

Announcement

2018 Education Recognition Program Scholarships, Grants & Awards

The attached application can be used for high school seniors and college students **applying for the first time** for the Education Recognition Program (ERP) awards: Scholarships, Grants, and the non-monetary “Dr. Robert E. Bailey Award for Academic Excellence.” Interested candidates may open the attached file, complete and print it for the appropriate scholarship, grant or award. **The completed application cannot be submitted online.** **Applications must be returned to the Church office by 5 PM on Friday, May 25, 2018.**

College students currently receiving a scholarship or grant award from the ERP need to submit a certified college transcript and Form E. Transcripts and form must be submitted to the Church office by 5 PM on May 25, 2018.

Late applications are discouraged due to limited funds and the high need for college financial assistance. Late applications will be penalized and subject to reduced or no funding.

Announcement of individuals selected to receive the monetary and non-monetary awards will be made at the 11:00 AM service on Sunday, June 10, 2018.

Again, all applications are due back in the Church office by 5 PM on May 25, 2018!!

Thank you in advance for your cooperation.

ERP/Scholarship Committee



TRINITY MISSIONARY BAPTIST CHURCH
Rev. Dr. John D. Tolbert
Senior Pastor

EDUCATION RECOGNITION PROGRAM (ERP)

APPLICATION PACKAGE for:

**Scholarships, Grants and the “Dr. Robert E. Bailey Award for
Academic Excellence”**

Due Date: May 25, 2018

Applications received after the due date will be PENALIZED.



INFORMATION PACKAGE

Enclosed are all the forms required for the Trinity Missionary Baptist Church Education Recognition Program (ERP). The first section is for applicants applying for financial assistance for scholarships and grants. Separate application forms are enclosed for academic excellence recognition in section two for the “Dr. Robert E. Bailey Award for Academic Excellence.”

The package contains:

- Church philosophy statement of educational assistance (Pastor’s Pen)
- Checklist of steps to complete the application process
- Application forms for scholarships, grants, and academic excellence recognition
- Two (2) Church Participation Verification Forms
- Two (2) reference letters

To facilitate communications, please include your mobile phone number and email address if you have one.

Applications are due in the Church Office by:

May 25, 2018 by 5:00 p.m.

LATE APPLICATIONS WILL BE PENALIZED

NOTICE:

College students who are currently in the Trinity Scholarship/Grant program and are re-applying for support, are only required to submit an official college transcript and Form E.



FROM THE PASTOR'S PEN

The Twenty-First Century has quickly reminded us of the absolute necessity of possessing a graduate degree from a university or college, if one is to be competitive and successful in today's employment market. Those who lack advanced degrees continue to be marginalized to the least fulfilling and rewarding career opportunities. Trinity Church is blessed and we are committed to the task of financially assisting our members who demonstrate a need for monetary resources.

Trinity Missionary Baptist Church firmly believes in the development of the spiritual and intellectual abilities of every member. We therefore promote higher education for the entire membership. The pursuit of higher education is one that we passionately embrace and encourage for the intellectual empowerment of our church family. We, therefore, deem it important to recognize members who achieve academic excellence, including graduating high school students and members seeking graduate or post-graduate degrees.

The Education Recognition Committee administers the application and award process. All candidates for any recognition must submit an application through the committee's application process.

The program has two elements of recognition: (1) monetary scholarships and grants; and, (2) a non-monetary "Pastor's Award for Academic Excellence". **All monetary awards are need based**; however, the non-monetary "**Dr. Robert E. Bailey Award for Academic Excellence**" recognizes our top scholar.

More specific information on the program, including how to apply, is contained in the attached application package. In order to be considered for any element of the program, it is important that all materials are returned by the **May 25, 2018 deadline**. **Applications received after May 25, 2018 will be considered, if time and funds are still available.** I trust you will understand the importance of responding in a timely manner to noted deadlines.

The announcement of the individuals selected for receipt of the Scholarships, Grants and Award of Academic Excellence will be made on Sunday, **June 10, 2018** during the 11:00 AM service. Recipients are expected to be in attendance for acceptance of monetary awards. All applicants for the Dr. Robert E. Bailey Award for Academic Excellence will be introduced to the congregation during the **June 10, 2018** service and the award recipients will be announced at that time.



