



ANNUAL TOWN MEETING ~ TOWN OF BALDWIN, MAINE

534 Pequawket Trail, West Baldwin, Maine 04091

March 10, 2018

To Pamela J. Shea, a resident of the Town of Baldwin, in the County of Cumberland:

GREETINGS:

In the name of the State of Maine, you are hereby required to notify and warn the inhabitants of the said Town of Baldwin qualified by law to vote in said town affairs, to assemble at the **Baldwin Community Center, Baldwin in said town on the 10th day of March 2018** at eight o'clock in the forenoon to act on the following articles to wit:

Article 1: To choose or elect a moderator to preside at the said meeting.

Article 2: To elect by secret ballot the following Town officers:

- One Selectman, Assessor and Overseer of the Poor (3-year term)
- One School Board Director (3-year term)
- One Road Commission (3-year term)

Polls will close at 12:30 pm. Annual meeting will reconvene at 1:00 pm or shortly thereafter to act on the remaining articles.

Town reconvened at 1:05 and Elected Officials were announced as follows:

Jim Dolloff 146 votes - Selectmen
Betty Lawrence 211 votes – School Board
Brian Anderson 224 votes – Road Commissioner

Bill Diamond spoke to residents on the importance and how we can keep our kids safe? He referenced the news on the tragic loss of a 10-year-old girl and he is going to work very hard on this important issue.

A moment of silence in honor for the lives we have lost in our community this past year.

The Selectmen thanked and presented the following with a certificate, gift card, and flowers for

The Selectmen thanked and presented the following with a certificate, gift card, and flowers for all their hard work and dedication to the town.

Deborah Wakefield 25 years of Service as Town Clerk, Tax Collector, and Treasurer
JoAnne Ward 54 years as Ballot Clerk

Article 3: To see if the Town will vote to accept, or act upon the report of its Selectmen, Assessors, and Overseers of the Poor, Clerk and Treasurer, and other town officers of the last year.

Move as read and seconded. Article accepted.

OFFICE AND TAXES WARRANT ARTICLES:

Article 4: ADMINISTRATIVE EXPENSES

To see what sum of money the Town will vote to raise and appropriate for administrative expenses consisting of legal fees, interest, supplies, insurances, workman's compensation, audits, and operational items not specifically covered by other appropriations.

2017 Appropriation: \$155,000.00

2017 Expenditure: \$126,597.52

Selectmen recommend that \$120,000.00 be raised and appropriated.

Move as read and seconded. Article accepted.

Article 5: BUILDING OPERATION AND MAINTENANCE EXPENSES

To see what sum of money the Town will vote to raise and appropriate for building maintenance consisting of building insurance, phone, internet, electricity, alarm system, and minor operational items and repairs pertaining to the building.

2017 Appropriation: \$40,000.00 (with a carryforward of \$141,787.00 from 2016)

Total 2017 Budget: \$181,787.00

2017 Expenditure: \$135,286.16

Selectmen recommend that \$40,000.00 be raised and appropriated.

Move as read and seconded. Article accepted.

Article 6: ELECTED OFFICERS SALARY & WAGES

To see what hourly rate the Town will vote to pay the Town Officers for the ensuing year. The 2017 approved rates are as follows:

- Selectmen annual stipend
 - Chairman: \$10,000.00
 - Other Select Board members: \$8,000.00 each
- Town Clerk, Treasurer and Tax Collector \$20.00 per hour (combined)
- Road Commissioner \$20.00 per hour

Move as read and seconded. Article accepted.

Article 7: TOWN CLERK/TREASURER/TAX COLLECTOR OFFICE COMPENSATION

To see what sum of money the Town will vote to raise and appropriate for Office Compensation for the Town Clerk's office for the ensuing year. This article includes Town Clerk Wages, Assistant Clerk Wages, Ballot Clerks and the related Town share of FICA and Medicare.

2017 Appropriation: \$72,000.00

2017 Expenditure: \$69,016.39

Selectmen recommend that \$72,000.00 be raised and appropriated.

Move as read and seconded. Article accepted.

