

**Recycling Coalition of West Virginia  
Meeting Minutes  
May 22, 2025  
WVDEP Headquarters**

**Present:**

Mark Holstine, Niki Davis, Kyla Morris, Lisa Facemyer, Kathy McKinley, and Rob Vanater

This meeting was called to order by Chair Mark Holstine at 10:09 am.

**Approval of Minutes:**

Chair Holstine asked for a motion to approve the minutes from the April 15, 2025 meeting. Rob made a motion to approve the minutes. Lisa seconded the motion and it passed.

**Financial Report**

Chair Holstine reported that the Coalition had a general operating balance of \$27,835.57 as of March 31, 2025. Credit card payments for the month of April included a \$254.27 charge for subscription for GoDaddy on April 6, 2025. The charge was paid on April 10, 2025 for a new account balance of \$27,581.30 as of April 30th, 2025. Kathy motioned to accept financial status. Rob seconded the motion and it passed.

Mark presented the revised budget for FY 2026. Rob motioned to accept the revised budget. Kathy seconded the motion and it passed.

**Appointment of Treasurer**

Lisa Facemyer resigned as Treasurer. Chelsea Runion has expressed an interest in becoming the next Treasurer for the Coalition. Chair Holstine recognized Lisa's efforts and appointed Chelsea Runion as the Treasurer of the Recycling Coalition.

**2025 REAP Grant**

Niki Davis gave the Coalition an overview of spending ideas for REAP Grant funds including prioritizing marketing and advertising, as well as adapting the budget to fit feedback in the upcoming ReFashion show survey. The 1st Quarterly Report was due April 30th and was reported to be completed on time.

**ReFashion Show**

Kyla presented the draft survey for ideas for the ReFashion show. The Coalition agreed that the survey was sufficient and that it should be sent to all members via email and posted on the Coalition Facebook. The survey shall be posted and will close on June 30, 2025 at 11:59pm.

Discussion occurred to determine ideas for the Refashion Show. Niki suggested that university connection would help spread word throughout the state due to the competitive nature of

collegiate organizations. Moving forward, the Coalition would also like to highlight exhibitors and partnership with the private sector.

Niki reported that the REAP calendar that has been sent out for the year has the ReFashion Show scheduled for November 22, 2025. Kyla reported that Huntington Mall also has a booking for the Coalition on that day. The Coalition agreed that the ReFashion Show shall be held at the Huntington Mall on November 22, 2025.

### **Recycling Champions**

Discussion occurred to determine the ground rules for awarding recycling champions. Ideas included asking corporations to sponsor winners each year, and that four (4) winners will be awarded a \$250 prize each year. Winners should be awarded quarterly for a total of \$1,000 given to recycling champions each year.

### **Bylaws**

Discussion occurred to determine changes that should be made to the bylaws. Chair Holstine suggested that the Coalition include that meetings shall be held on the second Tuesday of the month at 10:00 am.

Suggestions for bylaw changes shall be submitted by or proposed at the next Coalition meeting.

### **Adjournment**

Chair Holstine asked for a motion to adjourn. Kathy motioned to adjourn. Rob seconded the motion and it passed. The meeting was adjourned at 10:48 am.

### **Next meeting**

The next meeting will be held Thursday, June 12th, 2025 at 10:00 am at the WV DEP Headquarters.