



# Village of Milan

## Regular Council Meeting

### June 26, 2019

The June 26, 2019 Regular Meeting was called to order with the Pledge of Allegiance by Mayor Richard Maloney.

Roll call: Barber – yes, Crosby - yes, Jenkins – yes, Rospert – yes, Smith – yes, Shafer - absent.

Motion by Jenkins, seconded by Rospert to excuse Nate Shafer from the Council Meeting. Vote – all in favor, motion carried.

Also present: Mayor Richard Maloney, Fiscal Officer Scott Palmer, Administrator Brian Rospert, and Attorney Jim Barney.

Motion by Barber, seconded by Smith to approve the Minutes of the May 22, 2019 Council Meeting. Vote – all in favor, motion carried.

Motion by Barber, seconded by Smith to approve the Council bills for the period of May 23rd – June 26th. Vote – all in favor, motion carried.

Motion by Barber, seconded by Crosby to approve the Utility bills for the period of May 23rd – June 26th. Vote – all in favor, motion carried.

Mayor Maloney read a letter from Denise Riley from the Edison Music Department thanking the Village for allowing them the use of the parking lot behind Jim’s Pizza Box at last year’s Milan Melon Festival. They are asking to use the parking lot again at the 2019 Milan Melon Festival. All the proceeds will help provide musical instruments to the high school band students.

Motion by Rospert, seconded by Barber, to allow the Edison Music Department to use the parking lot behind Jim’s Pizza Box during the 2019 Milan Melon Festival. Vote – all in favor, motion carried.

#### **CITIZEN PARTICIPATION**

Lisa Wick and Lori Bennett from the Milan Lions Club discussed the Community Garage Sale on the Square. They would like permission to use the Village Square on Saturday July 27<sup>th</sup> from 8am to 3pm.

Motion by Rospert, seconded by Smith, to allow the Milan Lions Club to use the Village Square on July 27<sup>th</sup> from 8am to 3pm. Vote – all in favor, motion carried.

Nick Frederick discussed The Station which is a small-town assistance, nurturing, and direction program. The program will subsidize rent and utility costs for a start-up business. The program would re-purpose the former Village of Milan police station at the corner of Church St. and Center St. The Township would bear the costs for the building renovations and they would like the Village of Milan to provide the utilities for the first year and a half of the program. Councilperson Barber wanted to know more details and costs involved for the Village. Barber is requesting estimated annual costs the Village would incur and Councilperson Crosby asked how the Village would pay the utilities and how it would affect the residents. The Township has already approved the program. Fiscal Officer Palmer will work with Administrator Rospert to calculate estimated annual utility costs based on comparable properties.

This item will be tabled until further research can be done regarding costs and will be discussed at the next Finance/Utility Committee meeting. The Council did give its support until further research has been completed.

Bill Harris, president of the Milan Melon Festival Committee presented the 2019 Milan Melon Festival Agreement to the Village for signature. There was a small change regarding the reimbursement for Police Officers provided for the festival.

Motion by Rospert, seconded by Smith, to accept the 2019 Milan Melon Festival Agreement as presented. Vote – all in favor, motion carried.

The Agreement was signed as presented.

Vivian Crecelius addressed council regarding her concerns with mosquitos coming from construction material laying around. Mayor Maloney agreed to have someone from the Village go over to the property and inspect the area. She also inquired about her use of the word ‘dedicated’ sidewalks when she addressed council at the April 24<sup>th</sup> Council meeting. Fiscal Officer Palmer will listen to the tapes to clarify. She also asked about grants for century and historical homes. No one seemed to know of any but recommended that she contact either Erie County or the City of Sandusky.

## **OLD BUSINESS**

**Streets, Sidewalks and Storm Sewers** – A.J. Riley started working on the Sleepy Hollow road project the week of June 17<sup>th</sup> and anticipate paving the road on June 25<sup>th</sup>.

RMH Concrete is scheduling the sidewalk program to take place in July through August.

Cliff Roberts was hired as 2019 summer help for the Street Department. Cliff is a village resident who served for the U.S. Marine Corp.