Article 8: BOARD OF SELECTMEN OFFICE COMPENSATION

To see what sum of money the Town will vote to raise and appropriate for Office Compensation including the three Selectmen, Town Admin. Assistant, Animal Control Officer and Code Enforcement Officer, and the related Town share of FICA and Medicare.

2017 Appropriation: \$75,400.00

2017 Expenditure: \$69,662.94

Selectmen recommend that \$75,400.00 be raised and appropriated.

Motion to amend to \$70,000 in order to keep mil rate down. Amendment rejected. Motion to move as read. Article accepted as read.

Article 9: EMPLOYEE HEALTH INSURANCE

To see if the Town will vote to raise and appropriate 80% of the cost of health insurance for full time Town employees.

2017 Appropriation: \$34,680.00 (cost for four eligible employees in 2017)

2017 Expenditure: \$26,137.18

Selectmen recommend that \$36,748.00 (\$9,187.00 per employee) to be raised and appropriated

Move as read and seconded. Article accepted.

Article 10: REVENUES

To see if the Town will vote to appropriate an estimated \$568,198.00 from the following nonproperty tax revenues to reduce the tax commitment.

Estimated State Revenue Sharing \$54,171.00

Estimated Homestead Reimbursement \$37,139.00

Estimated BETE Reimbursement \$22,873.00

Municipal Revenues \$354,015.00

Fund Balance \$100,000.00

Selectmen recommend passage of this article.

Move as read and seconded. Article accepted.

Article 11:

To see if the Town will vote to instruct or authorize the Selectmen to hire sums of money as necessary to pay the current expenses of the Town for the ensuing year, these loans made in anticipation of 2018 taxes.

Selectmen recommend passage of this article.

Move as read and seconded. Article accepted.

Article 12: TAX-ACQUIRED PROPERTY

To see if the Town will vote to authorize the Selectmen on behalf of the Town to sell or dispose of any real estate acquired by the Town for nonpayment of taxes on such terms as they deem

advisable and to execute quit-claim deeds for such property.

Selectmen recommend passage of this article.

Move as read and seconded. Article accepted.

Article 13: INTEREST CHARGED ON OVERDUE TAXES

To see if the Town will vote to authorize the Tax Collector to charge and collect interest at a rate of 7% per year on all unpaid taxes not paid by the due date of 30 Nov 2018 IAW 36 MRSA Section 505

Selectmen recommend passage of this article.

Move as read and seconded. Article accepted.

Article 14: INTEREST PAID ON OVERPAYMENT OF TAXES

To see if the Town will vote to set the rate of interest paid on overpayment of taxes at 3% per annum, (4% below the per annum rate charged on unpaid taxes.) IAW 36 MRSA Section 506A.

Move as read and seconded. Article accepted.

Article 15: 3/12 BUDGET LIMIT

To see if the Town will vote to authorize the municipal officers to spend an amount not to exceed 3/12ths of the budget amount in each budget category of the Baldwin annual budget during the period from January 1, 2019 to the March Annual Town Meeting.

Selectmen recommend passage of this article.

Move as read and seconded. Article accepted.

Article 16: DISPOSAL OF PERSONAL PROPERTY

To see if the Town will vote to authorize the Selectmen to dispose of town - owned personal property under such terms and conditions as they deem advisable. (Bid process to be used when deemed advisable.)

Selectmen recommend passage of this article.

Move as read and seconded. Article accepted.

Article 17: TAX PRE-PAYMENTS

To see if the Town will vote to authorize the Tax Collector to accept pre-payments of taxes not yet committed and pay no (0%) interest IAW 36 MRSA Section 506.

Selectmen recommend passage of this article.

Move as read and seconded. Article accepted.

Article 18: BACK TAXES

To see if the Town will vote to direct the Tax Collector/Treasurer to apply any tax payment received for any property tax to outstanding or delinquent taxes owed and in chronological order beginning with the oldest unpaid tax bill. IAW 36 MSRA Section 906

Selectmen recommend passage of this article.

Move as read and seconded. Article accepted.

Article 19: TAX ABATEMENTS

To see what sum the town will vote to raise and/or appropriate to pay tax abatements and applicable interest granted during the 2018 fiscal year.

2017 Appropriation: \$10,000.00

2017 Expenditure: \$10,766.17

The Selectmen recommend \$10,000.00

Move as read and seconded. Article accepted.

