



VILLAGE OF MAGDALENA
PO BOX 145, MAGDALENA, NM 87825
P. 575.854.2261 F. 575.854.2273
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AGENDA

NOTICE OF REGULAR MEETING OF THE VILLAGE OF MAGDALENA BOARD OF TRUSTEES

MONDAY, FEBRUARY 24, 2020

VILLAGE HALL 108 N. MAIN STREET 6:00 PM

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. APPROVAL OF AGENDA
5. APPROVAL OF MINUTES
 - a. REGULAR MEETING – FEBRUARY 10, 2020
6. APPROVAL OF CASH BALANCE REPORT
7. APPROVAL OF BILLS
8. MAYOR'S REPORT
9. CLERK'S REPORT
10. DISCUSSION & POSSIBLE DECISION REGARDING REQUEST FROM MAGDALENA CHAMBER OF COMMERCE FOR LODGER'S TAX FUNDING
11. DISCUSSION & POSSIBLE DECISION REGARDING APPROVAL TO APPLY FOR FY 2020-2021 LOCAL GOVERNMENT ROAD FUND
12. PUBLIC INPUT – 1 TOPIC PER PERSON - 3 MINUTE LIMIT
13. ADJOURNMENT

NOTE: THIS AGENDA IS SUBJECT TO REVISION UP TO 72 HOURS PRIOR TO THE SCHEDULED MEETING DATE AND TIME (NMSA 10-15-1 F). A COPY OF THE AGENDA MAY BE PICKED UP AT THE VILLAGE OFFICE, 108 N. MAIN STREET, MAGDALENA, NM 8725. IF YOU ARE AN INDIVIDUAL WITH A DISABILITY WHO IS IN NEED OF A READER, AMPLIFIER, QUALIFIED SIGN LANGUAGE INTERPRETER OR ANY OTHER FORM OF AUXILIARY AID OR SERVICE TO ATTEND OR PARTICIPATE IN THE MEETING, PLEASE CONTACT THE VILLAGE CLERK AT 575-854-2261 AT LEAST ONE WEEK PRIOR TO THE MEETING OR AS SOON AS POSSIBLE.

**MINUTES OF THE REGULAR MEETING OF THE VILLAGE OF MAGDALENA
BOARD OF TRUSTEES
HELD MONDAY, FEBRUARY 10, 2020 AT 6:00 PM**

DRAFT

Mayor Richard Rumpf called the meeting to order at 6:00 p.m.

PRESENT: Mayor Richard Rumpf, James Nelson, Harvan Conrad, Donna Dawson, Clark Brown, Carleen Gomez – Deputy Clerk, Attorney Kathy Stout

GUESTS: Deputy Carlos Valenzuela, Blair Mills, Jessie Otero, Nina McCabe, Karolyn Rolston, Marta McClery, Doc Rolston, Deputy Mariano Fraere, Dr. Glenn Haven, Marshal Michael Zamora, John Larson, Jesse Montoya, Mike Danielsen, Sarita Johnson, Sabrina Aragon – Assistant Clerk

Mayor Richard Rumpf requested that Mr. Doc Rolston lead the gallery in reciting the Pledge of Allegiance.

APPROVAL OF AGENDA: Ms. Dawson motioned to approve the agenda as presented, seconded by Mr. Brown. The motion carried unanimously.

APPROVAL OF MINUTES: Ms. Dawson motioned to approve the minutes of the Regular Meeting held on January 27, 2020, as presented, seconded by Mrs. Conrad. The motion carried unanimously.

Ms. Dawson motioned to approve the minutes of the Special Meeting held on January 31, 2020, as amended, seconded by Mr. Nelson. The motion carried unanimously.

APPROVAL OF CASH BALANCE REPORT: Ms. Dawson motioned to approve the cash balance report, as presented, seconded by Mr. Brown. The motion carried unanimously.

Ms. Dawson asked when the Village would be receiving its Small Cities Assistance. Deputy Clerk Gomez stated that we should see it by the beginning of March.

APPROVAL OF BILLS: Deputy Clerk Gomez stated that she would like to add an invoice that was received from Lowe’s in the amount of \$422.85. Mr. Nelson motioned to approve the bill list, with the addition, seconded by Ms. Dawson. The motion carried unanimously.

