

Matrix

Exporting Search Results

A screenshot of a web browser showing the Matrix website. The browser tabs include 'Matrix 6.7 Quick Start Guid...', 'SafeMLS Secure Login', and 'Matrix'. The address bar shows 'matrix.ntreis.net/Matrix/MyMatrix/Settings'. The navigation menu includes 'Home', 'Search', 'Stats', 'My Matrix', 'Realist Tax', 'Links', 'Finance', 'Admin', and 'Help'. A dropdown menu is open under 'My Matrix', listing options: Summary, Contacts, My Listings, My Information, Saved Searches, Auto Emails, Sent Email, CMAs, and Settings. The 'Settings' option is circled in red. A text box on the right contains the following instructions: 'Hover over My Matrix', 'Click on Settings', and 'Click on Custom Exports'.

A screenshot of the 'Manage Custom Exports' interface. The page title is 'Manage Custom Exports'. There is a dropdown menu labeled 'Cross Property' with a downward arrow. Below it is a large empty rectangular area. To the right of this area are several buttons: 'Move Up', 'Move Down', 'Add Export' (highlighted in yellow), 'Edit Export', 'Copy Export', and 'Delete Export'. At the bottom left, there is a 'Done' button with a green checkmark. A text box on the right contains the instruction: 'Click Add Export'.

ntreis matrix Home Search Stats My Matrix Realist Tax Links Finance Admin Help

Set Export Definition Cross Property

Export Name: Matrix Test Name the Export

Available Fields

- MLS SubArea
- Property Sub Type
- Subdivision Name

Add->

<-Remove

}

Export Fields

- MLS Number
- Baths Total
- Beds Total
- Street Number
- Street Name
- Subdivision Name
- City

Up

Down

Search: sub

Include Column Names: None Label Name

Separator: Comma Tab

Export Description: Subdivision Indicate Column Headers (Names)
(Optional: Export Description)

