

March 19, 2018
5:15 P.M.
Commission Room

The Commissioners of the City of Horton met for a regular meeting on Monday, March 19, 2018 at 5:15 p.m. in the City Hall Commission Room.

Mayor Stirton called the meeting to order and the prayer was led by Father Dan. The Pledge of Allegiance was recited by all.

Present: Mayor Stirton, Commissioner Edwards, Forkenbrock, West, and Krug. City Clerk/Administrator Kim Knudson and Kevin Hill were also present.

Motion by Commissioner Edwards to adopt the agenda as presented. Seconded by Commissioner Forkenbrock. Aye – Commissioner Forkenbrock, Edwards, and Krug. Abstain – Commissioner West.

Motion by Commissioner Forkenbrock to approve the minutes from the March 5, 2018 regular meeting. Seconded by Commissioner Edwards. Aye – Commissioner Forkenbrock, Edwards, and Krug. Abstain – Commissioner West.

Motion by Commissioner Forkenbrock to approve the minutes from the March 8, 2018 special meeting. Seconded by Commissioner Edwards. Aye – Commissioner Forkenbrock, Edwards, and Krug. Abstain – Commissioner West.

Motion by Commissioner Forkenbrock to approve Appropriation Ordinance #3499 (Payroll) for the amount of \$32,950.90 after asking about Jim Martins overtime hours. Jim had overtime because we generated for Westar. Seconded by Commissioner Edwards. Aye – Commissioner Forkenbrock, Edwards, and Krug. Abstain – Commissioner West.

Motion by Commissioner Forkenbrock approve Appropriation Ordinance #3500 (Disbursements) for the amount of \$79,715.92. Seconded by Commissioner Edwards. Aye – Commissioner Forkenbrock, Edwards, and Krug. Abstain – Commissioner West.

Public Comments

Keith Olsen and Elizabeth Lane, a Professional Researcher & Genealogist were present to talk about her applying for a historical society grant for the civic center. She said there is both grant money and tax credits available. They asked for permission to move forward with grant and application and see if we are eligible.

Motion by Commissioner Edwards to approve application process as proposed for the fairgrounds. Seconded by Commissioner Forkenbrock. All aye.

Bobby Bacon congratulated Rex West on the Police Commissioner position. He also asked for a timeline on when the dilapidated trailers will be demolished near his home.

Connie Warner was present to ask for the process and a contact person for Reinvent Horton going forward since Tim Lentz has been their liaison up until now and has resigned. The Commission directed them to contact Kim on upcoming projects.

Larry Pottroff said that the school kids will be looking for projects around town for their upcoming Work Day.

Commissioner Krug mentioned that he is considering donating the church that he owns as a museum for a possible yearly stipend. Connie Warner and Tara Speer were excited to hear that!

Swear in Interim Police Commissioner

Kim swore in Rex West as the interim Police Commissioner. Commissioner West will fill the remaining term of Bryan Stirton.

Pool Name and Sign Discussion

Larry Pottroff was present per the request of the Parks and Recreation Board to discuss the school kids designing a sign, and voting on a name for the new pool. Larry said they would be interested and presented visual ideas and suggestions for the location of the sign. He would charge the city for the price of materials only.

Tara Speer will create a survey and a choice of names for the pool for the school kids to vote on and present the results at the next Commission meeting.

Public Works Crew Updates

Randy Mayfield was present to update the Commission on current and upcoming projects, and answer any questions that they had for him. Some of the projects included electric, water, and sewer work at the pool, replacing the fire hydrant by Lentz Express, and demolishing homes on the demo list.

Consider Approval of Revised City Administrator Duty Ordinance (No. 1173)

There was a first reading of Ordinance No. 1173. It will be considered for approval at the next Commission meeting on April 2nd.

Consider Approval of Ordinance No. 1172, Revised Mayor Duties

Motion by Commissioner Edwards to approve Ordinance No. 1172 **AN ORDINANCE AMENDING SECTION 1-209 OF THE HORTON MUNICIPAL CODE RELATIVE TO THE POSITION OF MAYOR OF THE CITY OF HORTON, KANSAS.** Seconded by Commissioner Krug. All aye.

AAA Award Presentation

Robert Hamilton presented Chief Calhoon with the KDOT Gold Award for Community Traffic Safety. This is the cities 3rd year in a row to receive the award.

Revisit Discussion on Storm Drain Pipe @ 1301 Central Avenue

Mayor Stirton spoke to Mr. Winchell via telephone regarding the issue. Commissioner West also got brought up to date with Andrew and Jeremy.

Commissioner West thinks that the city is getting a fair deal and the city crew should dig up and look at the condition of the pipe. He thinks a smaller pipe should be all that is needed.

Commissioner Forkenbrock said that Knudson Construction, Inc. doesn't want to be responsible for installing other than what was on their quote.

The city could grant an easement to get the pipe across the property and the city guys could install. The City would then be responsible for the infrastructure portion. There would also be a utility easement.

Commissioner West prefers that the contractor hired by Commissioner Forkenbrock be responsible for taking out old pipe due to settlement issues.

