

Southwyck Community Association, Inc.
C/O Community Management Solutions, Inc.
2615 Bay Area Blvd. Houston, Texas 77058
281-480-2563 voice 281-480-2608 fax

Southwyck Annual Members Meeting

December 10, 2024

Dear Neighbors:

The Annual Members Meeting of the Southwyck Community Association (Master Association) has been scheduled for 7:00 p.m. on Thursday, January 09, at the Calvary Baptist Church activities building, 3302 CR 89.

The Association has a members' meeting once every year to elect Board members to carry on the necessary Association activities for the following year. The Master Association includes all homeowners in Southmanor, Edgewater Estates, Lakecrest Estates, Southfield Village, Huntington Park, Emerald Pointe and Southglen. We will also report on the activities of the Association and plans for the upcoming year.

Your Association is governed by a five-member volunteer Board. Terms are staggered, with two positions expiring this year. All terms are for three years. Candidates for the positions expiring this year are Vanessa Williams and Kevin Shaw (incumbents), and Homer Franklin. For additional information concerning the meeting, please see the Association's web site at www.southwycktexas.com.

The Board cannot emphasize enough the importance of member involvement to continuing the work of the Association. We hope you will join us for the meeting, and for a brief discussion of the activities and projects that are planned. We will have door prizes and refreshments as well. If you cannot attend, please complete the enclosed proxy/absentee ballot and return it prior to the meeting. Proxies/absentee ballots may be returned by mail (address above), by fax (281-480-2608) or by email (Support@CMSIsolutions.com). If you have any questions concerning the meeting, please contact a Board member or Association Manager Kathy Dooley. We look forward to seeing you at the January 9th meeting!

Sincerely,

Board of Directors
Southwyck Community Association, Inc.

directors@southwycktexas.com

www.SouthwyckTexas.com

Southwyck Community Association, Inc.
Annual Members Meeting
January 09, 2025

PROXY/ABSENTEE BALLOT

If you CAN NOT attend the Annual Meeting, but still want to be represented, please utilize this form. **Please note that you will check and complete only ONE of the following three choices:** Proxy for quorum purposes only, Proxy for general powers, or Absentee Ballot. Please also be sure to sign the bottom of this form.

***** Select one ONLY. *****

___ PROXY FOR QUORUM PURPOSES ONLY

_____ The undersigned owner(s) of the property identified as _____, located within
(property address)
the SOUTHWYCK COMMUNITY ASSOCIATION hereby constitute and appoint _____
(name of representative)
as nominee and proxy with powers of substitution for and in the name and place of the undersigned, to be used **only** for the purpose of establishing a quorum for the SOUTHWYCK COMMUNITY ASSOCIATION INC. meeting to be held on January 09, 2024 at 7:00 p.m., at Calvary Baptist Church, 3302 County Road 89.

___ PROXY FOR GENERAL POWERS

_____ The undersigned owner(s) of the property identified as _____, located within
(property address)
the SOUTHWYCK COMMUNITY ASSOCIATION hereby constitute and appoint _____
(name of representative)
as nominee and proxy with powers of substitution for and in the name and place of the undersigned, to use his/her best judgment on all matters which properly come before the meeting as may be authorized by the Southwyck Community Association, Inc. By Laws.

___ ABSENTEE BALLOT

_____ I hereby specifically authorize and instruct my vote to be cast in reference to the following matters (*Election of Board Members*). I understand that by casting my vote via absentee ballot I forgo the opportunity to consider and vote on any action from the floor on these proposals if a meeting is held. If you desire to retain this ability, please attend any meeting in person. **You may submit an absentee ballot and later choose to attend any meeting in person.**

Election of Board Members

Please mark your votes for candidates to be elected to the Board of Directors. You may vote for **two** candidates.

_____ Vanessa Williams (incumbent)

_____ Kevin Shaw (incumbent)

_____ Homer Franklin

The undersigned ratify and confirm any and all acts and things that the proxy may do or cause to be done via execution of the undersigned's voting rights in the premises, whether at the meeting referred to above, or at any change, adjournment, or continuations of the meeting, and revoke all prior proxies previously executed. In no event shall this proxy/absentee ballot be valid for a period longer than 180 days after the date of the meeting for which it was given.

Signature: _____

Date: _____

Name (printed): _____

Address: _____

A proxy may be placed in the name of a neighbor or someone you know who will personally attend the meeting. If not designated, proxies will be placed generically to the Board of Directors. A representative designation is not required for absentee ballots. Please mail proxies/absentee ballots to Southwyck Community Association, 2615 Bay Area Blvd., Houston, TX 77058, OR fax to 281-480-2608, OR email to Support@CMSIsolutions.com. Proxy must be received by CMSI on or before January 9, 2025. As a reminder, your proxy/ballot must be signed to be valid.