Save Cancel Save

Manage Custom Exports

Cross Property ▾

- Matrix Test

Move Up

Move Down

Add Export

Edit Export

Copy Export

Delete Export

Done

Click Done

Or create another

| ML # | Status | Area | Address | Subdivision Name | Sq Ft Total | Beds | Baths | GAR/CP/TCF | Acres | Pool | Current Price |
|-------------|------------------|------|---------------------------|-------------------------------|-------------|------|-------|------------|-------|------|---------------|
| TX 12030687 | Active Option Co | 41/3 | 130 Addison Drive | Mound Ph 4 | 3,031 | 6 | 3/1 | 2/0/2 | 0.362 | Yes | \$303,100 |
| TX 12031631 | Active Contingen | 41/3 | 514 Willow Way | Highland Hills Sec 04 | 2,692 | 3 | 2/1 | 2/0/2 | 0.344 | Yes | \$130,000 |
| TX 12050698 | Active Option Co | 41/3 | 6512 Crooked Lane | Red Bud Point | 2,805 | 4 | 2/0 | 0/4/4 | 0.713 | No | \$254,000 |
| TX 12051931 | Active Option Co | 41/2 | 6001 Pine Valley Drive | The Estates At Tour 18 | 7,010 | 5 | 6/1 | 3/0/3 | 1.990 | Yes | \$799,000 |
| TX 12076814 | Active Contingen | 41/3 | 5808 Twain Drive | Chaucer Estates Ph 2 | 3,257 | 4 | 2/1 | 2/0/2 | 0.251 | Yes | \$275,000 |
| TX 12081820 | Active Contingen | 41/3 | 5201 Wildwood Drive | Wildwood Estate | 2,874 | 4 | 3/0 | 2/0/2 | 2.040 | Yes | \$382,000 |
| TX 12090825 | Active Kick Out | 41/3 | 3012 Spring Hill Lane | Chapel Spgs Estates | 3,718 | 5 | 4/0 | 3/0/3 | 0.239 | No | \$454,500 |
| TX 12094384 | Active Option Co | 41/3 | 2706 Chapel Springs Drive | Chapel Spgs Estates | 4,548 | 5 | 4/1 | 3/0/3 | 0.194 | No | \$480,000 |
| TX 12099672 | Active Option Co | 41/3 | 1704 Beretta Drive | Bryn Mar Estates | 3,202 | 4 | 3/0 | 3/0/3 | 0.459 | Yes | \$475,000 |
| TX 12105335 | Active Option Co | 41/3 | 7015 Woodridge Drive | Woodridge | 3,134 | 4 | 3/1 | 4/0/4 | 1.140 | No | \$495,000 |
| TX 12122383 | Active Option Co | 41/3 | 2205 Bershire Drive | Lake Forest Add Ph 1 | 1,904 | 3 | 2/0 | 2/0/2 | 0.194 | Yes | \$199,999 |
| TX 12127150 | Active Contingen | 41/3 | 1212 Timber Valley Drive | Timbercreek | 1,836 | 3 | 2/1 | 2/0/2 | 0.181 | No | \$149,900 |
| TX 12130425 | Active Option Co | 41/3 | 3328 Augusta Drive | Glenwick Estate Ph 1 | 3,498 | 5 | 2/1 | 2/0/2 | 0.311 | Yes | \$359,990 |
| TX 12131920 | Active Contingen | 41/3 | 2890 Hillside Drive | Highland Shores Ph 7c West | 3,101 | 4 | 3/1 | 2/0/2 | 0.342 | No | \$459,000 |
| TX 12134751 | Active Option Co | 41/3 | 615 Timber Way | Highland Shores | 3,449 | 4 | 3/0 | 2/0/2 | 0.299 | No | \$358,900 |
| TX 12134964 | Active Kick Out | 41/3 | 4600 Portsmouth Court | Wichita Chase Ph One | 3,886 | 4 | 4/0 | 3/0/3 | 0.364 | Yes | \$469,900 |
| TX 12135430 | Active Option Co | 41/3 | 1905 Brook Lane | The Woods At Lake Forest | 2,226 | 3 | 2/1 | 2/0/2 | 0.114 | No | \$248,500 |
| TX 12139379 | Active Option Co | 41/3 | 1817 Trail Ridge Lane | Shadow Ridge Ph 1 | 3,428 | 4 | 3/0 | 2/0/2 | 0.183 | Yes | \$354,900 |
| TX 12139399 | Active Contingen | 41/3 | 4013 Oak Park Drive | Oak Park Add Ph 1 | 2,122 | 4 | 2/0 | 2/0/2 | 0.169 | No | \$225,000 |
| TX 12139468 | Active Contingen | 41/3 | 2516 Centenary Drive | Lake Forest Garden Home Ph 1 | 1,806 | 3 | 2/1 | 2/0/2 | 0.122 | No | \$199,900 |
| TX 12141752 | Active Contingen | 41/3 | 2616 Glenridge Drive | Estates At Creekwood III Ph 1 | 2,422 | 4 | 2/1 | 2/0/2 | 0.171 | No | \$234,500 |
| TX 12142449 | Active Option Co | 41/3 | 4213 Blue Grass Drive | Remington Park At Bridlewood | 2,790 | 3 | 2/1 | 2/0/2 | 0.216 | Yes | \$359,900 |
| TX 12142693 | Active Option Co | 41/3 | 1909 Torrey Pine Drive | Timber Creek Park Add Ph 7 | 2,316 | 4 | 2/1 | 2/0/2 | 0.117 | No | \$235,900 |

Actions Refine Save Carts [1] 2 3 4 Previous Next

Criteria Email Print CMA Directions **Export** Quick CMA CloudCMA

Now, when selecting properties from search results, the Export option will appear in the Action Bar

When Export is selected, choose which file format and click Export

ntreils matrix Home Search Stats My Matrix Realist Tax Links Fin

Export 84 Records

Export file format: Matrix Test Export Edit Custom Export

Back to Results