Andy Pratt	\$3,962.00	Baker Utility Supply	\$137.05
City of Socorro	2,114.98	Lowe’s	422.85
Nance, Pato & Stout LLC	638.25	New Mexico Meters LLC	3,185.00
NM Judicial Education Center	54.00	O’Reilly Auto Parts	58.03

Rak's Building Supply	94.64	Route 60 Trading Post	100.00
RR Donnelley	812.00	Sierra Propane	1,422.34
Tyler Technologies	354.00	Verizon Wireless	924.43
Wex Bank	1,762.29	WNM Communications	1,012.23

MAYOR'S REPORT

At this time Mayor Rumpf took the time to present trophies to the winners of the 2019 Christmas Electric Light Parade:

- Kid's Science Café – 1st Place
- Forest Service - 2nd Place
- Magdalena High School Cheerleaders – 3rd Place
- Lit Cowgirls – Best of Show

Mayor Rumpf reported that on February 6 & 7 he was in Santa Fe at Municipal Day. He reported that two of the highlights that we heard about was the Lodger's Tax Exemption which is an Ordinance change for long term rentals which will allow the use of some of that money for infrastructure. He stated that the other item was the Law Enforcement Protection Fund would be \$45,000.00 per year plus \$1,000.00 per certified officer. He stated that it was good news.

Mayor Rumpf stated that there was a malicious rumor that he is using Village funds for vacations. Mayor Rumpf stated that sitting in meetings six to ten hours per day is definitely not vacation. He listed all the boards and committees that he is on. He stated that he puts in 100 plus hours per month in the office as Mayor. Mayor Rumpf stated that he takes this as an insult and takes his position as Mayor very seriously.

CLERK'S REPORT

Deputy Clerk Gomez stated that she had nothing to report unless there were questions.

DEPARTMENT REPORTS

EMS

EMS Coordinator James Nelson reported that there were six EMS calls in the month of January 2020.

FIRE

EMS Coordinator James Nelson reported that there were no Fire calls in the month of January 2020.

MARSHAL

A report was submitted by Marshal Michael Zamora and reviewed by the Mayor and Board. Ms. Dawson asked why the report for Deputy Carlos Valenzuela was not included. Deputy Valenzuela stated that it was because he and the new Deputy were changing out units. He stated that he would get it to them.

JUDGE

No report was available.

PUBLIC WORKS

A report was submitted by Joint Utility Worker Nehemiah Peralta and reviewed by the Mayor and Board. Mayor Rumpf stated that the crew is still working on the fence around the old landfill as they get a chance. Mayor Rumpf reported that he received an official document from the New Mexico Environment Department closing the burn pile effective immediately. Mayor Rumpf stated that the Village was given forty-five days to clean the burn pile and bury the ashes. Mayor Rumpf stated that he explained to the Environment Department that the burn pile is used for fire hazard and training. Mayor Rumpf stated that he would request \$60,000.00 for a chipper.

LIBRARY

A monthly report was submitted by Librarian Ivy Stover and reviewed by the Mayor and Board.

DISCUSSION & POSSIBLE DECISION CONCERNING DISPOSAL OF USED EQUIPMENT

Mayor Rumpf stated that when request for bids went out for the old generator and the old dump truck no bids were received. He reported that the generator has a flat tire and the dump truck does not have a starter and the transmission is leaking. Mayor Rumpf stated that he was offered \$100.00 for the generator and \$500.00 for the dump truck. Attorney Kathy Stout stated that the Village would have to determine if they are each under a \$2,500.00 value. Ms. Dawson asked the make sure that the equipment was not being sold to Village employees. Mrs. Conrad stated that it should not matter who its being sold to since the Village has already made an effort to put them out for bid. Attorney Kathy Stout stated that it should not matter. Mayor Rumpf stated that the Village has been invited to be a part of the NMDOT Annual Hardship Sale. He stated that entities can qualify for a maximum of \$25,000.00 worth of used equipment.

Mrs. Conrad motioned to sell the generator for \$100.00 and the dump truck for \$500.00, seconded by Mr. Nelson.

Mayor Rumpf suggested that Deputy Clerk Gomez request a roll call vote:

Ms. Dawson – AYE

Mr. Brown - AYE

Mrs. Conrad – AYE

Mr. Nelson - AYE

The motion carried unanimously.

DISCUSSION & POSSIBLE DECISION CONCERNING APPROVAL OF RESOLUTION NO. 2020-03, AUTHORIZING AND APPROVING SUBMISSION OF A COMPLETED APPLICATION FOR FINANCIAL ASSISTANCE AND PROJECT APPROVAL TO THE NEW MEXICO FINANCE AUTHORITY

Mayor Rumpf explained that this resolution only pledges Gross Receipts Tax if it is needed for the Water System Improvement Project. He stated that this was a standard step to take.