Article 20: OVERDRAFTS

To see if the town will vote to raise and appropriate the sum of \$7,858.50 to cover overdrafts in the 2017 budget. The overdrafts are as follows:

Tax Abatements \$766.17

Fuel Account \$737.81

Fire Truck Maintenance \$402.93

Winter Roads \$5,951.59

Total Overdraft expenditures \$7,858.50

Selectmen recommend \$7,858.50 be raised and appropriated.

Move as read and seconded. Article accepted.

Article 21: REVALUATION RESERVE ACCOUNT

To see what sum of money the Town will vote to raise and appropriate towards a revaluation reserve account.

2017 Appropriation: \$5,000.00

Current balance in revaluation reserve account: \$72,210.19

Selectmen recommend that \$5,000.00 be raised and appropriated.

It was asked "What is the time frame for a revaluation?" Mr. Flint responded by saying we will not having one yet . We have a new assessing company working on getting all the files in order. We probably should do one, not this year but within the next two years. It was asked how much the previous assessor (O'Donnoll & Associates) amount was \$7,500.00. Cumberland County Assessors was \$15,000.00. It was asked why such a jump in price and why was it approved without permission? A motion was made to move the question. Article moved and accepted.

Article 22: CAPITAL INVESTMENT PLAN

To see if the Town will vote to establish a Capital Investment Plan (CIP) to manage the Town's long-term capital purchases through the use of the Town's reserve accounts with annual deposits to the reserve accounts as needed to meet the Town's long-term needs. The plan will be reviewed and amended annually by the Board of Selectmen based on current and projected Town needs. Amendments to the CIP will require approval by a Town Meeting. Annual funding contributions to each reserve account managed under the CIP will be recommended by the Board of Selectmen and will require approval by a Town Meeting. The Board of Selectmen proposed 2018 CIP with associated reserve fund management policies can be found at pages 94 thru 98 CIP Fire Department, CIP Roads, and CIP management policies.

Mr. Flint explains the plan and how important to plan for long-term.. What percentage should be in reserve account. No recommendations per auditor. Are other towns doing this? Mr. Flint says yes from Bridgton and Sebago and they are much further along. Article accepted.

Article 23: To see if the Town will vote to raise and appropriate \$10,000.00 for the Fire Equipment Reserve Account in support of the CIP. This is in addition to the \$30,000.00 requested in Article 36.

Move as read and seconded. Article accepted.

Article 24: To see if the Town will vote to combine the two Town Equipment Reserve Accounts and transfer \$97,000.00 of this combined account to the Town Vehicle Reserve Account in support of the CIP.

Move as read and seconded. Article accepted.

Article 25: To see if the Town will vote to transfer \$50,000.00 from the Tax Stabilization Reserve Account to the Town Vehicle Reserve Account in support of the CIP.

What is tax stabilization and why transfer? It is used to reduce the mil rate. Article accepted.

Article 26: To see if the Town will vote to raise and appropriate \$1,000.00 for the Radio Repeater Reserve Account in support of the CIP.

Move as read and seconded. Article accepted.

HEALTH & SANITATION ARTICLES:

Article 27: TRI-TOWN WASTE OPERATIONS

To see if the Town will vote to raise and appropriate the sum of \$74,000 towards Tri-town waste operations. Reports on pages 59 – 62.

2017 Appropriation: \$70,000.00

2017 Expenditure: \$70,000.04

Selectmen recommend passage of article.

Move as read and seconded. Article accepted.

Article 28: TRI-TOWN RESERVE ACCOUNT

To see if the Town will vote to raise and appropriate the sum of \$15,000.00 for the Tri-town Waste Reserve account and authorize the Selectmen to withdraw funds from the reserve as needed for capital expenses at the Tri-Town Waste Disposal Facility.

2017 Appropriation: \$15,000.00

2017 Expenditure: \$11,000.00

Selectmen recommend passage of article.

*Mr. Wentworth asked if the reserve had a balance? Mr. Flint indicated an \$8,000 figure, Mr. Backman spoke and said a figure of 23,897. It was decided to find the correct balance figure to post within the minutes of the meeting. **The correct figure is: \$23, 897.00***

Move as read and seconded. Article accepted.

