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Rockford Town Council Meeting September 16, 2015 7:00pm

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NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING.

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Mayor Carrie Roecks called the meeting to order at 7:00 pm with the Pledge of Allegiance. Roll call took place.

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Those present were council members William Benson, Clint Stevenson, Micki Harnois, Robert Tollefson and Dave Thompson. Kristy Cochrane, Clerk Treasurer, John Goyke, Public Works and several residents were also in attendance.

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Mr. Thompson made motion to approve the amended agenda. Mr. Stevenson seconded. Motion was carried.

Mr. Thompson made a motion to approve the September 2, 2015 minutes. Mr. Benson seconded. Motion was carried.

LAYNE MERRITT, J-U-B ENGINEERING

Cured-In Place Pipe (CIPP) Sewer Rehab Project

Mr. Merritt announced that it will be about a week until the contractor starts the project. He provide a breakdown of the bid opening for the project and the total amount was \$69,184.00. There was also an additional work estimate for Lake and A Streets, which totaled \$71, 023.86. After any funds available are applied to both amounts, there will still be additional funding required in the amount of \$60,076.54. Mr. Thompson asked if this project affects the ground water that goes to the lagoons. Mr. Merritt said that this is correct and that the more the Irrigation and Inflow (I&I) is reduced, the better. Mr. Thompson said this as not something the Town had anticipated initially, but that it will eventually have to be done. Mr. Merritt said that it helps to get any overflow or contamination out of the creek and Mr. Goyke agreed, adding that cleaning up the creek was court ordered and necessary.

There was discussion as to doing the Lake and A Streets now or later.

Ms. Roecks mentioned that the Department of Ecology (DOE), who is funding the project, wants us to do more I&I and they want us to do our best to stop discharging the ground watering into the lagoons. She also mentioned that there has been discussion on more Community Block Development Grant (CDBG) funding. Ms. Roecks stated that the part of town that needs the most improvement is Lake and A Streets and that everything that was being discussed will benefit the whole lagoon project.

Ms. Roecks added that some people think there should be no more collecting the sewer reserve fee and she wants all discussion to be very clear on the minutes and in meetings where money spending is discussed. Mr. Merritt told the council that we don't know yet the costs of Lagoon #3.

Mr. Thompson mentioned that the project was created in 2012 and rules and guidelines have changed, even since then. There are always new mandates that may require more work, therefore more money.

Mr. Goyke added that the initial report from the River Keepers said that fixing everything to be up to regulations was over \$6 million. He explained that the worst case scenario did not happen. Mr.

Tollefson said that everyone was clear that a loan would happen and he agrees that the River Keepers made several compromises, saving the town money upfront in mobilization. Mr. Merritt mentioned that the initial engineering costs are going to be over the estimate but doesn't know by how much. It will be discussed when he has numbers to bring to the council.

Mr. Stevenson moved to accept the 2015 Cured-In Place Pipe Sewer Rehab bid amount for Lake and A Streets for \$71,023.86. Mr. Tollefson seconded. Motion was carried.

51 Lagoon Liner Replacement Project

52 Proposed Change Order #2

53 Mr. Merritt submitted a proposed change order to the council for some additional work that needs to be
54 done. The additional work and expense was itemized on the change order and includes an on-demand
55 water heater for the control building at the lagoons, a radio system change, a lift station pump
56 replacement, a hatch for parshall flume, paving of an access road, sand bag tube weights, removal of
57 stump at the top of the access road, a safety chain ecology block mooring upgrade and influent and
58 effluent temperature sensors. The total amount is for \$124,560.69.

59 There was discussion on continuing the paving of the access road to the new building that is being built
60 and if there are any items that can be removed and/or added to the list.

61 **Mr. Thompson made a motion to accept Change Order #2, excluding the sand bag tube weights**
62 **and lift pump if the Town's insurance covers it, and possibly adding additional paving to the**
63 **access road. Mrs. Harnois seconded. Motion was carried.**

64

65 There was discussion on some revised CDBG funding including the lagoon #1 double liner and lagoon
66 #3.

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68 Well #4

69 The videoing that was scheduled has been completed. The video shows that the pump was jammed
70 with rust flakes and sand. The cable that goes down the well has been spliced about a dozen times and
71 needs to be completely replaced. The well is not "screened" and was not gravel packed.

72 There was discussion on how rough of shape the well is in and if it is fixable. Mr. Goyke added that the
73 camera stopped at the bottom of the well because it hit something and there is only 25 feet of usable
74 well. The static level was 212 feet.

75 Tom Richards at H2O Drilling will get a bid for the cost of a brand new well. Mr. Goyke and Mr.
76 Stevenson believe that the well's days of production are over and maybe should only be used as an
77 emergency well. H2O Drilling may have some suggestions on what to do with a new well in a sandy
78 area like Rockford. As a temporary fix, well #3 could be put into rotation. Mr. Goyke explained how to
79 do this through testing and suggested having Craig Smith, Applied Solutions, take a look at the well and
80 hooking it up to the SCADA system.

81 Ms. Roecks mentioned an emergency fund from the Department of Health. If the Town applied for a
82 loan through DOH, they could potentially qualify for a 75% forgiveness.