Mr. Nelson motioned to approve Resolution No. 2020-03, as presented, seconded by Mrs. Conrad.

Mayor Rumpf suggested that Deputy Clerk Gomez request a roll call vote:

Mr. Nelson – AYE

Mr. Brown – AYE

Mrs. Conrad – AYE

Ms. Dawson – AYE

The motion carried unanimously.

DISCUSSION & POSSIBLE DECISION CONCERNING DELEGATION OF AUTHORITY TO NEGOTIATE A CONTRACT WITH THE HIGHEST RANKING ENGINEERING FIRM FOR THE AIRPORT PROJECT

Mayor Rumpf stated that Bohannon Huston was the highest ranking engineering firm for the Airport Project. He stated that he spoke with the FAA concerning the \$150,000.00 Grant to make sure we are getting it. Mayor Rumpf stated that it would be used for widening the safety zone and cleaning up debris. He stated that additional money from the Maintenance Grant would help with lighting. Mayor Rumpf also stated that the fence at Rancho Magdalena may have to be moved because it may be in the safety zone. He stated that the Magdalena Municipal Airport gets \$10,000.00 per year from State Aviation for maintenance.

Mayor Rumpf was pleased to say that there are six sponsors for the Air Show on May 9, 2020.

Mr. Nelson motioned to approve the agreement with Bohannon Huston, seconded by Ms. Dawson.

Mayor Rumpf suggested that Deputy Clerk Gomez request a roll call vote:

Mrs. Conrad – AYE

Ms. Dawson - AYE

Mr. Nelson – AYE

Mr. Brown - AYE

The motion carried unanimously.

DISCUSSION & POSSIBLE DECISION CONCERNING APPROVAL TO APPOINT A MEMBER TO THE MAGDALENA HEALTH ADVISORY BOARD

Mayor Rumpf stated that the Health Advisory Board is short on members. He stated that Teri Winchester submitted a letter of interest to be a member of the board.

Ms. Dawson motioned to appoint Teri Winchester to the Magdalena Health Advisory Board, seconded by Mr. Brown. The motion carried unanimously.

**EXECUTIVE SESSION – THE FOLLOWING MATTER WILL BE DISCUSSED IN CLOSED SESSION:
MOTION & ROLL CALL VOTE TO GO INTO EXECUTIVE SESSION AND THAT, PURSUANT TO NEW
MEXICO STATE STATUTES SECTION 10-15-1, ONLY THE FOLLOWING MATTER WILL BE
DISCUSSED IN CLOSED SESSION:**

Mr. Nelson motioned to go into Executive Session at 6:34 p.m., seconded by Mrs. Conrad.

Deputy Clerk Gomez requested a roll call vote:

Mr. Nelson – AYE

Ms. Dawson – AYE

Mrs. Conrad – AYE

Mr. Brown - AYE

The motion carried unanimously.

a. DEPUTY MARSHAL

- **MOTION & ROLL CALL VOTE TO RETURN TO REGULAR SESSION**
- **MOTION & ROLL CALL VOTE THAT MATTERS DISCUSSED IN CLOSED SESSION WERE LIMITED TO THOSE SPECIFIED IN MOTION FOR CLOSURE, AND THAT NO FINAL ACTION WAS TAKEN, AS PER NEW MEXICO STATUTES SECTION 10-15-1**

Ms. Dawson motioned to return to regular session at 6:42 p.m., and certified that the only matters discussed were limited to those specified in the motion for closure and no actions were taken, seconded by Mr. Nelson.

Deputy Clerk Gomez requested a roll call vote:

Mr. Brown – AYE

Mr. Nelson – AYE

Mrs. Conrad - AYE

Ms. Dawson – AYE

The motion carried unanimously.

DISCUSSION & POSSIBLE DECISION CONCERNING HIRING OF DEPUTY MARSHAL

Mayor Rumpf brought the name forth of Mr. Mariano Fraere to approve for hire as Deputy Marshal.

Ms. Dawson motioned to hire Mr. Mariano Fraere as Deputy Marshal, seconded by Mrs. Conrad.

Mayor Rumpf suggested that Deputy Clerk Gomez request a roll call vote:

Mr. Nelson – AYE

Mr. Brown - AYE

Ms. Dawson – AYE

Mrs. Conrad – AYE

The motion carried unanimously.

