Franciscan Ministries Inc. Board of Director's Meeting DATE: January 27, 2025 Minutes

I = Information D=Discussion A = Action

In attendance:

Board Members – Alen Amini (by phone), Jeff Risk, Guillermo Villa, Michael Barnett, Sr. Marilyn Trowbridge (Ex-Officio), Sister Ann Cecile Albers Executive Director – Holly James Absent (excused):

Elaine Ward

Secretary:	Michael	Barnett
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Agenda Item	Time	Item type	Comments
Welcome – Michael	5:50p		Welcome and Introduction of Board members (new and old)
Opening Prayer – Sr. Ann	6:05p		
Consent Agenda	6:10p	D, A	 Michael noted items for Board approval on the Consent Agenda and opened floor for questions: October 28, 2024 minutes Committee Reports Executive Director Report Program Reports Holly explained the recent gift made by the Estate of Paul Wenzel for Tamar's work. The Board discussed the positive community outreach by Tamar's staff (Julie and Erin) that was discussed in the ED Report. Holly also noted that in the Program Report, the actual 2024 participation numbers for Tau House were higher than shown and will be corrected in a revised report. Guillermo moved to approve the consent agenda, Sister Ann seconded, and the motion passed.
Finance Committee Report - Michael	6:20p	I, D	In Elaine's absence, no detailed review of the report was provided. For benefit of new Board members (Jeff and Alen), the Board discussed the budgeting process and how changes in the past couple of years have impacted budgets and financials.

Strategic Planning Request for Proposal	6:25p	I, D	 Holly presented materials handed out for upcoming Strategic Planning work. The consultant retained (Ryan Mulligan/Sidekick LLC) will perform services in three phases, with the first phase focused on information gathering and input from Staff, Board, and other stakeholders. Board agreed to hold their full-day Strategic Planning retreat on either March 8 or March 15. Holly will confirm a date with consultant. Holly also provided an update on funding for the Strategic Planning work and noted that we were unable to get funding from the Sisters of Precious Blood Heritage Foundation because its application process filled up within minutes of opening online. She will continue to seek funding support. However, the 2025 SPF/St. E funding request, which was approved, contains \$5000 allocation for planning consultation and savings from an accounting work.
Meeting Adjourned	6:35p		