83 There was discussion about well #4 and well #5 as emergency wells.

84 Ms. Roecks wants to get #3 ready to go if we need it and wants numbers for drilling a well#7.

85

86 First Street Sidewalk Project

87 Mr. Merritt has plans made to meet with the owners for a temporary construction easement. He
88 suggested the Town send an extension at SRT. There was discussion on what the easement entails.

89

90 PUBLIC COMMENT

91 None

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93 ANNOUNCEMENTS

94 Mr. Goyke resigned as of Friday September 18, 2015. Mr. Stevenson and Mr. Thompson will fill in for
95 the time being.

96

97 COMMISSION REPORT

98 None

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100 COMMITTEE REPORT

101 None

102 ORDINANCES/RESOLUTIONS

103 Ms. Roecks stated that the Town's attorney has the ordinance for the water shortage response plan
104 and will get back to her when its ready to be signed.

105

106 STAFF REPORTS

107 Public Works

108 Mr. Goyke said that Triple A Cleaning broke down for half of the day so he told the drivers just to go
109 home. It didn't make sense for them to start a 12 hour job half way through the day. He suggested that
110 the Town call Big Sky Industrial to do the job instead.

111 He reminded the council the Biosolids permit is due on December 2, 2015 and someone needs to fill
112 out the info in the binder he provided.

113 Mr. Goyke told the council that the Town needs to call Dew Drop and have them blow the sprinklers
114 out. He also mentioned that the grater has been fixed and reminded everyone that not all work orders
115 will be completed before he leaves.

116

117 Ms. Roecks told the council that the Biosolids webinar is September 30th and would like a couple
118 people from council/staff to watch.

119 She also reminded everyone that we are hosting a short course on planning at the Town Hall on
120 October 1st from 6pm-9pm.

121

122 Clerk/Treasurer

123 Ms. Cochrane submitted a treasurer's report to the council. She also reported what she has learned at
124 the recent trainings she has gone to.

125 The council also received the adjustment report on the utility bills.

126

127 **Mr. Thompson made a motion to accept the adjustments made on the utility bills in August. Mr.**
128 **Stevenson seconded. Motion was carried.**

129

130 OLD BUSINESS

131 Fee Schedule – this has been tabled until the next council meeting on October 7, 2015.

132 AWC/RMSA Grant – the dog waste receptacles and bags were delivered and need to be placed around
133 the town. Ms. Roecks said she is looking into a miniature PA system for council meetings.

134

135 **Mr. Stevenson made a motion to remove Alene Felgenhauer from all accounts and the safety**
136 **deposit box at Bank of Fairfield. Mr. Benson seconded. Motion carried.**

137

138 Approve June Checks

139 Council approved the June checks at a previous meeting but had not signed the warrant/register. The
140 council signed the register.

141

142 NEW BUSINESS

143 Fair Preparations – nothing to report

144 Mrs. Harnois reported that 10 years ago, the Town received \$1000 each year to clean/update the
145 parks. That money went away for a while but now County Parks is proposing a property tax levy
146 percentage and would allot money to towns that wanted to participate in the program. Mrs. Harnois was
147 not sure what project we could do so Resident Laurie Engall said she would brainstorm with Mrs.
148 Harnois and they would do the application together.

149

150 Mr. Stevenson said that there is Puncturevine in the park near where the carnival will be setup. He
151 ripped it out and will burn the seeds when it rains.

152

153 Ms. Roecks said she got a note from Heather Cannon at Rural Community Assistance Corporation
154 (RCAC). Ms. Cannon has a copy of technical assistance from RCAC and Rockford is at the top of the
155 list.
156

157 PUBLIC COMMENT

158 Resident Alene Willmschen said how nice the office looks inside and out and thanked Dave for
159 spearheading the project.

160 Resident Mary Lou Benson suggested placing garbage cans around the parking/parade route over fair
161 weekend to curb the littering.

162 Mrs. Harnois got a report from Sheriff Ozzie Knezovich's website and it shows the crime statistics in the
163 area. She also attended at Council of Governments meeting at the Spokane Fairgrounds and
164 mentioned that Chewelah will be having a jack-o-lantern lighting event and are trying to get 2015
165 pumpkins lit for the Guinness Book of Records. Ms. Harnois reported that the fair is dedicated to Chuck
166 Crockett, who is a Tekoa resident and longtime fair supporter and volunteer. She mentioned that Latah
167 has a Harvest festival coming up and Fairfield has a newcomer's picnic on September 18th.

168 Ms. Harnois attended a Mayor's meeting because Ms. Roecks could not attend, and she mentioned
169 that there is some concern about prevailing wages.

170 Ms. Harnois said that she will not be present for either of the October council meetings.
171

172 CHECKS

173 **Mr. Stevenson made a motion to pay checks and EFTs numbered 13068-13083 for \$418,237.99.**

174 **Mr. Benson seconded. Motion carried**
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176 **Mr. Thompson made a motion to adjourn the regular council meeting. Mr. Benson seconded.**

177 **Motion carried**
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Heidi Johnson, Deputy Clerk

Carrie Roecks, Mayor