

## BOARD OF TRUSTEES

January 9, 2023

**Members Present:** Kelly Stewart, Terry Brungardt, Daniel Tatro, Ken Schmidt, Michael Snyder

**Members Absent:** None

**Staff Present:** Bailey Ross – Town Clerk; Margaret Stratton – Treasurer; Robert Baysinger – Police Chief, Bruce Wallace – Director of Operations; Jimmy Smith – Fire Department Secretary

**Others Present:** Joe Weaver – Town Attorney; Millie Vance & Mareta Woodard – Parkhill Engineering; Jerry Meyer

1. Meeting called to order and roll call. Trustee Tatro called the Meeting of the Board of Trustees to order. Clerk Ross called roll and declared a quorum. Agenda was posted at the Calumet Town Hall on Friday, January 6, 2022 @ 2:30 p.m.
2. Public Comments – Citizen’s comments will be heard at all Regularly Scheduled board meetings only during the designated Public Comment portion of the agenda. Comments are limited to three minutes with no action taken. No Action.
3. Consideration of approval, rejection, amendment and/or postponement of a Motion to open Public Hearing: TOPIC: FY-2023 CDBG Grant; Proposed Water Distribution System Improvements Project, with action as necessary. Trustee Tatro made a motion to approve opening the Public Hearing. Seconded by Trustee Brungardt. Roll Call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Schmidt, aye; Mayor Tatro, aye; Mayor Tatro declared the motion carried 4-0.

Millie Vance with Parkhill Engineering spoke to the public and Trustees about the proposed water distribution system improvements project.

Trustee Snyder arrived at 6:38pm.

4. Consideration of approval, rejection, amendment and/or postponement of a Motion to close public hearing, with action as necessary. Trustee Brungardt made a motion to approve closing the Public Hearing. Seconded by Trustee Stewart. Roll Call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Schmidt, aye; Trustee Snyder, aye; Mayor Tatro, aye; Mayor Tatro declared the motion carried 5-0.
5. Consideration of approval, rejection, amendment and/or postponement of Acting on Adopting Citizen’s Participation Plan for FY-2023 Proposed Water Distribution System Improvements Project, with action as necessary. Trustee Brungardt made a motion to approve adopting the Citizens Participation Plan. Seconded by Trustee Schmidt. Roll Call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Schmidt, aye; Trustee Snyder, aye; Mayor Tatro, aye; Mayor Tatro declared the motion carried 5-0.
6. Consideration of approval, rejection, amendment and/or postponement of Acting on Adopting a Resolution to Apply for FY-2023 CDBG Grant, with action as necessary. Trustee

Schmidt made a motion to approve the Resolution to apply for FY-2023 CDBG Grant. Seconded by Trustee Snyder. Roll Call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Schmidt, aye; Trustee Snyder, aye; Mayor Tatro, aye; Mayor Tatro declared the motion carried 5-0.

7. Consideration of approval, rejection, amendment and/or postponement of Acting on Resolution on Leveraged funds for the FY-2023 Proposed CDBG Water Distribution System Improvements Project, with action as necessary. Trustee Tatro made a motion to approve the Resolution on Leveraged (Matching) Funds in the amount of \$600,000. Seconded by Trustee Schmidt. Roll Call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Schmidt, aye; Trustee Snyder, aye; Mayor Tatro, aye; Mayor Tatro declared the motion carried 5-0.
8. Consideration of approval, rejection, amendment and/or postponement of Acting on adopting Residential Anti-Displacement Plan for Proposed Water Distribution System Improvements Project, with action as necessary. Trustee Brungardt made a motion to approve adopting the Residential Anti-Displacement Plan. Seconded by Trustee Schmidt. Roll Call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Schmidt, aye; Trustee Snyder, aye; Mayor Tatro, aye; Mayor Tatro declared the motion carried 5-0.
9. Consideration of approval, rejection, amendment and/or postponement of Acting to approve and authorize the Mayor to read the Fair Housing Proclamation, with action as necessary. Trustee Brungardt made a motion to approve the Mayor to read the Fair Housing Proclamation. Seconded by Trustee Stewart. Roll Call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Schmidt, aye; Trustee Snyder, aye; Mayor Tatro, aye; Mayor Tatro declared the motion carried 5-0.
10. Consideration of approval, rejection, amendment and/or postponement of Acting on Section 3 Resolution and Plan for FY-2023 Proposed CDBG Water Distribution System Improvements Project, with action as necessary. Trustee Snyder made a motion to approve acting on Section 3 Resolution and Plan. Seconded by Trustee Brungardt. Roll Call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Schmidt, aye; Trustee Snyder, aye; Mayor Tatro, aye; Mayor Tatro declared the motion carried 5-0.
11. Consideration of approval, rejection, amendment and/or postponement of Acting on Agreement with Parkhill Engineering to provide CDBG Administrative Services on the Proposed CDBG Water Distribution System Improvements Project if funded, with action as necessary. Trustee Brungardt made a motion to approve the agreement with Parkhill Engineering to provide CDBG administrative services. Seconded by Trustee Stewart. Roll Call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Schmidt, aye; Trustee Snyder, aye; Mayor Tatro, aye; Mayor Tatro declared the motion carried 5-0.
12. Consideration of approval, rejection, amendment and/or postponement of Acting on the Task Order #2 for Engineering Services for Proposed CDBG Water Distribution System Improvements Project, with action as necessary. Trustee Snyder made a motion to approve Task Order #2 for engineering services. Seconded by Trustee Tatro. Roll Call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Schmidt, aye; Trustee Snyder, aye; Mayor Tatro, aye; Mayor Tatro declared the motion carried 5-0.

