

ELLIJAY-GILMER COUNTY WATER & SEWERAGE AUTHORITY
1023 PROGRESS ROAD, ELLIJAY GA 30540
Phone 706-276-2202 WEBSITE: EGCWSA.COM FAX 706-636-2210
RESIDENTIAL / COMMERCIAL CONTRACT – TERMS & CONDITIONS
FORM: CS1-04/2018

Customer # _____ Location # _____ Connection date _____

Picture ID is required to obtain service!

Date _____

Please Check Customer Usage Type: Residential _____ (full time or part time) Commercial _____ Restaurant _____ Industrial _____

Primary Name on Account: _____

If Individual: SSN (last 4 digits) _____ Driver License# _____ DOB: ____/____/____

If Commercial Business: FID#: _____ Local Business License#: _____

(If applicable): Joint account holder or Person establishing commercial account:

Driver License# _____ Email Address: _____ DOB ____/____/____

Service Address: _____ Email Address _____

Billing Address: _____ City: _____ Zip: _____

Primary Phone _____ Second Phone _____ Work Phone _____

In affixing my signature, I acknowledge that the above information is accurate; that I have read the application as well as the Ellijay-Gilmer County Water and Sewerage Customer Agreement below and on the reverse side of this application.

_____ Date _____

Customer's Signature or Agent

IF YOU CANNOT PRESENT THIS CONTRACT AND REQUIRED GOVERNMENT ISSUED PHOTO IDENTIFICATION IN PERSON, WE REQUIRE NOTARIZATION TO COMPLY WITH THE FTC IDENTITY THEFT PREVENTION REGULATIONS. SERVICE WILL NOT COMMENCE UNTIL THESE REQUIREMENTS ARE MET.

Sworn to before me this: _____ day of _____, _____ Notary

Public _____

My commission expires _____ My seal is affixed to the right.



The signer of this agreement hereby applies for services from Ellijay-Gilmer County Water and Sewerage Authority subject to the following terms and conditions:

1. Applicant agrees to pay a deposit to the Authority for services rendered at the listed service address. The current rate of **deposit is \$100.00** for a standard 5/8"x3/4" residential or light usage commercial meter. Larger meters and high usage commercial meters such as restaurants require a deposit based on the current schedule of deposits in effect at the time. The deposit is subject to adjustment in order to be brought current with the prevailing rate; if it is considered necessary, in order to maintain the account. An increased deposit may be required for an overdue account. A water **service trip charge of \$25.00**, will be required in order to activate service during normal business working hours. Applications received after 3:00 PM are not guaranteed connection in the same day or may be required to pay an additional after hour's service trip.
2. Applicant agrees to comply with all rules and regulations applicable to such service. These include a copy of a photo identification card and social security or Federal tax identification number for each application and service location.
3. Deposits can be transferred to a new service location and are subject to a **transfer fee which is \$25.00** for each account transferred. **Any past due balance on the existing account must be paid before the new service location will be turned on and the transfer completed.**
4. Applicant agrees to pay for the full amount of water registered by the meter, at the rate that is in effect during the service period, whether the amount is due to usage, waste, leakage, or any other cause that is not the fault of the water system. **All payments are due by the 20th**

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of each month or the next working day, if the 20th falls on a non-working day. Failure to receive a bill does not entitle delayed payment.