EDUCATION RECOGNITION PROGRAM

SCHOLARSHIPS, GRANTS & AWARD for ACADEMIC EXCELLENCE

- **SCHOLARSHIPS** are available for those with ≥ 3.0 GPA AND demonstrated financial need; includes undergraduate, graduate, and trade school candidates.
- **GRANTS** are available for those with ≥ 2.3 GPA AND demonstrated financial need; includes undergraduate, graduate, and trade school candidates.
- An **AWARD FOR ACADEMIC EXCELLENCE** is available for the top scholar with a GPA of 3.0 or better and demonstrated church participation.
- All scholarships, grants, and excellence awards require applicants to submit application information through the Education Recognition Committee application process.
- Active church participation and stewardship are key criteria for all candidates.
- For scholarships and grants, applicants must demonstrate financial need.
- **Deadlines must be observed; applications are due by May 25, 2018.**
- Recipients will be announced on **Sunday, June 10, 2018 during the 11:00 AM worship service.**



SCHOLARSHIP REQUIREMENTS

THE FOLLOWING REQUIREMENTS MUST BE MET BEFORE ANY APPLICATION CAN BE PROCESSED:

1. The applicant must be a member of Trinity Missionary Baptist Church.
2. The applicant must be active in church for at least 2 years prior to receiving a scholarship. (*“Active”* means attending worship service on a regular basis and belonging to at least one church auxiliary. This requires consistent attendance, active participation in the auxiliary and being dependable in fulfilling other obligations set by the auxiliary.)
3. GRADES – The applicant **MUST** have a cumulative grade point average (GPA) of 3.0 or greater. The applicant **MUST** demonstrate financial need.
4. Applicant, or the parent(s) or guardian(s) of an applicant, must sign a release of information form which will allow the school to release the applicant’s transcript. A current “official copy” transcript must be attached to the application when it is turned into the church office.
5. For applicants that are claimed as dependents, the parents(s) of the applicant must submit a financial statement for the previous year. This includes either a W-2 Form or a tax statement (Form 1040 or 1040A). Financial statements of both parents, if applicable, must be attached to the application when it is turned into the church office.
6. Independent (*indicates that you are not claimed as a dependent by another adult worker*) employed applicants must submit a financial statement for the previous year. This includes either a W-2 Form or a tax statement (Form 1040 or 1040A). For independent applicants, your parents are not required to submit financial information.
7. The applicant must submit two (2) character reference letters.
8. The applicant must submit a resume.
9. All applicants will be interviewed as part of the application process.



GRANT REQUIREMENTS

THE FOLLOWING REQUIREMENTS MUST BE MET BEFORE ANY APPLICATION CAN BE PROCESSED:

1. The applicant must be a member of Trinity Missionary Baptist Church.
2. The applicant must be active in church for at least 2 years prior to receiving a scholarship. ("Active" means attending worship service on a regular basis and belonging to at least one church auxiliary. This requires consistent attendance, active participation in the auxiliary and being dependable in fulfilling other obligations set by the auxiliary.)
3. GRADES – The applicant MUST have a cumulative grade point average (GPA) of 2.3 - 2.99. The applicant MUST demonstrate financial need.
4. Applicant, or the parent(s) or guardian(s) of an applicant, must sign a release of information form which will allow the school to release the applicant's transcript. A current "official copy" transcript must be attached to the application when it is turned into the church office.
5. For applicants that are claimed as dependents, the parents(s) of the applicant must submit a financial statement for the previous year. This includes either a W-2 Form or a tax statement (Form 1040 or 1040A). Financial statements of both parents, if applicable, must be attached to the application when it is turned into the church office.
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7. The applicant must submit two (2) character reference letters.
8. The applicant must submit a resume.
9. All applicants will be interviewed as part of the application process.



SCHOLARSHIP & GRANT CHECKLIST

- Check Application Package for completeness (Do I have all the material and forms? Use **Forms A, B, and C.**)
- Complete Forms A, B, and C for Scholarship and Grant applications.** (Complete all sections of each form. All forms must be neat and legible.)
- Submit recommendation letters to references with self-addressed envelopes (**Form C**).
- Submit Church Participation Verification forms to President of each Auxiliary and/or Sunday school teacher for validation (**Form B**).
- Complete Resume and enclose in application package
- Attach all verification forms:
 - Acceptance letter on university letterhead
 - Cost of college from recent university brochure
 - Parent's financial 1040 income verification, where appropriate
 - Student's personal 1040 income verification, where appropriate
 - Copy of student's transcripts to verify GPA
 - Copies of test scores: SAT, ACT, GMAT, GRE, etc.
- Confirm that references have submitted recommendation letters to Trinity in self-addressed envelopes
- Confirm that church auxiliary president(s)/Sunday school teacher(s) have submitted verification forms (**Form B**).
- Submit completed application package (Forms A, B and C) by the required **May 25, 2018** due date. (Packages received after **May 25, 2018** will be reviewed, if time and funds are still available).
- Receive phone call or email from the Education Recognition Committee indicating your interview time and/or to request additional information for review in the application process.
- Complete interview (**Applicants must be on time!**)



Scholarships & Grants

Applications must be received in the church office by 5:00 PM on May 25, 2018.
Late applications will be PENALIZED, but reviewed as long as time and funds are available.