Article 29: TRI-TOWN TRUCK PAYMENT

To see if the Town will vote to raise and appropriate the sum of \$11,371.00 for the third of five payments on the Tri-Town Waste Truck.

2017 Appropriation: \$11,371.00
2017 Expenditure: \$11,200.16
Selectmen recommend passage of article.

Move as read and seconded. Article accepted.

RECREATION & CEMETERY ARTICLES:

Article 30: CEMETERIES

To see if the Town will vote to raise and appropriate the sum of \$11,000.00 for the restoration, care of existing cemeteries in Town.

2017 Appropriation: \$9,000.00 (and \$3,000 per Selectmen's meeting)
Total 2017 Budget: \$12,000.00
2017 Expenditure: \$10,533.66

Selectmen recommend passage of article.

Move as read and seconded. Article accepted.

Article 31: SAND POND BEACH

To see if the Town will vote to raise and appropriate the sum of \$2,000.00 for the cost of patrolling, maintenance and porta-potty rental for Sand Pond Beach during summer months.

2017 Appropriation: \$2,000.00
2017 Expenditure: \$961.80

Selectmen recommend passage of article.

Discussion that more needs to be done. A concern was raised that it is a liability to the town NOT having flotation devices up near the beach to prevent boats and jet ski from coming too close to the beach. Article accepted.

Article 32: SACOPEE VALLEY RECREATION COUNCIL

To see if the Town will vote to raise and appropriate the sum of \$3,500.00 for the Sacopee Valley Recreation Council. Report on page 63.

2017 Appropriation: \$3,500.00

2017 Expenditure: \$3,500.00

Selectmen recommend passage of article.

Move as read and seconded. Article accepted.

Article 33: BASEBALL, SOFTBALL, YOUTH LEAGUE

To see if the Town will vote to raise and appropriate the sum of \$2,000.00 for the Baseball, Softball Youth League Program. Report on page 64.

2017 Appropriation: \$4,000.00

2017 Expenditure: \$4,000.000

Selectmen recommend passage of article.

Move as read and seconded. Article accepted.

Article 34: BALDWIN BELT BURNERS SNOWMOBILE CLUB

To see if the Town will vote to dedicate all the snowmobile registration fees and transfer to the Baldwin Belt Burners Snowmobile Club.

The request is 100% of the fees be transferred to the Snowmobile Club.

Move as read and seconded. Article accepted.

PROTECTION ARTICLES:

Article 35: FIRE COMPANIES

To see what sum of money the Town will vote to raise and appropriate for the three fire companies for expenses and any unexpended balances to be transferred to respective departments capital reserve accounts.

2017 Appropriation: \$20,000.00 per station (\$60,000 total)

East Baldwin Station \$13,380.86

North Baldwin Station \$16,070.82
West Baldwin Station \$12,940.13
Total 2017 Expenditure \$42,391.81

Selectmen and Fire Department recommend to raise and appropriate \$20,000.00 to each of the three departments. (Total \$60,000.00)

Mrs. Pierce spoke the next several articles refer to the Fire Department. She asked if we could scale back this "chunk of change?" Mr. Sanborn explained to residents where the money goes. Article accepted.

Article 36: FIRE EQUIPMENT RESERVE ACCOUNT

To see if the Town will vote to raise and appropriate the sum of \$30,000.00 for the Fire Equipment Reserve Account. \$30,000.00 was appropriated in 2017.

Selectmen and Fire Department recommend passage of this article

Move as read and seconded. Article accepted.

Article 37: FIRE TRUCK MAINTENANCE

To see if the Town will vote to raise and appropriate the sum of \$10,000.00 for maintenance and repairs for the fire department vehicles.

2017 Appropriation: \$10,000.00 (and \$2,134.76 per Special Town Meeting)
Total 2017 Budget: \$12,134.76
2017 Expenditure: \$12,537.69

Selectmen recommend passage of article.

Move as read and seconded. Article accepted.

Article 38: FIRE CHIEF AND ASSISTANT FIRE CHIEF

To see what sum of money the Town will vote to raise and appropriate for Fire Chief compensation (including Town Fire Chief, and a Town Assistant Chief) for the ensuing year. Report on pages 67-68.

