fire Fund for requested items. Trustee Toman seconded the motion. The roll call vote was all in favor.

EMS DEPARTMENT: Chief Sternburg gave the EMS report. He advised the Board that the new monitor has been received and has been put in service.

COMMITTEE REPORTS:

Trustee Spellman has met with two local youths who are working on their Eagle Scout project and are interested in erecting a sign for the Ellsworth School Property. He is working with the Historical Society to assist with the design. He also reported that Ellsworth has six homes in the application phase with the Land Bank for demolition. He also reported a conversation he

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Regular Trustee Meeting March 8, 2017 Continued

had with the Board of Health, regarding the 9914 West Hill property, to see if they can take any action on that property. The Board of Health will review his request. He again mentioned the upcoming visit by the Risk Assessment representative and will advise the Board members of the time and location.

Trustee Toman reported that there are now 786 members of the Crime Watch. He reported that telephone scams from out of the country, seem to be the biggest current issue in the Township. The street light at Palmyra and Gault Rds. has been malfunctioning and that First Energy has been advised. A few complaints have been received about sinking gravestones in the cemeteries. Mr. Stroney advised that he was aware of some settling and that he would be rectifying those once the ground dries enough to use the backhoe.

Chairman Houston reported his involvement with a property owner and First Energy regarding some drainage issues where the high-tension lines are located.

OLD BUSINESS:

Trustee Spellman proposed a review of enclosing part of the pavilion behind the Maintenance building. The Board requested Mr. Stroney to review some plans. The Board also discussed the need to move forward with the parking lot paving project at next months meeting.

NEW BUSINESS:

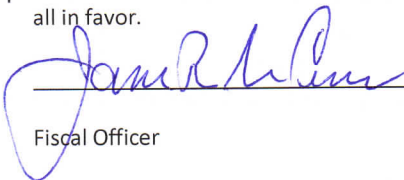
Chairman Trustee introduced Andrew Foor from the Western Reserve Baseball Organization. He thanked the Board for their assistance with the organization and that he would be signing the Hold Harmless Agreement with the Township. The Board then discussed the need for a handicap portable toilet for the field. Trustee Spellman made a motion to pay for a handicap portable toilet for the months of April through July. Trustee Toman seconded the motion. The roll call vote was all in favor.

The Board discussed the need to change the meeting date for April. Trustee Spellman made a motion to change the date to April 5, 2017 at 7:00 pm. Trustee Toman seconded the motion. The roll call vote was all in favor.

At 8:43 pm, Trustee Spellman made a motion, pursuant to ORC 121.22, to move to executive session to discuss appointments to the Zoning Commission and the Zoning Board of Appeals. Trustee Toman seconded the motion. The roll call vote was all in favor. All applicants for these Boards were invited to join the Board in executive session

At 9:50 pm, Trustee Spellman made a motion to return to general session. Trustee Toman seconded the motion. The roll call vote was all in favor. Upon return, the Board discussed moving Dr. Matteucci from the Zoning Commission alternate position to the Zoning Board of Appeals open position, which then opens two positions on the Zoning Commission. Trustee Spellman made a motion to remove Dr. Jerry Matteucci from the Zoning Commission alternate and appoint him to the remaining term of Curt Morrison on the Zoning Board of Appeals. Included in the motion is to appoint Peter Rich to the Zoning Commission, fulfilling the remaining term of Fred Schrock and Clint Whitehair to the Zoning Commission alternate position. Trustee Toman seconded the motion. The roll call vote was all in favor.

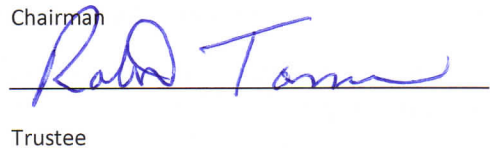
At 10:05 pm Trustee Toman made a motion to adjourn the meeting. Trustee Spellman seconded the motion. The vote was all in favor.



Fiscal Officer



Chairman



Trustee

Trustee