PERSONAL INFORMATION

Name of Student: _____ **Date of Birth:** _____

Address: _____ **Mobile Phone No.:** _____
Street City/State Zip Code

Present School: _____ **No. Years Attended:** ____ **Grad. Year:** _____

Father's Name: _____ **Occupation:** _____

Address: _____ **Phone No.:** _____
Street City/State Zip Code

Employer: _____ **Gross Annual Income:** \$ _____

Mother's Name: _____ **Occupation:** _____

Address: _____ **Phone No.:** _____
Street City/State Zip Code

Employer: _____ **Gross Annual Income:** \$ _____

(Attach previous year W-2 or 1040 Forms for both parents)

Number of siblings at home: _____ **Ages of siblings:** _____

Number of other siblings financially dependent (wholly or part): _____

Number of other dependents: _____ **Relationship:** _____

Special factors which influence financial position: _____

Are you a member of Trinity Missionary Baptist Church? _____ **No. of Years Attended:** _____



Are your parents or guardian's members of Trinity?

Mother **Father**

With what church activities are you affiliated?

What position(s) do you hold?



STUDENT'S EMPLOYMENT RECORD
(not required for High School)

Present Employer: _____ Avg. hrs. worked per week: _____

Beginning Date: _____ *(Attach previous year W-2 or 1040(A) form.)*

Previous Employers	Dates	Hourly wages &/Week
_____	_____ to _____	_____
_____	_____ to _____	_____

COMMUNITY SERVICE INVOLVEMENT

List and describe any community services in which you participate: _____

HIGH SCHOOL SCHOLASTIC RECORD

Rank in class: _____ Grade Point Average (GPA): _____

Test Scores

S.A.T.	_____	Language	_____	Mathematics	_____
A.C.T.	_____	Language	_____	Mathematics	_____
G.M.A.T.	_____	Language	_____	Mathematics	_____
G.R.E.	_____	Language	_____	Mathematics	_____

(Attach a copy of student's transcript and an official copy of test scores.)

HIGH SCHOOL ACTIVITY RECORD

School Activities:	_____	Year(s):	_____
	_____		_____
	_____		_____
	_____		_____

Honors (Academic and Non-Academic): _____



EDUCATIONAL PLANS

Choice of Schools: 1. _____ Accepted: Yes No
2. _____ Accepted: Yes No
3. _____ Accepted: Yes No

Field of Study: _____

(Attach copy of acceptance letter on university letterhead.)

EXPECTED COLLEGE EXPENSES

Expected college expenses for academic year: *(tuition, room, board, fees, travel, etc.)* \$ _____

(Attach a copy of expected expenses from university brochure.)

Indicate where you plan to live during the academic year:

With Parents With Relatives Dormitory Off Campus Apartment

SOURCES OF FINANCIAL AID

Indicate all other sources of financial contribution: *(scholarships, grants, work-study, etc.)*

Type	Annual Amount
_____	\$ _____
_____	\$ _____

Indicate amount and sources of other scholarships that have been applied for, but have not yet been awarded.

I HEREBY AFFIRM THAT THE INFORMATION PROVIDED IN THIS APPLICATION IS COMPLETE AND CORRECT TO THE BEST OF MY KNOWLEDGE. IF GRANTED AN AWARD, I HEREBY AFFIRM THAT I WILL UPHOLD THE TEACHINGS AND PRINCIPLES OF TRINITY MISSIONARY BAPTIST CHURCH. FURTHER, I UNDERSTAND THAT IF I FAIL TO MEET THE REQUIREMENTS OUTLINED IN THE PROCESS, MY ELIGIBILITY FOR CONTINUED AID WILL BE TERMINATED.

Applicant:

Printed Name

Signature

Date: _____

Parent(s) of Applicant:

Date: _____



Printed Name

Signature



Please provide a brief explanation of why Trinity should provide financial assistance toward your education?

What are your future goals and your plans for reaching these goals?

Please use this space to provide any additional information that you feel the committee should know about you in the consideration for financial assistance.