2017 Appropriation: \$10,765.00
2017 Expenditures
Fire Chief & Assistant = \$9,995.00

FICA/ Medicare = \$764.50

Total = \$10,759.50

Proposed 2018 Appropriation: Fire Chief and Assistant Chief - \$10,765.00

Selectmen and Fire Department recommend to raise and appropriate \$10,765.00

Move as read and seconded. Article accepted.

Article 39: FIRE STATION CAPTAINS

To see what sum of money the Town will vote to raise and appropriate for three Fire Station Captains.

2017 Appropriation: \$1,615.00

2017 Expenditures

Assistant Chiefs = \$1,500.00

FICA/ Medicare = \$114.75

Total = \$1,614.75

Proposed 2018 Appropriation: Three Station Captains (\$500 each) = \$1,500.00

Selectmen and Fire Department recommend to raise and appropriate \$1,615.00

Move as read and seconded. Article accepted.

Article 40: FIREFIGHTER TRAINING

To see if the Town will vote to raise and appropriate a sum of money to pay the Town firefighters for their training hours and calls. The training is required by the Department of Labor.

2017 Appropriation: \$20,000.00

2017 Expenditure: \$15,025.10

Selectmen and Fire Department recommend to raise and appropriate \$20,000.00

Move as read and seconded. Article accepted.

Article 41: STANDISH RESCUE UNIT

To see if the Town will vote to raise and appropriate a sum of money for the Standish Rescue Unit for services. Standish Public Safety proposes an amount of \$47,648.00 annual cost for up to 3 years, for a full-time staffed ambulance at the Steep Falls station, instead of charging on a per call basis. See Standish Rescue Report on page 69 for additional details on proposed cost.

2017 Appropriation: \$33,309.50 (with a carryforward of \$12,441.00 from 2016)

Total 2017 Budget: \$45,750.50
2017 Expenditure: \$37,735.80

Selectmen recommend that \$39,633.30 be raised and appropriated.

\$8,014.70 will be carried over from 2017 to provide a total cost of \$47,648.00.

As of July 1st we will have an ambulance at Steep Falls Barn. Article accepted.

Article 42: CUMBERLAND COUNTY DISPATCH

To see if the Town will vote to raise and appropriate the sum of \$10,568.00 to continue our contract for 2018 with Cumberland County Dispatch for dispatching emergency fire and rescue calls.

2017 Appropriation: \$10,568.00 (with \$10,110.50 carryforward from 2016)

2017 Expenditure: \$20,678.50 (for 2016 & 2017)

Selectmen recommend passage of this article.

Move as read and seconded. Article accepted.

Article 43: NEW RADIO PURCHASE AND REPAIR

To see if the Town will vote to raise and appropriate the sum of \$8,000.00 for the maintenance, repair and purchase of new radios as needed.

2017 Appropriation: \$8,000.00

2017 Expenditure: \$7,015.28

Selectmen and Fire Department recommend passage of this article.

Move as read and seconded. Article accepted.

Article 44: EMERGENCY MANAGEMENT

To see what sum of money the Town will vote to raise and appropriate for Emergency Management.

2017 Appropriation: \$1,000.00 (with \$1,193.73 FEMA reimbursement)

2017 Expenditure: \$0.00

Selectmen recommend \$1,000.00 to be raised and appropriated.

Move as read and seconded. Article accepted.

Article 45: FUEL

To see what sum of money the Town will vote to raise and appropriate for a fuel account used only for the Municipal Road Crew and Fire Trucks.

2017 Appropriation: \$16,250.00

2017 Expenditure: \$16,987.81

Selectmen recommend that \$24,750.00 be raised and appropriated.

Move as read and seconded. Article accepted.

Article 46: STREET LIGHTS

To see what sum of money the Town will vote to raise and appropriate for street lights and maintenance account for the ensuing year.

2017 Appropriation: \$10,000.00

2017 Expenditure: \$8,030.00

Selectmen recommend that \$10,000.00 be raised and appropriated.

Move as read and seconded. Article accepted.