Randy Mayfield and team will prepare a bid for cost of materials for Kim to present at the next Commission meeting. Commissioner West said that right now the pipe is doing its job and the work is going to benefit Jeremy far more than it benefits the city. He proposed that the city share the cost of materials with Commissioner Forkenbrock.

Review Roof Bid for Hog Barn

Keith Olsen received a bid for supplies to replace the hog barn roof at the fairgrounds for \$10,502.45 from Compton's. A bid was also received for a ceiling fan kit for the Civic Center for \$6,030.75. Commissioner West is in favor of paying for the roof, but not the fan. The proposal is that the city, county, and fair board would each pay 1/3 of the cost. Motion by Commissioner Edwards to table further discussion pending more information on what type of roof is needed for the grant. Seconded by Commissioner Forkenbrock. All aye.

Discuss Pool Manager & Lifeguard Pay

Kim asked the Commissioners to review the previous hourly rates for the pool managers and the lifeguards since the pool has been closed since 2014. Motion by Commissioner Krug to pay the pool manager \$11.00 an hour, the assistant pool manager \$10.00 an hour, and the lifeguards \$8.00 an hour. Seconded by Commissioner Forkenbrock. All aye.

Motion by Commissioner Forkenbrock to start paying the manager and assistant manager immediately for their hours worked. Seconded by Commissioner Krug. All aye.
This is because both of them have put in countless hours already without pay, and because of the additional work that is needed for the new pool.

Chief Calhoon

Christopher Horns is home from the service, but will take some time off and be put back on the schedule on April 9th.

911 equipment upgrades are in progress. Some minor renovations will be needed downstairs at City Hall to accommodate the additional cabinet. Most of the upgrades will be funded by 911 funds per Sheriff Merchant.

Atchison Elks Lodge donated \$1000.00 to the city for drug and safety funds. Motion by Commissioner Krug to accept the \$1000.00 donation and submit a thank you letter. Seconded by Commissioner Forkenbrock. All aye.

Mayor Stirton

No comment.

City Clerk/Administrator

Camping signups were last Friday at the Blue Building. There were 17 spots available and only 5 remained after signups.

The city will be reimbursed \$7,939.52 for generating for Westar in the past weeks.

An architect from BG Consultants will be here this Wednesday to look at the site for the ADA restrooms at City Hall.

The city had a Water Supply Inspection this morning with KRWA. The city guys think it went well.

Kim hired Karla Berry as the new front office/court clerk position. She will start her position on March 30th.

Barb Pederson from NEK-CAP contacted Kim about a trash bill that she received from Waste Management for the dumpster at the Armory. The use of the dumpster had never been billed through RSP Trash Service, but now Waste Management is billing NEK-CAP \$80.00 a month. Motion by Commissioner West for NEK-CAP to take care of their own trash and to negotiate with the school to share the cost of the dumpster. Seconded by Commissioner Forkenbrock. All aye.

Motion by Commissioner Edwards to approve the Proposed Blue Building Fee Increases submitted by Kim. Seconded by Commissioner Forkenbrock. All aye.

- All not-for profit civic and social organizations will receive a 50% discount for each day of use. This discount applies to any event in duration of two hours or longer. Security deposit and \$50.00 utility fee still required
- Offer cleanup service for \$200.00 if you don't want to clean up Increase rental fee by \$25.00 if non-resident of Horton
- Increase fee for Weddings, Receptions, Anniversary Celebrations, etc. to \$400.00 (currently \$325.00, 3 day allowance for wedding related activities)
- Increase fee for Auctions to \$400.00 (currently \$325.00 3 day allowance)
- Increase Each Day beyond noted allowance to \$75.00 (currently \$50.00)

Commissioner Krug

Commissioner Krug asked if Kim has heard anything from Luke Pollock regarding the Powhattan Fire Agreement. Kim is going to place it on the May 7th agenda for follow-up.

Commissioner Krug is concerned about the low water level in the Little Lake. Other Commissioners stated that if needed water from Mission Lake could be pumped into the Little Lake.

He would like to see if the city crews can cut down the tree by the lake caretakers building that was destroyed in the storm. There are also trees by Hickory Point that need attention.

John McClain would be interested in overseeing the pool project for a couple of hours a week until it is finished. Commissioner West said that there should be a clear vision on what needs to be done by the contractors, and if they are on schedule and within the budget to date. Kim and Randy Mayfield could handle until the end of the project.

Commissioner Forkenbrock thinks that if Tim Lentz wasn't needed, that the pool can be completed without a project coordinator.

Mayor Stirton is okay with that, however he doesn't want to overdo the city staffs workload.

Commissioner West

No comment.

Commissioner Edwards

No comment.

Commissioner Forkenbrock

Commissioner Forkenbrock suggested that if you are a city employee and a volunteer firefighter that you clock out if you are going to respond to out of town or grass fires while on the clock. He doesn't feel that the city should pay overtime to man a grass fire out of town. Mayor Stirton doesn't see that it has been an issue with excessive overtime.

Motion by Commissioner Edwards to adjourn at 7:40 p.m. Seconded by Commissioner Forkenbrock. All aye.

Kim Knudson, City Clerk

Bryan Stirton, Mayor