

# Draft

ST. ANDREWS HOMEOWNERS ASSOCIATION, INC (SAEHOA)

BOARD OF DIRECTORS MONTHLY MINUTES

October 8, 2018-ARMSTRONG ROOM-6:00 PM

Pledge of Allegiance – led by Gill

**Roll Call-** Present: Denise Gill (President), John Clarkin (Vice-President), Joanne Kerr (Secretary), Barbara Gocek (Treasurer), Fred Lofland, Michelle Snell, Bob Lochte-all 7 present.

Meeting called to order 6:02 p.m.

**President's Report-** given by Denise.

**Secretary's Report-**September 10, 2018 minutes were acknowledged as read by all board members and accepted by all board members.

**Treasurer's Report-** Monthly report given by Barbara-Beginning balance in Dec. 2017 - \$8586.48. Income - \$4470. Expenditures - \$5403.73. Ending Balance to date - \$7652.75.

## **Old Business**

1. Front entrance water situation-Barbara met with the plumber. We now have a quote for creating water source -\$2880.
2. Noise from surrounding interstate roads-674 and 301. An inquiry was made by a new neighbor as to if there is anything to be done about the noise. Suggested options for noise reduction: barrier walls, no large trucks, no jake brakes use on trucks, reduce speed... future plan for interested members to research proper state and/or county authorities
3. Nominations- Joanne reported that 3 candidates submitted written notes requesting that they wished to run for election to the board of directors for 2019. Their names are: Bob Lochte, Michelle Snell, and Pam Kie-Viner. There are currently 3 available seats to be filled.

## **New Business**

1. Election Committee - the board unanimously appointed 3 people to serve on this year's election committee. Their names are: Jim Kerr, Chuck Fleming, and Gloria Clarkin. They will choose amongst themselves who is to be the chairman.
2. IRS letter received - the long awaited IRS letter has been received which declares that the SAEHOA non-profit status has been restored retroactive to 2010, which is the last date that the HOA had filed. They refunded \$50. The HOA needs to simply file an e-postcard each year to continue as a non-profit.

3. Neighborhood Break-ins – some stories were shared about recent car break-ins in our neighborhood. The use of security cameras was discussed. Fred Lofland had met with Deputy Merry. May be an issue using at our front entrance and our streets are considered public and not private, so mounting security cameras might not be permitted. We may look into having cameras mounted on the 2 entry homes to our community. A member volunteered to ask ADT Security to possibly come to a meeting and inform us about the use of security cameras. John Clarkin also volunteered to check into other security companies to see what are our options regarding the safety SAE.

4. Resolution – the board unanimously voted on a new resolution that allows the HOA to send certified letter to noncompliant properties after exhausting the other friendlier means of communication with the responsible parties. The resolution also, allows the HOA to hire lawn/yard service, charge to the responsible property and if necessary, attach the cost to an estoppel at the sale of the home. The resolution will be posted on the website.

### **Committee Reports**

**Welcome Committee** - Jean Johnson reported that she did not welcome any new neighbors. There are a couple of new neighbors to be scheduled shortly.

**Social Committee** – Michelle Snell reported that the Pot Luck is coming up on October 27. It is a Halloween theme and though dressing up is not mandatory, there will be a prize for Best Costume. The HOA will provide pulled pork and perhaps, corn bread. The HOA also, provides all the paper products, cutlery, water, and coffee. We are in need of volunteered tables of any shape and size as well as any additional chairs. The Community Yard Sale is happening this Friday and Saturday, October 12 and 13. Lots of people are expected.

**ARC**-Chuck Fleming handed out and discussed a written report of ARC activities from August 13 through October 8, 2018. There is a property which has received several complaints for an overgrown yard and will receive a certified letter as per the new resolution, if there is no response to rectify the problem from the property owners. The ARC report will be posted on the website.

**Website**- Joanne reported the website has the previous resolution regarding estoppel fees and the proposed bylaw changes now posted on the website. They can be found under Forms & Documents.

**Bylaw**- Gloria Clarkin reported that the bylaw committee met in September with any invited members to give an informational Q&A meeting regarding the proposed bylaw and C&R changes that will be up for vote by the members at the election in December. The meeting was very well presented and there were few questions from the members.

### **Member Discussion**

It was suggested by a member to send the yearly dues notice separately from the mailed ballots. It was explained that we send them together to save on postage, but that the dues will be printed this year on colored paper so it is more noticeable. We will also post that info on the front sign and the website.

Adjournment 6:47 pm by Denise Gill.

Minutes submitted by Secretary Joanne Kerr on 10/11/2018.