Article 47: LIFE FLIGHT

To see what sum of money the Town will vote to raise and appropriate for Life Flight services for the ensuing year. Report on page 70.

2017 Appropriation: \$763.00

2017 Expenditure: \$763.00

Selectmen recommend that \$1,000.00 be raised and appropriated.

Move as read and seconded. Article accepted.

ROAD ARTICLES:

Article 48: SUMMER ROADS

To see what sum of money the Town will vote to raise and appropriate for the care of roads and bridges.

2017 Appropriation: \$100,000.00

2017 Expenditure: \$99,697.44

Selectmen and Road Commissioner recommend that \$100,000.00 be raised and appropriated.

Move as read and seconded. Article accepted.

Article 49: BACKHOE PAYMENT

To see if the Town will vote to raise and appropriate the sum of \$10,853.00 for the fifth of five payments to Peoples United Bank for the backhoe.

Selectmen and Road Commissioner recommend passage of this article.

Move as read and seconded. Article accepted.

Article 50: TOWN TRUCK PAYMENT

To see if the Town will vote to raise and appropriate the sum of \$38,618.00 for the third of five payments to Saco Biddeford Savings for two town trucks for road work and snow plowing.

Selectmen and Road Commissioner recommend passage of this article.

Move as read and seconded. Article accepted.

Article 51: WINTER ROADS

To see what sum of money the Town will vote to raise and appropriate for snow removal for the ensuing year.

2017 Appropriation: \$150,000.00

2017 Expenditure: \$155,951.59

Selectmen and Road Commissioner recommend that \$175,000.00 be raised and appropriated.

Move as read and seconded. Article accepted.

Article 52: LOCAL ROADS ASSISTANCE PROGRAM (LRAP)

To see if the Town will authorize the Selectmen to expend monies received from Maine Dept. of Transportation Local Road Assistance (LRAP) for capital improvements of Town ways. \$43,856.00 is estimated to be received.

Selectmen and Road Commissioner recommend passage of this article.

Move as read and seconded. Article accepted.

Article 53: PAVING

To see what sum of money the Town will vote to raise and appropriate for the paving of town roads.

<i>2017 Expenditures</i>	
2017 LRAP Funds received	\$43,168.00
2017 Town Appropriation	\$157,000.00
Total 2017 Budget	\$200,168.00
Total 2017 Expenditure	\$189,201.73

Move and seconded on zero "0" dollars.

The road commissioner disagrees with "0" It sets us back.

Does the CIP have a road paving plan? Bob replied with a no. If we raise any

What will make the Mil Rate? About sixty-six cents per 1,000.

A motion to amend not doing Senator Black Road but vote \$60,000.00

Amendment passes 21-18.

Amend to lower to \$30,000.00. Amendment fails.

Amend to \$60,000 with no restrictions – Amendment passes.

Article 54: TOWN GARAGE

To see what sum of money the Town will vote to raise and appropriate for a Town Garage Maintenance.

2017 Appropriation:	\$10,000.00
2017 Expenditure:	\$4,112.56

Selectmen and Road Commissioner recommend raising \$10,000.00

Move as read and seconded. Article accepted.

Article 55: ROAD CLOSURES

To see if the Town will vote to authorize the municipal officers to make final determinations regarding the closing or opening of roads to winter maintenance pursuant 23 M.R.S.A. 2953.

Selectmen and Road Commissioner recommend passage of this article.

Move as read and seconded. Article accepted.

Article 56: ROAD MATERIALS

into agreement with the new Shoreland Zoning Ordinance, as recommended by the Planning Board.

Move as read and seconded. Article accepted.

MISCELLANEOUS ARTICLES:

Article 73:

To be voted on by Secret Ballot.

To see if the Town will vote to increase the property tax levy limit established for Baldwin by State Law, in the event that the municipal budget approved under the preceding articles will result in a tax commitment that is greater than this property tax levy limit.

Move as read and seconded. Article accepted.

Article 74: Motion to Adjourn

Adjourned at 5:36 p.m.

Town of Baldwin Selectmen – Robert Flint, Jeffrey Sanborn, & Dwight Warren

Respectfully Submitted
by Town Clerk


Deborah L. Wakefield