- 13. Consideration of approval, rejection, amendment and/or postponement of the minutes for the regular meeting held December 6, 2022, with action as necessary. Trustee Stewart made a motion to approve the minutes from the Regular Meeting held December 6, 2022. Seconded by Trustee Brungardt. Roll Call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Schmidt, aye; Trustee Snyder, aye; Mayor Tatro, aye; Mayor Tatro declared the motion carried 5-0.**
- 14. Consideration of approval, rejection, amendment and/or postponement of claims, checks, and warrants for the month of December 2022, with action as necessary. Trustee Schmidt made a motion to approve the claims, checks and warrants for the month of December 2022. Seconded by Trustee Brungardt. Roll Call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Schmidt, aye; Trustee Snyder, aye; Mayor Tatro, aye. Mayor Tatro declared the motion carried 5-0.**
- 15. Consideration of approval, rejection, amendment and/or postponement of report submitted by the Fire Department secretary, with action as necessary. Jimmy Smith gave his report for the month of December. No Action.**
- 16. Consideration of approval, rejection, amendment and/or postponement of report submitted by the Police Chief, with action as necessary. Chief Baysinger gave his report for the month of December. No Action.**
- 17. Consideration of approval, rejection, amendment and/or postponement of report submitted by the Director of Operations/Public Works, with action as necessary. Bruce gave his report for the month of December. No Action.**
- 18. Consideration of approval, rejection, amendment and/or postponement of report submitted by the Parks Committee, with action as necessary. No Action.**
- 19. Consideration of approval, rejection, amendment, and/or postponement of approving Resolution No. 2023-01; a resolution giving notice of a Municipal General Election on April 4, 2023, with action as necessary. Trustee Brungardt made a motion to approve Resolution No. 2023-01. Seconded by Trustee Tatro. Roll Call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Schmidt, aye; Trustee Snyder, aye; Mayor Tatro, aye. Mayor Tatro declared the motion carried 5-0.**
- 20. Consideration of approval, rejection, amendment and/or postponement of Purchasing needed/necessary bunker gear for Fire Department, with action as necessary. Trustee Snyder made a motion to approve purchasing 9 sets of bunker gear at \$2,300 per set. Seconded by Trustee Stewart. Roll Call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Schmidt, aye; Trustee Snyder, aye; Mayor Tatro, aye. Mayor Tatro declared the motion carried 5-0.**
- 21. Consideration of approval, rejection, amendment and/or postponement of entering into an Interlocal Agreement with The City of Geary, for Animal Control Services, with action as necessary. Trustee Snyder made a motion to approve the Interlocal Agreement with the City of Geary for Animal Control Services. Seconded by Trustee Brungardt. Roll Call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Schmidt, aye; Trustee Snyder, aye; Mayor Tatro, aye. Mayor Tatro declared the motion carried 5-0.**

**22. Consideration of approval, rejection, amendment and/or postponement of entering into an Interlocal Agreement with The City of Geary, for Jail Facilities and Detention of Prisoners, with action as necessary. Trustee Tatro made a motion to approve the Interlocal Agreement with the City of Geary for Jail Facilities and Detention of Prisoners. Seconded by Trustee Snyder. Roll Call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Schmidt, aye; Trustee Snyder, aye; Mayor Tatro, aye. Mayor Tatro declared the motion carried 5-0.**

**23. Consideration of approval, rejection, amendment and/or postponement of entering executive session for the purpose of the following:**

**A. Discussion concerning employment, hiring, appointment, promotion, discipline or resignation of any salaried public officer or employee pursuant to 25 O.S. 307 B (1)**

**In reference to the following: evaluation of employee salaries with consideration of adjustment, for the following employees:**

**a) Jerry Goodwin**

**b) Aubrey Massey**

**Trustee Schmidt made a motion to enter executive session. Seconded by Trustee Stewart. Roll Call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Schmidt, aye; Trustee Snyder, aye; Mayor Tatro aye. Mayor Tatro declared the motion carried 5-0.**

**Acknowledgement of exiting executive session and re-entering regular session of meeting.**

**24. Consideration of approval, rejection, amendment and/or postponement of taking action on the following:**

**A. Discussion concerning employment, hiring, appointment, promotion, discipline or resignation of any salaried public officer or employee pursuant to 25 O.S. 307 B (1)**

**In reference to the following: evaluation of employee salaries with consideration of adjustment, for the following employees:**

**a) Jerry Goodwin**

**Trustee Tatro made a motion to approve Officer Goodwins hourly pay rate to \$22.00 per hour effective December 7, 2022. Seconded by Trustee Stewart. Roll Call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Schmidt, aye; Trustee Snyder, aye; Mayor Tatro aye. Mayor Tatro declared the motion carried 5-0.**

**b) Aubrey Massey**

Trustee Tatro made a motion to approve Officer Masseys part time hourly pay rate to \$20.00 per hour effective January 3, 2023. Seconded by Trustee Stewart. Roll Call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Schmidt, aye; Trustee Snyder, aye; Mayor Tatro, aye. Mayor Tatro declared the motion carried 5-0.

25. Remarks and inquiries of the governing body members. No Action.

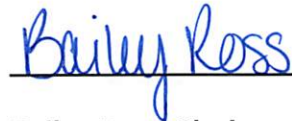
26. Consider new business of an emergency nature that had not been contemplated at the time of the agenda preparation, with action as necessary. No Action.

27. Adjournment.



---

Daniel Tatro, Mayor



---

ATTEST:

Bailey Ross, Clerk