Mayor Rumpf asked Deputy Fraere to introduce himself. Mr. Fraere stated that no one can pronounce his last name, so they call him Officer Friday. He stated that he has sixteen years of experience and comes from Grant County. He stated that he had also previously worked with Marshal Michael Zamora for one year. He thanked the Mayor and Board for allowing him to be part of the department and work to serve the community.

PUBLIC INPUT – 1 TOPIC PER PERSON – 3 MINUTE LIMIT

Ms. Dawson reported that there would be an Old Timers Meeting on Tuesday, February 11, 2020 at 6:00 p.m., at the High Country Lodge.

Mr. Nelson motioned to adjourn the meeting at 6:52 p.m., seconded by Ms. Dawson. The motion carried unanimously.

Respectfully Submitted,

Carleen Gomez, CMC
Deputy Clerk

Richard Rumpf
Mayor



VILLAGE OF MAGDALENA

REQUEST TO BE PLACED ON AGENDA

Todays Date: 14 Feb 2020
Date of Meeting: 24 Feb 2020 6 PM
Name: John Lee
Address: _____ Zip: _____
Phone Number: 610-656-2861
Email Address: John.R@RR@gmail.com

Item request will be for: (Please check one)		
<input type="checkbox"/> Information Only	<input type="checkbox"/> Action Item	<input type="checkbox"/> Discussion/Action
<input type="checkbox"/> Public Hearing	<input type="checkbox"/> Report	<input type="checkbox"/> Other: _____

Brief description of topic to be discussed:

Please attach one original of any documents pertaining to the topic. We do allow handouts at meeting.

Request for Lodgers Tax -
for Socorro Magazine
publicity

Signature: John Lee

Please return to:

_____, Clerk/Treasurer

Village of Magdalena

Magdalena, NM 87825

Phone: 575-854-2261 * Fax: 575-854-2273 * Email: clerk@villageofmagdalena.com

Mayor's Approval: [Signature] Date: 2-14-2020

Expenses (advertising, rental fees, etc.).

• FOLLOWING EVENT

- Applicant shall provide accurate financial records (invoices, receipts, etc.) for all items for which the City pays.

2. Use of Funds

The use of Village of Magdalena's Lodger's tax funds are outlined by Village Ordinance No. 2015-06. The requirements as outlined by the Village's Lodger's Tax Ordinance must be adhered to in the execution of all aspects of this request. Applicant acknowledges that a complete copy is available and understands the eligible uses of Lodger's Tax Proceeds. * Lodger's tax funds are not to be used to pay for motel rooms.

3. Terms and Conditions of this Request

A. Contractor is requesting \$ 979.19 in Lodger's Tax funds to be used as follows:

TO PAY EL DEFENSOR FOR THE ~~PAGE~~ PAGE
EXTOLLING THE VIRTUES OF MAGDALENA IN GENERAL.

THE SECOND PAGE IS A LIST OF BUSINESS'S THAT
WISH TO ADVERTISE. THAT BILL, WHICH IS ALSO
979.19, IS PAID FOR BY THE BUSINESS'S.

B. Any other requests (ie. Use of Village property, police escort, etc. must be made at Village Hall).

This request is submitted the 13 day of FEBRUARY, 2020.

John W. Lee Dum
Applicant Signature

Village of Magdalena

Fritz Kohn
Approval

As Mayor of the Village of Magdalena I am authorizing the above described event with the understanding that all preliminary administrative functions have been met (i.e. budget, Board approval, etc.).

Richard Rumpf
Richard Rumpf Mayor

**Request to Village of Magdalena for Use of Lodger's Tax
(Pursuant to Lodger's Tax Act Section 3-38-14 NMSA 1978)**

Our mission is to stimulate economic growth by marketing Magdalena as a visitor destination through tourism.

Eligible uses of Lodger's Tax Proceeds are to defray the costs of:

- advertising, publicizing and promoting tourist-related attractions, facilities and events as stated in SECTION 4 of the Village Ordinance. (A complete copy is available upon request.)

1. This request is made by MAGDALENA CHAMBER OF (Applicant)

Address: COMMERCE
P.O. Box 281
MAGDALENA, NM 87825

Phone: 610-656-2861 Email: JOHN.ROR@GMAIL.COM
(JOHN LEE'S CELL)

- 501-3C Non-Profit Entity; (provide proof)
- For Profit Entity; (Private Individual/Entity)
- Group/Organization without Non-Profit Status;
- Other: _____

The purpose of this request is to provide tourist related activities and contract with the Village and other individuals/entities in the provision of tourist-related promotional activities.

