



**Position:** Site Safety & Health Officer (SSHO)

**Classification:** Full-Time, Exempt

**Summary:**

The SSHO will be responsible for all job-specific safety training and for following all procedures to ensure the safety of the physical environment for employees and subcontractors. The successful candidate must have a comprehensive knowledge of the day-to-day safety field operations for their assigned project(s) and have Associate Safety Professional, Certified Safety Trained Supervisor, and/or Construction Health & Safety Technician certification(s). Must provide onsite training for all field personnel and review and monitor subcontractor safety program compliance. The SSHO is responsible for performing safety management, surveillance, inspections, and safety enforcement. Familiarity with USACE construction requirements to include EM 385-1-1 and applicable OSHA regulations a must. For consideration, send resume, references, and certifications.

**Essential Duties and Responsibilities:**

- Manage safety orientation program and provide ongoing job-specific safety training.
- Coordinate and conduct safety meetings, to include materials, agendas, minutes, and attendance.
- Facilitate “return to work program” with employees, medical professionals, and project personnel.
- Serve as liaison for workers’ compensation reporting, case management, and recordkeeping.
- Conduct daily safety and health inspections and maintain a written log.
- Conduct investigations and complete required reports.
- Maintain the OSHA Form 300 and Daily Production reports for prime and subcontractors.
- Complete Contractor Self-Evaluation Checklist(s) and Monthly Exposure Reports.
- Maintain applicable safety reference material on the job site.
- Attend meetings as required.
- Develop, implement, and enforce accepted Accident Prevention Plans and Activity Hazard Analysis.
- Ensure personnel and subcontractor compliance with safety and health requirements.
- Maintain a list of hazardous chemicals on site and their material safety data sheets.
- Ability to organize tasks and work efficiently without direct supervision.
- Read and understand specifications, reference codes and standards
- Review and interpret contract drawings
- Review in-place provisions made to provide required control inspection and testing
- Examine the work area to ensure that all required work has been completed and is in compliance with the contract requirements; resolve any differences.
- Determine, communicate and document any deficiencies and ensure they are corrected in a timely manner.
- Other duties as assigned

**Essential Skills, Abilities, and Education:**

- Minimum of five (5) years of construction industry safety experience and the CHST (Construction Health & Safety Technician certification) or safety and health degree. Must include Federal construction project experience (DOD/NAVFAC/USACE).
- Must have completed the 30-hour OSHA Construction safety class or as an equivalent, 30 hours of formal construction safety and health training covering the subjects of the OSHA 30-hour course applicable to the work to be performed and given by qualified instructors. Must maintain this competency through 24 hours of formal safety and health related coursework every four (4) years.



- Must have completed the 40-hour Construction Safety Hazard Awareness Training Course for Contractors.
- Extensive knowledge of OSHA Construction standards, OSHA 500 Certification.
- Current HAZWOPER 40-hour and Asbestos and Lead training preferred.
- Ability to provide verbal/written communication of safety messages in a professional manner.
- Intermediate skill in MS Word, Excel, and Outlook; Primavera P6 highly desirable.
- Project requires U.S. Citizenship and ability to speak, read, and write fluent English.
- Valid state driver's license with acceptable driving record.
- Ability to successfully pass background/security checks
- Ability to successfully pass a drug test

*We are an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, creed, sex, sexual orientation, gender or gender identity, national origin, age, disability, military/protected veteran status, marital status, genetic information or any other factor protected by law.*