

**MINUTES OF BOARD OF TRUSTEES MEETING
MARCH 12, 2018
VILLAGE OF CLAYCOMO, MISSOURI**

The recessed Town Hall Meeting of March 12, 2018, was called to order at 7:28 pm, by Chairman Barker.

Trustee Hook moved to adjourn the Town Hall Meeting of March 12, 2018, seconded by Trustee McClure. All yea. Motion carried.

The Regular Meeting of March 12, 2018 was called to order. Those Present: Trustees Daryl G. Hook, Roxanna McClure, Norma Sulzberger, Greg Thompson, and Chairman Marina Barker, Police Chief Matt Coonce, Fire Chief Eric Miles, and Village Clerk Sheri Chapman.

The Pledge of Allegiance was presented during the Town Hall Meeting earlier in the evening.

Trustee McClure moved to approve the Regular Meeting Minutes of February 26, 2018, as corrected, seconded by Trustee Sulzberger. All yea. Motion carried.

Trustee McClure moved to approve the Budget Planning Meeting of February 27, 2018, as written, seconded by Trustee Hook. All yea. Motion carried.

Trustee McClure moved to approve the Payment of Bills for the period of February 24, 2018 thru March 9, 2018, seconded by Trustee Sulzberger. All yea. Motion carried.

OLD BUSINESS:

Police Chief Coonce gave a detailed account of the response time of a fire that occurred on February 15th. He stated at 9:17pm the call was transferred to KC Fire Dispatch while Pleasant Valley Dispatch stayed on the line. At 9:19pm, the Claycomo Fire Department was dispatched. At 9:21pm, KCMO called Pleasant Valley Fire to assist. At 9:24pm, the Claycomo Fire Department Pumper arrived on scene. Officers got everyone out of the house at 9:21pm as they were on the scene before the pumper. Both Police Chief Coonce and Fire Chief Miles acknowledge this was standard.

Fire Chief Miles updated the Board that he had talked with Tony from Midway Ford and he had asked Chief Miles to email the invoice for follow up on the vehicle repairs. Chief Miles has not had a response to date and will keep attempting to contact them for a response. The check for prior services is still in the clerk's office. Trustee Thompson asked if the pumper was up and running and Chief Miles confirmed that it was.

Trustee McClure asked about the status of The Ole West Restaurant and its liquor license. Clerk Chapman shared the response from the Village attorney Kapke. It stated that the discretion is with the Board as to whether or not to allow the business to serve alcohol or require them to close. Clerk Chapman stated the license is temporary for 90 days and then the state will review if she is able to continue selling alcohol per their guidelines. Trustee Sulzberger stated it is nice to have another restaurant and one that they may be able to get a drink from. The concern was that the owner of the business agreed to no alcohol at the time of the occupational license and is in violation. The Board requested that she is made aware of the issues.

Trustee McClure moved to update the zoning ordinance to do away with the Tavern District, and to update the liquor license ordinance to allow up to four businesses to serve liquor by the drink. Additionally to draft a letter, approved by the Village Attorney, to allow the The Ole West to serve alcohol while holding the state 90-day temporary permit, seconded by Trustee Sulzberger. All yea. Motion carried.

Trustee McClure asked for an ordinance to increase the business license fee from \$25.00 to \$100.00 per the Budget Meeting of February 27th, 2018. This is the reason for the increase in revenue for 2018-2019.

Trustee McClure thanked Clerk Chapman and Public Works, Steve Swanson, for putting up street signs at 69 & Emerson and Lowell & Bryant. She reminded Clerk Chapman that there is still a sign down at Longfellow and Bryant. She also asked to be copied on the orders for the year so that the sign project can be completed in this year's budget.

NEW BUSINESS:

Business Owner, Dixie Edwards, asked if anything was being done about the homeless person on the Barvick Property. Chief Coonce stated that they had sent officers and would follow-up again.

Fire Chief Miles reminded everyone that the Fire Association Pancake Breakfast was Saturday, March 24th from 8:00am until noon.

He also noted that the Fire Department had received a grant for \$1,500 from Wal-Mart and wanted approval to spend \$936 on mannequins to assist with AED and CPR training. Trustee McClure moved to permit the expenditures from the Wal-Mart grant to purchase CPR & AED trainers, seconded by Trustee Hook. All yea. Motion carried.

Chief Miles informed the Board that he had one of the backup SCBA's looked at. The cost to repair in parts alone is \$986. The low flow alarm was cracked. A new one costs approximately \$7,500 and this one could be used for spare parts. He noted there were three or four other spares on the truck. The consensus of the Board was to wait to obtain a new one and to use this one for spare parts.

He also noted that the Fire Department was having issues working with the roofing company MadSky to do some repair work. The roof is rusting out. The Village Attorney recommended getting a consultant and to then approach MadSky with the information. The attorney recommended a law firm specific to this field if it needed to proceed further. It was agreed to seek out another roofing consultant and try to approach MadSky again.

Village Clerk Chapman presented the invoice from Mid-America Regional Council that included voluntary membership fees. She asked if she is to place it on the payment of bills for the amount totaling over \$1,200 or to pay the local dues only. Trustee McClure moved to pay the local dues of \$153.00 for the year of 2018 to the Mid-America Regional Council, seconded by Trustee Sulzberger. All yea. Motion carried.