Name of Event: DISCOVER SOCORRO MAGAZINE

Location of Event: _____

Description of Event: 10,000 PLUS COPIES OF MAGAZINE
PRODUCED BY EL DEFENSOR CHIEFTAIN
DISTRIBUTED ALL OVER THE REGION
APPROX. SOUTH OF ALBUQUERQUE

Is this a fund raising event? Please describe: NO

Proposed Date of Event: PUBLICATION OF MAGAZINE
LATE MARCH, EARLY APRIL

1. **All printed material must include the Village logo (available at Village Hall once approval has been given), and indicate that Village of Magdalena Lodger's Tax funds were used in the purchase of said items.**

- **BEFORE EVENT**
- Applicant is required to provide an estimated budget to include: Revenue (income from sponsors, sales, booth space fees, etc.) and

EVENT/ORGANIZATION: CHAMBER OF COMMERCE

BUDGET WORKSHEET (complete this form as an estimate BEFORE your event and again AFTER your event showing actual amounts, along with an event summary)

INCOME SOURCES	ESTIMATE	ACTUAL
<u>DUES ARE OUR ONLY</u>	<u>\$ 770.00</u>	
<u>SOURCE OF INCOME</u>		

TOTAL INCOME

EXPENSES	ESTIMATE	ACTUAL
<u>DISCOVER SOCORRO CHARGES</u>		<u>979.19</u>
<u>THE CHAMBER FOR THE</u>		
<u>PAGE THAT HAS INFORMATION</u>		
<u>ABOUT MAGDALENA, LIST OF</u>		
<u>EVENTS FOR 2020, AND</u>		
<u>USUALLY A PICTURE OF THE</u>		
<u>AREA</u>		

TOTAL EXPENSES

MARKETING
Who is your target market?
GENERAL POPULATION IN NEARBY COUNTIES AND
How/where are you advertising your event? Does this reach your target market?
SOCORRO

* Please include copies of all advertisements following event.

	ESTIMATE	ACTUAL
Number of Visitors at Event	<u>—</u>	<u>—</u>
Number of Motel Rooms Filled	<u>—</u>	<u>—</u>

EVENT SUMMARY (Please let us know how your event went, things that went well, areas that need work or attention for next year)



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www.villageofmagdalena.com



February 20, 2020

NMDOT District 1
Trent Doolittle, P.E., District Engineer
C/O Debbie Hudson, LGRF Coordinator
2912 E. Pine Street
Deming, NM 88030

Attention: Debbie Hudson, LGRF Coordinator

Dear Mr. Doolittle;

The Village of Magdalena is proposing to perform pavement rehabilitation/improvements of streets in the Village of Magdalena for its 2020/2021 Coop Project. The scope of the project is as follows:

- Furnishing bituminous and aggregate materials and preparing and treating the following street termini with these materials:
 1. Oak Street: Hwy 60 to .4 miles south
 2. Duggins Drive: Hwy 60 to .35 miles south

The total cost estimate of the project is estimated to be \$75,768.00. (See Preliminary Summary of Costs and Quantities attached). The Village of Magdalena is requesting 75% State funding of \$56,826.00 and will make a 25% match of \$18,942.00. In past years, funding for road maintenance has been limited to non-existent due to the economic downturn in the community and the fact that Magdalena receives less than \$6,000 in road tax funding on an annual basis:

The project area was selected based on the following:

According to industry standards, maintenance of paved roads is required at least every four years. Magdalena roads have not had any paving or maintenance work to meet that standard. Magdalena received a 2016-17 LGRF grant to provide pavement rehabilitation services to three of the nine paved streets south of Highway 60. The 2017-18 and 2018-19 LGRF grant provided pavement rehabilitation on another four streets – 2 with patching, crack seal and fogging and 2 with chip/seal with the balance of funding utilized to blade/reshape right of way areas on each street to provide erosion control from storm runoff. The 2019-20 LGRF will complete pavement rehabilitation on the paved streets south of Highway 60.

The Village of Magdalena further certifies that the proposed work is on a public highway and / or public street and is necessary for the public good and convenience and to serve the public of the municipality,

county and / or school district. If you have any further questions, or require additional documentation, please notify my office.

Sincerely,

Richard Rumpf
Mayor
Village of Magdalena

Attachments