**Safety** – Work continues with Richland Engineering on the Safe Routes to School Project for the design portion. A quarterly meeting with ODOT District 3 in Ashland was held on Wednesday, June 12<sup>th</sup> and everything appears to be on schedule to bid the project out in late 2020 with construction beginning in the spring of 2021.

The Bike Rodeo was held this month at Edison Elementary and was a great success. Police Chief Bob Meister, and Village employees Tim Heim and Tyson Metz assisted the school with the event that taught children important biking safety.

**Finance** - None

**Regional Planning, Building Codes & Inspection** – None

**Utilities** – Columbia Gas continues with the gas line replacement project. They are currently working on Liberty, Huron, Front, Bank, Church, Merry and Williams Streets for Phase I of their project. The main distribution lines have been installed and they have been working on the installation of service lines. Work to restore completed areas has also been started. As of Monday, they had 45 service lines remaining to be installed and are scheduled to have those completed by the second week of July. Numerous positive comments have been received about the Meade workers on their workmanship and compassion to our residents during this project. Mayor Maloney commended the Meade workers for everything they do and how pleasant they are to work with.

Work continues with our Criteria Engineer for the North Substation Design Build Project Request for Qualifications (RFQ) were sent to six different firms and so far, we received an RFQ from BCU Electric out of Ashland. A Request for Proposal for technical and pricing proposals was sent to them on June 12<sup>th</sup>. The anticipated schedule is to have a Design Build pre-construction meeting on August 1<sup>st</sup>, Construction Stage Notice to Proceed on October 28<sup>th</sup>, Substantial Completion of all work on May 30, 2020, and Design Build Services completed on June 30, 2020.

**Civic Contacts and Historical Preservation** – Ohio Chautauqua was held from Tuesday June 11<sup>th</sup> through Saturday June 15<sup>th</sup> in the Village Square. This event was attended by many residents and visitors and was a great success.

**Parks and Tree** – None

**Records Commission** – The Records Commission Meeting was held on June 26<sup>th</sup> at 5:30pm.

## **NEW BUSINESS**

**Streets, Sidewalks and Storm Sewer** – The Street Department has been busy with picking up trash, mowing, performing general maintenance on equipment, cold patching holes in the roadway, trimming trees, cleaned up and back filled tree stumps that were recently ground out and brush pick up of the season.

Franklin Sanitation was called in jet out several storm sewers on Main Street, Sleepy Hollow Road, and Broad Street.

The 2008 Sterling dump truck developed a leak in the transmission line and the repair was made at American Diesel. During the course of this repair they noticed that the exhaust system was failing due to corrosion. We are having them make the repairs to the exhaust system in the amount of \$10,000.

**Safety** – Village employees attended a Huron County Safety Council Meeting on June 20<sup>th</sup>. The topic of discussion was “Creating a Solid Safety Program”.

**Finance** – The finance Committee held a meeting on June 17<sup>th</sup> at 3:30pm. The first item that was discussed was the Ohio Plan Insurance Package Proposal for the Village which covers the period 7/1/19 to 7/1/20. The prior cost was \$24,899 and the renewal will be \$27,703 for an increase of \$804 or 3.2%.

Motion by Rospert, seconded by Barber, to renew the Ohio Plan Insurance Package at a cost of \$24,899 for the period 7/1/19 thru 7/1/20. Vote – all in favor, motion carried.

The second item discussed was the Village Hall Exterior Maintenance work. Administrator Rospert discussed all the issues that existed with the building and what would be done to fix these issues. Janotta and Herner submitted a detailed proposal in the amount of \$17,931 and it will be requested in legislation to use Capital Improvement Funds for this project.

**Regional Planning, Building Codes & Inspection** – The Zoning Inspector issued two fence permits, two accessory building permits, and one deck permit.

**Utilities** – The Water and Wastewater Department performed the daily and weekly sample testing per the EPA requirements, replaced two yard hydrants at the WWTP, turned the critical valves in the water distribution system, continued to locate water/sewer lines for the gas project, assisted a contractor for a valve replacement at Johns Manville, collected lead and copper samples from 10 residents for the annual EPA requirements, attended an OTCO training meeting in Huron, and shut off a leaking service line that was out of service on Elm Street.

