

FRUITLAND SPECIAL SERVICE DISTRICT

CONSTRUCTION AND METER INSTALLATION POLICY

Effective Date:

Approved By:

I. Purpose

The **Fruitland Special Service District (FSSD)** is committed to maintaining high-quality infrastructure and ensuring that all construction and meter installation projects are completed **professionally, efficiently, and in compliance** with all applicable laws and standards. This policy sets forth expectations for contractors working on **any construction project**, including but not limited to **water meter installations, pipeline work, facility upgrades, and system maintenance**.

II. Scope

This policy applies to all **contractors, subcontractors, and vendors** hired by FSSD to perform **any construction or installation work** within the district. Contractors must comply with this policy to maintain eligibility for future district projects.

III. General Contractor Requirements

All contractors performing work for FSSD must:

1. **Comply with All Applicable Laws and Regulations**
Contractors must adhere to all local, county, state, and federal laws, including:
 - o **Duchesne County Ordinances**
 - o **Utah State Building Codes**
 - o **Utah Division of Drinking Water Standards**
 - o **Utah Blue Stakes (811) Utility Marking Regulations**
 - o **Occupational Safety and Health Administration (OSHA) Requirements**
 - o **Environmental Protection Agency (EPA) Guidelines**
2. **Obtain All Required Permits and Approvals**
 - o Contractors **must secure all necessary permits** from the county and state before starting any work.
 - o Work must not commence until FSSD provides written authorization.
3. **Maintain Proper Licensing and Insurance**

- Contractors must provide **proof of valid state licensing** for the type of work being performed.
- Contractors must carry **general liability insurance, workers' compensation**, as required by FSSD.

IV. Performance Expectations

1. Timely Completion of Work

- Work must be completed **within the timeframe specified** in the contract.
- Any **delays must be reported** to FSSD immediately with a revised schedule.
- Failure to complete work within the agreed timeline **may result in penalties, withheld payments, or contract termination.**

2. Professional Workmanship

- All work must meet or exceed **industry standards and district specifications.**
- Water meters, pipelines, and other infrastructure must be installed **per manufacturer and engineering guidelines.**
- Only **district-approved materials** may be used.

3. Site Clean-Up and Restoration

- Contractors must leave the **worksite in the same or better condition** than before the project started.
- **Excavated areas must be properly backfilled and compacted** to prevent settling.
- All debris, excess materials, and trash must be removed **before project completion.**
- Contractors are responsible for **repairing any damage** caused to roads, landscaping, and private property.

4. Compliance with Utah Blue Stakes (811) and Utility Locates

- **Contractors must contact Utah Blue Stakes** before performing any excavation.
- Digging may not begin **until all underground utilities have been marked and verified.**
- Any damage caused to existing utilities due to contractor negligence **will be the contractor's financial responsibility.**

5. Safety and Professional Conduct

- Contractors must ensure **all personnel follow proper safety procedures** while on-site.
- Employees must wear **personal protective equipment (PPE)** as required by OSHA.
- Contractors must maintain a **professional and respectful demeanor** when interacting with district personnel, residents, and other contractors.
- Any **complaints or disputes** must be reported to FSSD immediately for resolution.

V. Inspection and Approval Process

- **All work must be inspected** by an authorized FSSD representative before final approval.
- If any work fails inspection, the contractor **must correct deficiencies at their own expense.**
- Final payment **will not be issued** until the work is fully approved and accepted by the district.

VI. Non-Compliance and Penalties

Failure to comply with this policy may result in:

1. **Rejection of work and required reinstallation at the contractor's expense.**
2. **Fines or withheld payments for missed deadlines.**
3. **Contract suspension or termination.**
4. **Disqualification from future district projects.**

VII. Contractor Acknowledgment

All contractors must sign an acknowledgment form stating they have received, read, and understand the **Construction and Meter Installation Policy** and agree to comply with all its terms.