

**MINUTES OF BOARD OF TRUSTEES MEETING  
WORK SESSION  
JULY 30, 2018  
VILLAGE OF CLAYCOMO, MISSOURI**

The recessed Regular Meeting of July 23, 2018, was called to order at 6:05 pm, by Chairman McClure.

Trustee Thompson moved to adjourn the Regular Meeting of July 23, 2018, seconded by Trustee Hook. All yeas. Motion carried.

The Special Work Session Meeting of July 30, 2018 was called to order. Those Present: Trustees Dale Goeller, Daryl G. Hook, Norma Sulzberger, Greg Thompson and Chairman Roxanna McClure, Police Chief Matt Counce, Fire Chief Eric Miles and Village Clerk Sheri Chapman.

The Board reviewed the previous list of discussion and objectives:

Clerk Chapman stated she did not have an update on the liquor ordinance or nuisance grass violations. Chapman informed the Board that they have done an inventory of the number of licenses they have for emails. She noted that if they were audited Microsoft could fine the Village. Each employee receives an email including the part-time employees. Currently the Village needed to purchase five licenses. The cost is a one-time fee of \$62.00 each. She proposed in addition that five more would be needed for the Board at the same cost. An option was proposed that the Board could get free emails on the GoDaddy website account, but that they would be on a separate server and have to be monitored separately when dealing with the sunshine law. The cost would be a one-time fee for each of the CAL license emails and would be able to be reused at no additional cost as employees and Board members change.

Trustee Thompson moved to approve the purchase of 10 CAL email licenses from Softwaremedia.com at a not to exceed cost of \$700.00 from budget line 609800 IT Services, seconded by Trustee Sulzberger. All yeas. Motion carried.

Clerk Chapman informed the Board that the new air conditioners were being installed at the Community Building and will be installed at the City Hall the next few days. She informed them that they had bid for three Ecobee thermostats. Due to the improved technological use and rebates, it was recommended to include three more to replace all the thermostats. The original bid from the budget is lower than anticipated and there would be rebate funds to help cover the upgrades. The quote given was \$800 for three more Ecobee thermostats. This would replace all thermostats in both the community building and city hall and would be billed separately and taken from the building maintenance fund.

Trustee Thompson moved to approve the purchase and installation of three Ecobee thermostats for City Hall and the Community Building at a not to exceed of \$800, seconded by Trustee Sulzberger. All yeas. Motion carried.

Clerk Chapman and Trustee Thompson noted the new unit at the Community Building is clean and the older one next to it needed to be cleaned around it. It was expressed that it possibly should be channeled around. There is a lot of dirt build up but it was advised to not get inside the unit as it is working at this time. It was also noted that the gutters should be checked again and quarterly.

Chapman informed the Board that she received a call from B.C. Hardscapes and they requested another meeting with the Board. They felt there were additional questions they would like to address. Chapman shared that per our attorney the Village provided public hearings and is not required. It is the discretion of the Board. She informed the Board that on the phone call, B.C. Hardscapes stated they were considering withdrawing their request for rezoning, but had not done so yet.

Trustee Thompson shared that he walked the 422 NE Dickinson Lane property and the fence line is in line with Cater Time. The Board reviewed the county maps and looked at the property line. The Board agreed that B.C. Hardscapes will have the opportunity to speak at the August 13, 2018 Regular Meeting.

Clerk Chapman informed the Board that the Village attorney received a call and the Missouri Department of Revenue has one more request to begin the collection of the new sales tax. They need additional language to the ordinance presented. It does not change the ballot language proposed to the voters. The Board was presented a revision of Ordinance 2980. The revised ordinance once passed will be emailed and forwarded by certified mail.

Bill No. 2981, **an ORDINANCE IMPOSING A TAX FOR GENERAL REVENUE PURPOSES ON ALL SELLERS FOR THE PRIVILEGE OF ENGAGING IN THE BUSINESS OF SELLING TANGIBLE PERSONAL PROPERTY OR RENDERING TAXABLE SERVICES AT RETAIL AT THE RATE OF ONE PERCENT (1%) ON THE RECEIPTS FROM THE SALE AT RETAIL OF ALL TANGIBLE PERSONAL PROPERTY OR TAXABLE SERVICES AT RETAIL WITHIN SAID VILLAGE, IF SUCH PROPERTY AND SERVICES ARE SUBJECT TO TAXATION BY THE STATE OF MISSOURI UNDER THE PROVISIONS OF SECTION 144.010 TO 144.510 RSMO, PURSUANT TO THE AUTHORITY GRANTED BY AND SUBJECT TO THE PROVISIONS OF SECTIONS 94.500 TO 94.570 RSMO, AND PROVIDING FOR SUBMISSION OF THIS ORDINANCE TO THE QUALIFIED VOTERS OF SAID VILLAGE FOR THEIR APPROVAL AT THE GENERAL ELECTOIN CALLED AND TO BE HELD IN SAID VILLAGE ON TUESDAY, APRIL 2, 2018**, was read. Bill No. 2981 was read a second time in Title only. Trustee Goeller moved for Bill No. 2981 to become Ordinance 2980R, seconded by Trustee Hook. Trustee Goeller, yea; Hook, yea; Sulzberger, yea; Thompson, yea; and Chairman McClure, yea. Motion carried.

Trustee Goeller moved for the Board to go into Executive Session, as required by RSMO Section 610.021 (1) Legal, (3) Employee Matters, and/or (12) Contracts and RFP, and that all records be kept sealed and confidential, seconded by Trustee Hook. Roll Call: Trustees: Goeller, yea; Hook, yea; Sulzberger, yea; Thompson, yea; and Chairman McClure, yea. All yea. Motion carried. Meeting was recessed at 7:04 pm. Trustee Thompson left the meeting at 7:16pm. He noted he agreed with Trustee Hooks previous proposal in the prior Executive Session.

The Board Meeting was called back to order at 8:28 pm.

Chairman McClure shared with the Board that she will need to step down as she will be moving out of the Village of Claycomo. The Board discussed the options they will have to fill the position or to leave it open until the April election. No decisions were made. The Board members present agreed they would support Chairman Pro-Tem Sulzberger during the transition.

There being no further business with the Board, Trustee Sulzberger moved to recess the meeting, subject to the call of the Chairman, seconded by Trustee Goeller. All yea. Motion carried. Recessed 8:58 pm.

  
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Sheri Chapman  
Village Clerk

  
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Norma Sulzberger, Chairman Pro-Tem  
Board of Trustees