CHURCH PARTICIPATION VERIFICATION FORM

Applicant's Name: _____

Auxiliary/Sunday School: _____

(Please return to the church office by May 25, 2018 in a sealed envelope)

Rating Scale:

4 – Outstanding
3 - Commendable

2 - Acceptable
1 – Marginal

0 - Unacceptable
NA - Cannot evaluate and rate

Based on the above rating scale, rate the applicant on the following criteria:

Commitment to the Auxiliary/Sunday School:

- _____ Attendance (meetings, rehearsals, etc.)
- _____ Behavior
- _____ Attitude
- _____ Full participation in auxiliary functions (a.m. and p.m. Sunday services)
- _____ Leadership Potential
- _____ Maturity
- _____ Responsibility
- _____ Communication Skills

How would you describe the applicant?

 Printed Name

 Signature

Date: _____

CONFIDENTIAL FORM FOR EDUCATION RECOGNITION COMMITTEE USE ONLY



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Attitude
Full participation in auxiliary functions (a.m. and p.m. Sunday services)
Leadership Potential
Maturity
Responsibility
Communication Skills

How would you describe the applicant?

Large empty box for describing the applicant.

Printed Name _____ Signature _____ Date: _____

CONFIDENTIAL FORM FOR EDUCATION RECOGNITION COMMITTEE USE ONLY



REFERENCE FORM

The Trinity Missionary Baptist Church has a passion for nurturing the complete balance of its members. Trinity supports strengthening its members through the pursuit of higher education. Trinity recognizes the accomplishments of its membership at different educational performance levels. Trinity supports educational achievement and encourages academic excellence. Through its **Education Recognition Program**, Trinity will recognize and/or assist members in good standing that have attained academic excellence and those who require financial assistance to continue their education beyond a High School diploma.

Name of Scholarship/Grant Applicant: _____
is seeking financial assistance from Trinity Missionary Baptist Church. He/She wishes you to be one of two character references in his/her pursuit of this monetary recognition. Please use the space provided on this Reference Form and/or additional paper to answer the questions completely. Please return your completed form in a **sealed envelope** to Trinity M.B.C., Attn: Education Recognition Program Committee, 113-123 Wessen Street, Pontiac, MI 48340 by **May 25, 2018**.

1. As a reference, what is your relationship to the scholarship/grant applicant?

2. How long have you known the applicant? _____

3. In what type of activities (civic, service, church, school, work, etc.) have you observed the participation of the applicant?

4. In what ways has the applicant contributed to the betterment of the organization or group through which you have been acquainted with him/her?



FORM C (Page 1 of 2) -(2 minimum)



5. In your opinion, what special skills, talents, or abilities does the applicant display?

6. In your opinion, does the applicant exemplify high moral and ethical values? Please provide examples.

7. In your opinion, will the applicant be successful in pursuing higher education (college, graduate school or trade school)? Please provide an explanation of your response.

8. In your opinion, does the applicant have the capacity to influence the community, nation, or world for the betterment of mankind? Explain your response.

_____ Date: _____
Printed Name & Title *Signature*

Home Address: _____
Street *City/State* *Zip Code*



FORM C (Page 2 of 2)-(2 minimum)

Phone No.: () -

E-mail
address: _____



REFERENCE FORM

The Trinity Missionary Baptist Church has a passion for nurturing the complete balance of its members. Trinity supports strengthening its members through the pursuit of higher education. Trinity recognizes the accomplishments of its membership at different educational performance levels. Trinity supports educational achievement and encourages academic excellence. Through its **Education Recognition Program**, Trinity will recognize and/or assist members in good standing that have attained academic excellence and those who require financial assistance to continue their education beyond a High School diploma.

Name of Scholarship/Grant Applicant: _____
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FORM C (Page 1 of 2)-(2 minimum)



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7. In your opinion, will the applicant be successful in pursuing higher education (college, graduate school or trade school)? Please provide an explanation of your response.

8. In your opinion, does the applicant have the capacity to influence the community, nation, or world for the betterment of mankind? Explain your response.