The Electric Department continued to locate underground electric lines for the gas line project, had an annual inspection of the traffic signal at Main and Church Street – no issues found, answered a call out for sparking wires on Winkle road – made the necessary repairs, installed a power conduit and control box for the cooling fans at the south substation, put the digger truck back in service after the repairs to the hydraulic cylinder, replaced house meters at 8 residents, repaired a secondary service that was damaged due to a grill fire, answered a call on Lockwood road for damages caused by tree branches to their secondary and primary service, and provided mutual aid to Monroeville Electric.

**Civic Contacts** – The Milan Public Library Touch-A-Truck event held on June 22<sup>nd</sup> and was a huge success. Chief Meister had an officer take the new police cruiser to the event and the children loved the cruiser.

**Parks and Trees** – None

**Records Commission** – None

**Citizens Property Maintenance Commission** – None

**Communications** – None

### **UNFINISHED BUSINESS**

None

### **LEGISLATION**

Ordinance – Next Number will be 763-06-19

Resolution - Next Number will be 599-06-19

### **AN ORDINANCE AMENDING EXHIBIT A TO ORDINANCE 690-06-16 RELATIVE TO THE COMPENSATION OF THE VILLAGE EMPLOYEES ORD #763-06-19**

Motion by Jenkins, seconded by Barber, to bring this ordinance to its third and final reading by title only. Roll call: Barber – yes, Crosby – yes, Jenkins - yes, Rospert - yes, Smith – yes.

Motion by Jenkins, seconded by Barber, to adopt by title only. Roll call: Rospert - yes, Smith - yes, Barber – yes, Crosby – yes, Jenkins – yes.

### **AN ORDINANCE AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH JANOTTA AND HERNER TO MAKE THE NECESSARY REPAIRS ON THE EXTERIOR OF THE VILLAGE ADMINISTRATION OFFICE BUILDING AND DECLARING AN EMERGENCY ORD #764-06-19**

Motion by Barber, seconded by Smith, to suspend the rules. Roll call: Jenkins - Yes, Rospert - yes, Smith - yes, Barber - yes, Crosby - yes.

Motion by Rospert, seconded by Barber, to adopt by title only as an emergency. Roll call: Smith - yes, Barber - yes, Crosby - yes, Jenkins – yes, Rospert - yes.

**A RESOLUTION OF NECESSITY PURSUANT TO SECTION 5705.03 OF THE REVISED CODE REQUESTING THE ERIE COUNTY AUDITOR TO CERTIFY TO THE COUNCIL OF THE VILLAGE OF MILAN, ERIE AND HURON COUNTIES, OHIO, THE TOTAL CURRENT TAX VALUATION OF THE VILLAGE OF MILAN, OHIO AND THE DOLLAR AMOUNT OF REVENUE THAT WOULD BE GENERATED BY THE RENEWAL OF A FOUR (4) MILL TAX LEVY FOR GENERAL CONSTRUCTION, RECONSTRUCTION, RESURFACING, AND REPAIR OF STREETS, ROADS AND BRIDGES AND DECLARING AN EMERGENCY  
RES #599-06-19**

Motion by Barber, seconded by Jenkins, to suspend the rules. Roll call: Jenkins - yes, Rospert - yes, Smith - yes, Barber - yes, Crosby - yes.

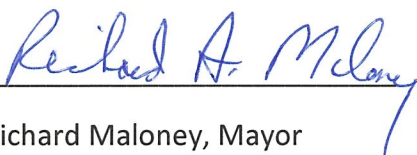
Motion by Barber, seconded by Jenkins, to adopt by title only as an emergency. Roll call: Rospert - yes, Smith - yes, Barber - yes, Crosby - yes, Jenkins - yes.

**QUESTIONS FOR THE NEXT MEETING**

None

**ADJOURNMENT**

Motion by Jenkins, seconded by Barber to adjourn tonight’s meeting. Vote - all in favor.  
Motion carried.

  
Richard Maloney, Mayor

  
Scott Palmer, Fiscal Officer