5. Payments received after the due date will be subject to late fees of \$10.00 or 10% of the overdue balance, whichever is greater. Overdue accounts will be disconnected for nonpayment on the 28th of the month or the next working day if the 28th falls on a non-working day. The Authority does not offer uninterrupted service. Disconnected accounts will be subject to the administrative charge that is in effect at the time. The current administrative charge is \$25.00 per overdue account. A reconnection charge will be required for accounts that are reconnected during regular working hours, which are 8:00 am through 3:00 pm, on working days. The current charge for regular hour reconnection is \$50.00, during those times. Overdue accounts that are paid before 3pm will be reconnected the same day, whenever possible. However, same day reconnection cannot be guaranteed due to circumstances beyond Authority control. If your account has been sent to collections, you will also owe the fee charged to us by the collection agency in order to reestablish an account with us.
6. Reconnection that is requested after 3pm will be considered as an after hours reconnect and will be charged an after hours reconnection fee. The current after hours reconnection fee is \$100.00 and will require a signature on an after hours agreement at the time of reconnection. An after hours agreement requires the overdue amount and related charges to be paid by 1pm on the following working day. If not paid by 1pm, the service will be disconnected and a second charge, equivalent to the after hours reconnect fee, will be added to the account. No reconnects will be done between 8pm and 8am.
7. Service calls, for problems on the customer's side of the water meter, such as to turn off the water due to a leak in the customer's plumbing, may be billed a water service trip charge. The current water service trip charge is \$25.00 between the hours of 8am and 3pm and \$100.00 for after hours and weekends. Water service that has been turned off due to a leak in the customer's piping will require the installation of a "Customer Cut-Off Valve", where one does not already exist, before the service will be turned back on. A Customer Cut-Off Valve is a valve that the customer can use to turn off their service line and it is placed between the water meter and the customer service line. This valve can be installed by a certified plumber or Authority service personnel. The current charge for a Customer Cut-Off Valve is \$250.00 per installation. Service calls, for problems with the customer's sewer service line, where the problem is found to be no fault of the public collection system piping, will be billed a sewer service trip charge. The current sewer service trip charge is \$50.00 between the hours of 8am and 3pm and \$100.00 for after hours & weekends.
8. The applicant agrees that in connection with the services provided, the Authority shall not be liable for damages to any property of the applicant's by reason of any action on the part of the Authority or the State of Georgia, or their duly authorized officers, agents, servants or employees. The Authority's responsibility is in the right-of-way or easement adjacent to the customer's property and not on the customer's property. Duly authorized agents of the Authority shall have access at all hours to the premises of the consumer for the purpose of installing or removing Authority property, inspecting piping, reading and testing meters or for any other purpose in connection with the water service and its facilities
9. The Authority will install backflow devices/assemblies on all new taps. After installation, the device/assembly will be the owner's responsibility to maintain and test, if the unit is testable.
10. The applicant agrees that the water service, to be rendered by the Authority, is limited to the use of only one (1) family dwelling (house, mobile home, etc.) or commercial building. The applicant agrees not to sell, furnish or permit water to be used through the meter by other parties or to connect the service to other properties or services. Violation of this condition shall be considered a breach of contract and will result in immediate termination of service, without prior notice.
11. Applicant agrees to not tamper with the meter device in accordance with Authority policies. Applicant agrees to immediately contact the Authority in connection with any service issues under this contract. Anyone found to have tampered with the meter or related devices located within the meter box will be subject to a tampering fee. The current charge for tampering is \$1,000.00 per incident.
12. The Authority cannot regulate nor guarantee water pressure on the customers side of the meter; therefore, the Authority recommends that all customers protect their plumbing with a properly sized pressure reducing valve.
13. Applicant agrees and understands their responsibility to notify EGCWSA of all changes of address, contact information and or phone numbers.
14. Written notification is required for cancellation of service along with identity proof as outlined by FTC Identity Theft Prevention regulations.
15. All fees, charges and penalties represented on this form are what is in effect at the time of this agreement and are subject to change. This agreement intends the application of the fees, charges and penalties that are enforce during the service period in which they occur.

----END----

Contract entered by:
(Initials): _____
U:contracts



ELLIJAY-GILMER COUNTY WATER AND SEWERAGE AUTHORITY

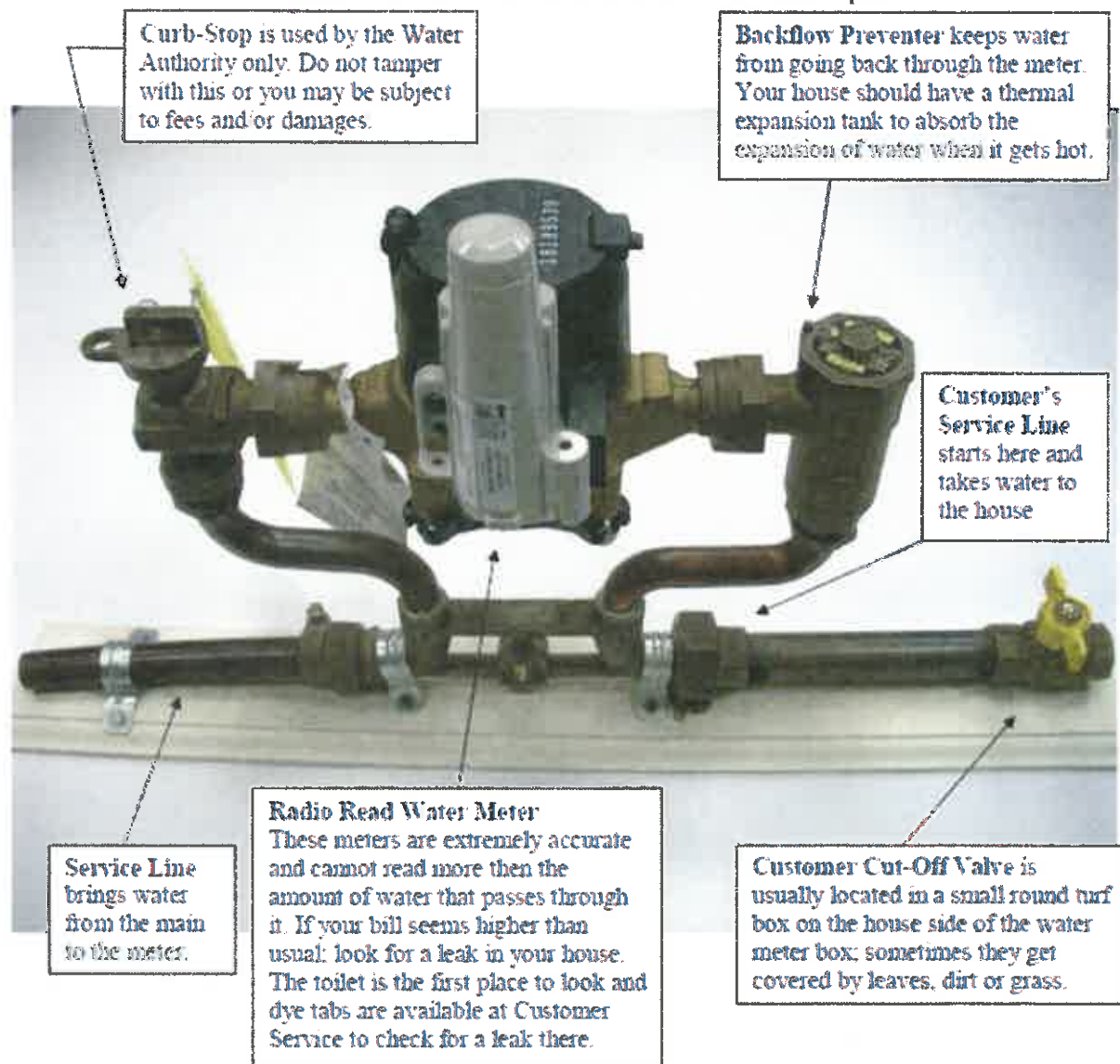
5/8" x 3/4" Elster Water Meter with Backflow Preventer and Customer Cut-Off Valve