_____ Date: _____
Printed Name & Title *Signature*

Home Address: _____
Street *City/State* *Zip Code*

Phone No.: () - **E-mail address:** _____



**Dr. Robert E. Bailey Award for
Academic Excellence**



DR. ROBERT E. BAILEY AWARD CHECKLIST

(YOU AND YOUR PARENTS ARE NOT REQUIRED TO SUBMIT ANY FINANCIAL INFORMATION for this Award)

- Check Application Package for completeness. Do I have all the material and forms? (Use only **FORM B** and **FORM D**.)
- Complete **FORM D** (Complete all sections. All forms must be neat and legible.)
- Submit Church Participation Verification forms to the President of each Auxiliary and/or Sunday school teacher for validation (**FORM B**). Please submit form to an Auxiliary leader/Sunday School teacher who is not a family member.
- Complete Resume and enclose in application package.
- Attach all verification forms:
 - Acceptance letter on university letterhead.
 - Copy of student's transcripts to verify GPA.
 - Copies of test scores: SAT, ACT, GMAT, GRE, etc.
- Confirm that church auxiliary president(s)/Sunday school teacher(s) have submitted verification forms (**FORM B**).
- Submit completed application package by the required **May 25, 2018** due date. (Packages received after **May 25, 2018** will be reviewed, if time and funds are still available).
- Receive phone call or email from the Education Recognition Committee indicating your interview time and/or to request additional information for review in the application process.
- Complete interview (**Applicants must be on time!**)



CHURCH PARTICIPATION VERIFICATION FORM

Applicant's Name: _____

Auxiliary/Sunday School: _____

(Please return to the church office by May 25, 2018)

Rating Scale:

4 - Outstanding
3 - Commendable

2 - Acceptable
1 - Marginal

0 - Unacceptable
NA - Cannot evaluate and rate

Based on the above rating scale, rate the applicant on the following criteria:

Commitment to the Auxiliary/Sunday School:

- Attendance (meetings, rehearsals, etc.)
Behavior
Attitude
Full participation in auxiliary functions (a.m. and p.m. Sunday services)
Leadership Potential
Maturity
Responsibility
Communication Skills

How would you describe the applicant?

Large empty box for describing the applicant.

Printed Name Signature Date

CONFIDENTIAL FORM FOR EDUCATION RECOGNITION COMMITTEE USE ONLY



PERSONAL INFORMATION

Name of Student: _____ **Date of Birth:** _____

Address: _____ **Mobile Phone No.:** _____
Street City/State Zip Code

Present School: _____ **No. Years Attended:** _____ **Grad. Year:** _____

Are you a member of Trinity Missionary Baptist Church? _____ **No. of Years Attended:** _____

With what church activities are you affiliated?

What position(s) do you hold? _____

COMMUNITY SERVICE INVOLVEMENT

List and describe any community services in which you participate:

HIGH SCHOOL SCHOLASTIC RECORD

Rank in class: _____ **Grade Point Average (GPA):** _____

Test Scores

S.A.T.	_____	Language	_____	Mathematics	_____
A.C.T.	_____	Language	_____	Mathematics	_____
G.M.A.T.	_____	Language	_____	Mathematics	_____
G.R.E.	_____	Language	_____	Mathematics	_____

(Attach a copy of student's transcript and an official copy of test scores.)

HIGH SCHOOL ACTIVITY RECORD

School Activities: _____ **Year(s):** _____



Honors (Academic and Non-Academic): _____



EDUCATIONAL PLANS

Choice of Schools: 1. _____ Accepted: Yes No
 2. _____ Accepted: Yes No
 3. _____ Accepted: Yes No

Field of Study: _____

(Attach copy of acceptance letter on university letterhead.)

I HEREBY AFFIRM THAT THE INFORMATION PROVIDED IN THIS APPLICATION IS COMPLETE AND CORRECT TO THE BEST OF MY KNOWLEDGE. I HEREBY AFFIRM THAT I WILL UPHOLD THE TEACHINGS AND PRINCIPLES OF TRINITY MISSIONARY BAPTIST CHURCH.

Applicant:

_____ *Printed Name* _____ *Signature* **Date:** _____

Parent(s) of Applicant:

_____ *Printed Name* _____ *Signature* **Date:** _____



What are your future goals and your plans for reaching these goals?

List goals beyond your personal educational goals? How would you influence the community to improve the plight of others?

Please use this space to provide any additional information that you feel the committee should know about you in consideration for the Dr. Robert E. Bailey Award for Academic Excellence.



**CURRENT COLLEGE STUDENTS WHO HAVE PREVIOUSLY RECEIVED
A SCHOLARSHIP OR GRANT**

Name of Student: _____ **Date of Birth:** _____

Address: _____ **Mobile**
Phone No.: _____
Street City/State Zip Code

Present College/University: _____

Current Major: _____ **Minor:** _____

No. of Years in College: _____ **Anticipated Graduation Year:** _____

Has your major changed since you entered college for the first time: Yes No

Please describe your school successes.

Please describe your school challenges.



FORM E