Clerk Chapman informed the Board that she had received a letter from the State Auditor's office regarding the upcoming audit year and the deadline requirements. She asked the Board if they would like her to proceed with an RFP for auditing services or would the Board like to move forward with the prior year's RFP, which stated the current auditor's Accounting Solutions, LLC would be the auditor's for two years and a third year as an option. This would be the second year at a cost of \$7,500. Trustee McClure moved to accept Accounting Solutions, LLC for the second year of the RFP for auditing services for the fiscal years 2017-2018 at \$7,500, seconded by Trustee Sulzberger. All yea. Motion carried.

Trustee Sulzberger presented information she received from discussions with the leasing agent of the Clayco Plaza. She informed them that a retail store called Black Friday would be where the old Save-A-Lot was. She is trying to have discussions of what can go in the old Pizza Hut location once it is gone. It was part of the conversation to propose tearing it down. There are restrictions to having a grocery store but that is being discussed. Dollar General is adding a grocery area in a remodel project. Sulzberger added that she had mentioned to him to maybe hold a Trunk or Treat in the future on the sidewalk with the businesses on Halloween.

Additionally, Trustee Sulzberger added that she had contacted MoDOT to paint the bridge on 69. MoDOT will send an engineer out to look at it. The concern is the issue of responsibility between Kansas City, MO and

MoDOT as it is so close to the city line. They will reach out to her or City Hall when they find out more in the future.

Trustee McClure shared that the recent home on Riley, which burned, was built by James Son. He was former Chairman of the Board, and passed away at the age of 92 the week of the fire.

She shared on a positive note; Sgt. Steve Taylor of the Clay County Sheriff's Office is retiring with 41 years of service. His years of service included being a resource officer at Winetoka High School and having served 24 of his years at Clay County, Missouri.

Chairman Barked added that a Budget Meeting is scheduled for Wednesday, March 14th, at 3:00pm in the Executive Board Room of the Community Building. Everyone is invited to attend.

Temporary Sign Permit Application, for three flag pole signs in front of store, by Manager, Wendy Andrews, for TitleMax, at 300 E 69 Hwy, for the dates of March 13, 2018 to April 11, 2018. Trustee Thompson moved to approve the sign permit, subject to the Building Inspector's approval, seconded by Trustee McClure. All yea. Motion carried.

Temporary Sign Permit Application, for a temporary awning sign in front of the store, from Gary P Fearon of Metro PCS, 411 E US 69 Highway, at the Claycomo Plaza, for the dates of March 13, 2018 to April 11, 2018. Trustee Thompson moved to approve the sign permit, subject to the Building Inspector's approval, seconded by Trustee McClure. All yea. Motion carried.

Temporary Sign Permits Application, for two temporary feather signs along 69 Highway, not in the right-of-way, from Gary P Fearon of Metro PCS, 411 E US 69 Highway, at the Claycomo Plaza, for the dates of March 13, 2018 to April 11, 2018. Trustee McClure moved to approve the sign permits, subject to the Building Inspector's approval, seconded by Trustee Sulzberger. All yea. Motion carried.

Trustee McClure suggested that the Board review the temporary sign ordinance. She felt that there should be a limit on how many and how often temporary signs are permitted.

Trustee McClure explained to those in attendance that she recently met Jason Bush of Prentice & Bush Tree Service at the parks to review several areas where there are large trees down and hanging. After their visit on February 27th, Jason Bush contacted the Road District and discussed having them pay for the work to clean down around the creek bank from Poe St. to 69 Bridge, as it will end up at the bridges if there is a good rain. This means our area is the park area and for the limbs around I-35. Trustee Hook added that the Road District agreed to brush hog around the trees in the park. Trustee Thompson wanted to recognize the Road District for taking care of the larger portion of the work.

Motion to approve quote for clean-up of fallen trees and hangers, cut and remove honeysuckle vined over smaller trees, cut back from roadway at entrance of park and bridge by highway and remove vines from power lines, at the cost of \$3,800.00, from the Park Department Maintenance and Repairs Budget Line #607150 to Prentice & Bush. Trustee McClure moved to approve the quote, seconded by Trustee Hook. All yea. Motion carried.

Speed Letter from Trustee McClure regarding Heating and Cooling Replacement for Community Building and City Hall. Trustee McClure shared that they found there was a need to replace three systems in the Community Building and City Hall/Police Department due to their age and other maintenance cost factors. Trustee Thompson moved to establish formal RFP to replace three heating and cooling systems, seconded by Trustee Hook. Chairman Barker Abstained. Motion Carried.

Speed Request from Fire Chief Miles for a Motion to approve Two Year Service Contract for CPR Devices with Physio Control, Inc., in the amount of \$2,559.20 a year. Trustee McClure moved to approve the expenditure of \$5,198.40 over two years from budget line item 602250, seconded by Trustee Hook. All yea. Motion carried.

February 2018 Police Department and Fire Department Activity Report were submitted for approval. Trustee Thompson moved to accept the reports as printed, seconded by Trustee Sulzberger. All yea. Motion carried.


Trustee McClure moved to go into Executive Session, as required by RSMO 610.021 (12) Contracts, and that all records be kept sealed and confidential, seconded by Trustee Thompson. Roll call: Trustees Hook, yea; McClure, yea; Sulzberger, yea; and Thompson, yea; and Chairman Barker, yea. Motion carried. Recessed 9:17pm.

The Meeting was called back to order at 9:49pm.

There being no further business with the Board, Trustee Thompson moved to recess the meeting, subject to the call of the Chairman, seconded by Trustee McClure. All yea. Motion carried. Recessed 9:50pm.



Sheri Chapman
Village Clerk



Marina Barker, Chairman of the Board
Board of Trustees