

**BOARD OF EDUCATION MEETINGS****POLICY**

Regular meetings of the Board will be held as determined by the Board at its annual reorganization meeting. Special meetings of the Board will be held on call by any Board member. A reasonable and good faith effort will be made by the Superintendent or the Board President, as the case may be, to give every Board member at least 24 hours' notice of the time, place and purpose of the meeting. All special meetings will be held at a regular meeting place of the Board and in accordance with the provisions of the Open Meeting Law as may be applicable.

In an emergency, the 24 hour notice may be waived by having each Board member sign a waiver-of-notice form.

Public notice of the time and place will be given, to the extent practicable, to the news media and will be conspicuously posted in one or more designated public locations at a reasonable time prior to the meeting. The Board of Education encourages members of the public to attend its meetings. A copy of the Agenda will be available in the District Office prior to the actual meeting. A copy of the Agenda will be posted prominently in each school and on the District's website.

Records to be discussed at Board meetings will be made available and posted on the District's website to the extent practicable in accordance with Public Officers Law Section 103(e).

Board of Education

ADOPTED: September 30, 1982

REVISED: January 28, 2015