

Budget Worksheet
Date (Fiscal Year or Annual)

Budget Item	Current Budget	Projected Balance	Proposed Budget
RECEIPTS			
Anticipated Carry over			
Income Item #1			
Income Item #2			
Income Item #3			
Membership Dues (Local Portion)*			
Donations			
Total Receipts**			
DISBURSEMENTS			
Carry Over			
Academic Enrichment			
Administration			
Paper, postage etc			
Our Children			
The Voice			
Arts in Education			
Reflections Program			
Contingency			
Council Dues			
Council Donation			
Environmental Services			
Fundraising Expense			
Health & Safety			
Red Ribbon Week			
Drug & Alcohol Program			
Historian –Film, Developing, Scrapbook, etc			
Hospitality			
Insurance/bonding			
Leadership Training			
Summer Seminar: #attending X\$			
Fall Workshop: #attending X\$			
State Convention: #attending X\$			
Spring Conference: #attending X\$			
Legislation			
Life Membership			
Membership			
Campaign			
Envelopes			
Newsletter/Publicity			
Parent Education			
Past President's Pin			
Programs			
Scholarship			
Texas PTA Donations			
Emergency Relief, Endowment Fund, etc			
Yearbook/Directory			
Total Disbursements**			

*State and National Portion of membership dues and sales tax are not considered revenue, but are escrowed.
 **Receipts and disbursements must balance