CS1-04/2018

If your service does not have a Customer Cut-Off Valve; one can be installed for \$250.

All lines and valves beyond the customer's service connection at the meter belong to the property owner and are their responsibility to maintain and/or repair. The Cut-Off Valve will be warranted for 1 year from the date of installation.

The picture below shows an Elster Water Meter, if you have an I-pearl Meter your Meter will look different than the example



ELLIJAY-GILMER COUNTY WATER & SEWERAGE AUTHORITY
RATES EFFECTIVE 7/1/22 (Revised 10/28/22)

RESIDENTIAL	WATER (per 1000 Gallons)	SEWER (per 1000 Gallons)
Minimum Charge	\$12.60	\$10.50
0 to 2000 Gallons	\$3.32	\$4.70
2001-4000	\$3.52	\$4.97
4001-6000	\$3.70	\$5.22
6001-8000	\$3.85	\$5.45
8001 and up	\$4.00	\$5.67

COMMERCIAL	WATER (per 1000 Gallons)	SEWER (per 1000 Gallons)
Minimum Charge	\$12.60	\$10.50
0 to 5000 Gallons	\$3.32	\$4.70
5001-25000	\$3.52	\$4.97
25001-150000	\$3.70	\$5.22
150001-350000	\$3.85	\$5.45
350000 and up	\$4.00	\$5.67

INDUSTRIAL	WATER (per 1000 Gallons)	SEWER (per 1000 Gallons)
Minimum Charge	\$12.60	\$10.50
0 to 10,000,000	\$3.32	\$4.70
10000001-20000000	\$3.52	\$4.97
20000001-30000000	\$3.70	\$5.22
30000001-45000000	\$3.85	\$5.45
45000001 and up	\$4.00	\$5.67

TRANSFER	WATER	SEWER (per 1000 Gallons)
Minimum (First 100,000 Gallons)	\$424.33	\$592.00
100001 and up	4.25 per 1000 Gallons	\$5.92

SPECIAL DISTRICT FEES	Monthly Fee	
Coosawattee River Resort	3.00	N/A

Residential is defined as a single household with an individual meter

Commercial is for businesses or multi-unit households off of a single meter

Industrial is defined as a plant, factory, or agricultural producer

Transfer is for sales to other permitted systems through a master meter

Special District Fee is a monthly fee to cover debt on a special project

BILLING POLICY:

Payments are due by the 20th and past due accounts are subject to a late charge that is the greater of \$10 or 10% of the past due amount. Disconnects for nonpayment are performed on or after the 28th of the same month that the bills are due, if the account is not paid in full by the 27th. Disconnected services must have an account deposit of \$100 in order to be reconnected. If the existing account deposit is less, then the difference must be made up prior to reconnection of service.



1023 Progress Rd.
Ellijay GA 30540
PHONE (706) 276-2202 / FAX (706) 636-2210

**Ellijay-Gilmer County Water & Sewerage Authority
Tampering Policy**

The Ellijay-Gilmer County Water & Sewerage Authority will prosecute any individual or company engaged in unauthorized tampering.

