

**MAPLE CREEK TOWN BOARD MEETING  
TOWN HALL, W10388 COUNTY ROAD W  
MONDAY, MAY 12, 2025 6:30 PM**

**AGENDA:**

- 1) Call to order and Pledge of Allegiance by Chairperson Griffin
  - 2) Verify open meeting notices, Roll call, Agenda order (stands as is unless motion for change)
  - 3) Approval of April 14, 2025 Town Board Meeting minutes.
  - 4) Treasurer: **a) Monthly Report**
  - 5) Outagamie County Sheriff's officer report (if in attendance)
  - 6) Public Input: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters for Town Board consideration, however, **they cannot be discussed or acted upon** until the subject matter, of the **proposed** action, has been noticed.
  - 7) **Specific matters for discussion and possible action:**
    - A. Special Exception Permit for Glass Hill Farm, LLC to construct a large scale solar energy system (5 megawatts/approximately 23 acres) at N5437 County Road D, parcel nos. 160042900/160042800. Representatives from One Energy Development and/or others may be in attendance. At their May 5<sup>th</sup> meeting, the Plan Commission made a motion to recommend to the Town Board that a Special Exception Permit be issued to Glass Hill Farm, LLC for a solar farm with two exceptions; that it will not be annexed to another municipality and will not be expanded to parcel no. 160042700 (See email from Isaac Uitenbroek, these 2 exceptions may not be approved).  
**Motion to approve Special Exception Permit with the 2 exceptions based on PC recommendation.**
    - B. Noise complaint raised at last month's meeting by Tim Dohrman regarding neighbor's band noise/cars parking on Cty D
    - C. Sign Confidentiality Agreement with Outagamie County regarding Judicial Privacy Act 235
    - D. Appoint 2 Plan Commission members (Joe Close & Mike Siewert or Eric Zitzelsberger); terms 6/8/2025 to 6/7/2028
    - E. Appoint Amiee Stracy to fill vacant Constable position; term ends April 2027
    - F. Appoint Emergency Management contact/See Damage Assessment training email
    - G. Road Work: Schweitzer-culvert, ditch cleaning; Crack filling quote; other road issues
    - H. Dog attack; no license, fines?
    - I. Approve culvert permit for Taylor Coe, N7163 Buboltz, Replace existing 12" with 15", 40 foot long
    - J. Outagamie County Building Inspector program; participation?
    - K. Clerk: Town Hall
      - Purchase Office chairs with floor guards/vacuum/garbage cans/fire safe/landscape plants
      - Hire clerk to clean as needed retroactive to May 5<sup>th</sup>; set wage
      - Hans Thompson inquiry to rent town hall for bagpipe practice 1hr/wk; change the \$100 rental fee to accommodate them
    - L. Local Government summit—AI, Cybersecurity, Fox Cities Exhibition Center, June 19<sup>th</sup>
    - M. Bulk order of recycling carts; do we need any?
    - N. Meeting updates: PPT Task Force meeting update/Ambulance meeting update—Sue Griffin
  - 8) Report of officers:
    - **Cemetery**—rent power broom? **Plan Commission**—addressed earlier
    - **Building Inspector**—3/14/25 Dalton Korth/Accessory Structure; Sugar Creek Farms/Shop/in process; Bruce Vollmer/generator install/in process
    - **Constable**—addressed earlier. **Raft**—no permits issued
  - 9) Public Input: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters for Town Board consideration, however, **they cannot be discussed or acted upon** until the subject matter, of the **proposed** action, has been noticed.
  - 10) Complaints/Correspondence
    - Fritz Farms Concrete
    - WTA-Notice of "Drive In" in Madison; lobby for more transportation aids
  - 11) Review and payment of vouchers
  - 12) Future Agenda Items: **Discussion/Action on future agenda item**
    - Paul Ziemer to discuss the proposed Howlin Wolf Solar Farm and possible Town legal involvement
  - 13) Adjournment/Calendar:
    - June 2 – Plan Commission meeting if needed 6:00 p.m.
    - June 9 – Open Book meetings by phone with Assessor from 11:00 a.m. – 1:00 p.m.
    - June 9 – Town Board meeting 6:30 p.m.
    - June 24 – Board of Review 5:00 p.m. – 7:00 p.m.
    - August 28 – Bear Creek Fire Department Semi-Annual meeting 7:00 p.m.
- I, Lynette Gitter, Clerk, being sworn on oath, affirms that on Friday, May 9, 2025, the undersigned did post a notice informing of the Town Board meeting in the following public locations, a copy of which is shown above: 1) Town Hall, 2) Sugar Bush by Ball Diamond 3) Corner of W & Stilen Road. 4) website at [www.townofmaplecreek.com](http://www.townofmaplecreek.com)

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Clerk      Subscribed and sworn to before me this 12<sup>th</sup> day of May 2025.

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Chairperson