

West Groton Water Supply District
Minutes of the Monthly Meeting
May 21, 2024

Meeting was called to order @ 6:00 PM. The following were in attendance:

Bob Blood, Jason Kauppi, Josh West, Commissioners
Paul W. Curtin, General Manager
Dawn Priest, Treasurer

Review of the Monthly Minutes: The April 2024 Monthly Minutes were approved and accepted.

Review of Monthly Invoices/Treasurer's Report: The April 2024 invoices were approved and accepted.

Review of Profit & Loss Statement: The Profit & Loss Statement for 07/01/23 – 04/30/2024 was approved and accepted.

Report of the General Manager

Paul said the backflows have been completed. Two failed, one at H&V and the other at Academy Hill Condos. Paul is in touch with both and they are working on resolving the issue.

The Hayes Woods project off Pepperell Road has started. Paul shut off the water and installed a 3-way gate. The contractors are now installing the main and are about halfway done. Paul said it is going well.

Paul shared that he would like to renovate the white garage instead of adding onto the grey garage. The block and roof is in good shape but the inside is a mess. He received quotes for the demolition down to a shell, and removing all walls inside to create one large open space, cutting in a new bay opening (including engineered drawing), filling in old window/door openings with concrete block, and installing two new bay doors with wall mount motors and battery backup. The total expense for that work is \$32,170.00. We will still need quotes for HVAC, electrical, insulation, and site work. The Commissioners agreed with this plan.

Other Business

Dawn reached out to our attorney for clarification regarding the District Tax. He asked for documents relating to the tax. She sent the backup and is waiting for feedback.

Dawn presented three detailed options of how to proceed with a necessary rate increase. Rates were last increased six years ago. The three options were discussed at length, and Dawn's recommended option was agreed upon, as that option ensures customers using within the DEP daily household limit will be impacted the least.

Jason moved to adopt the recommended rate increase and minimum charge to be in affect with the July 2024 billing. Bob seconded the motion.

Vote

The Board voted unanimous in the affirmative to adopt the recommended rate increase and minimum charge effective with the July 2024 billing.

Jason reported that Town Meeting approved the funding for a Squannacook, River Rail Trail expansion feasibility study. Paul will reach out to DEP to see if they will allow it.

As there was no further business, a motion was made and seconded to adjourn the meeting at 7:42 PM.

Respectfully Submitted,

Lisa M. Dearth

Clerk