Tampering means the unauthorized interference with the equipment, monitoring devices, treatment devices, fire hydrants, manholes, pump stations, tanks, valves, and any appurtenances used to provide water and sewer service.

This shall include the theft of water by any unauthorized manner, including through metering devices or bypassing such a device, also the unauthorized entry or discharge into the wastewater collection system.

The theft shall be reported to the law enforcement in the jurisdiction of occurrence. For each event reported the fee shall be \$1,000 with the possibility of criminal charges filed.

ADOPTED September 30, 2002

Director, Gary McVey

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WATER LOSS

Dripping Faucet	¼ GPM	= 18,800 Gallons/Mo
Leaking Toilet	½ GPM	= 21,600 Gallons/Mo
Drip Irrigation	1 GPM	= 43,200 Gallons/Mo
Watering Garden	2 hours @ 5 GPM	= 18,000 Gallons/Mo
	2 hours @ 10 GPM	= 36,000 Gallons/Mo
Unattended Water Hose	1 Night @ 10 GPM	= 5,400 Gallons/Night
Broken Service Line	1 Night @ 15 GPM	= 8,100 Gallons/Night
	1 Day @ 15 GPM	= 21,500 Gallons/Day
	1 Week @ 15 GPM	= 151,200 Gallons/Week
	1 Month @ 15 GPM	= 648,000 Gallons/Month
Stuck Ice Maker	2 GPM	= 86,400 Gallons/Mo
Stuck Check Valve in Washing	8 GPM	= 240 Gallons/Incident
Stuck Float in Water Trough	5 GPM	+216,000 Gallons/Mo

TYPICAL HOUSEHOLD USAGE

1 Bath = 42 Gallons

30 Baths = 1,250 Gallons

1 Shower = 17 Gallons

30 Showers = 510 Gallons

Wash 1 Load of Clothes = 45 Gallons

Wash 20 Loads = 900 Gallons

Each 1 Time Flush Toilet = 3 Gallons

15 Toilet Flushes {if in a day} = 900 Gallons {in a month}

**I acknowledge that I have received the following documents from the
Ellijay-Gilmer County Water and Sewerage Authority.**

- 1. Contract for Service**
- 2. Diagram of Meter and Cut-Off Valve**
- 3. Rate Structure**
- 4. Tampering Policy**
- 5. Water Loss Information**

Print Name

Date

Signature



WATER & SEWERAGE AUTHORITY
PROTECTING THE ENVIRONMENT AS WE SERVE

Authorization for Direct Payment via ACH

Direct Payment via ACH is the transfer of funds from an account for the purpose of making a payment.

Check one: ☐ Begin Payment ☐ Change Information

I (we) authorize Ellijay-Gilmer County Water & Sewerage Authority ("EGCWSA") to electronically debit my (our) account and, if necessary, to electronically credit my (our) account to correct erroneous debits as follows:

☐ Checking Account / ☐ Savings Account (select one) at the depository Financial Institution named below ("Bank"). I (we) agree that ACH transactions I (we) authorize comply with all applicable law.

Bank name: _____

Routing number: _____ **Account number:** _____

Name(s) on the account: _____

Debit transaction frequency:

- ☐ **One-Time Draft Authorized Amount \$** _____
☐ **Monthly Draft of Account Balance** (entries that recur at substantially regular intervals, without further affirmative action by the Receiver)

Payment Date/ Payment Start Date: _____

I (we) understand that this authorization will remain in full force and effect until I (we) notify EGCWSA in writing that I (we) wish to revoke this authorization. I (we) understand that EGCWSA requires at least 10 days prior notice in order to cancel this authorization.

Name(s): _____

(Please Print)

Water Account Number: _____ **Service Address:** _____

Date: _____ **Signature(s):** _____

PLEASE ATTACH VOIDED CHECK/ SAVINGS DEPOSIT SLIP

COMPLETED FORM MAY BE EMAILED TO customerservice@egcwsa.com

ELLIJAY-GILMER COUNTY WATER & SEWERAGE AUTHORITY
PHONE: 706-276-2202 FAX: 706-636-2210

CUT-OFF AUTHORIZATION FORM

CS1-01/2015

Please turn off and lock my water meter as of _____.
(Date)

My new mailing address is:

(Address)

(City, State & Zip)

Home Phone: _____ **Work Phone:** _____

If I have a deposit please apply it to my final bill and send the refund to the above address. Disconnect of services scheduled on or one day prior to the end of month billing date will not be charged for water and/or sewer fixed rates.

Account Name: _____

Account #: _____

Service Address: _____

Customer Signature: _____ **Date** _____

Clerk Signature: _____

Notes: _____
