

KITTITAS COUNTY EMS & TRAUMA CARE COUNCIL

June 2, 2016 (KITTCOM) - Meeting Minutes

Submitted by: Cheryl Burrows

MEMBERS PRESENT (voting): Lee Hadden, Chairman (SCFD), Richard Graham (CEFD), Darlene Mainwaring (KITTCOM), Dede Utley (KVH), Rich Elliott (KVFR), Laura Osiadacz (Gov.), and Jim Schoegg (FD#8)

Guest(s): Linette Gahringer and Suzy Beck (Life Flight) and Clare Richert (ALNW)

Staff: Cheryl Burrows, EMS Coordinator (Secretary / Treasurer)

Approve Minutes: Rich Elliott motioned to approve the April meeting minutes with correction noted on page 3, seconded by Ray Darlene Mainwaring, motion carried. May Executive Committee meeting minutes were approved by Chair as presented.

Council Membership:

- The Council recognized Laura Osiadacz as the new County Gov. Representative.

ACTION ITEMS:

- **Treasurer's Report / Vouchers:** Coordinator
 - **Account Balances & Program Financial Reports** - Reports distributed for review.
Account Balances:
 - Savings = \$ 3,089.39
 - 2016 Checking = \$ 54,486.19
 - Total Accounts Balance = \$ 57,575.58****Program Balances:**
 - 2016 Office = \$ 55,806.35
 - FY16 Training = \$ 1,769.23
 - Total Programs Balance = \$ 57,575.58**
 - **Program Financial Reports/Vouchers** – The Council reviewed May invoices in the amount of \$ 19,584.38, checks #5167-5194. All account activities were available for review to include payroll and benefits. Darlene Mainwaring motioned to approve the Office and Training financial reports and payment of invoices as presented, seconded by Rick Graham, motion carried.
- **FY17 Training Workplan & Draft Budget** – Workplan presented and reviewed with draft budget. FY17 contract has not been received yet from SCR Region Office, but training year starts 7/1/16. No state budget cuts expected. Workplan follows the FY17 Training Needs Assessment and Grant Application approved in May. Darlene Mainwaring motioned to approve the FY17 Training Workplan & Budget as presented granting Executive Committee to approved Regional Contract if needed, seconded by Rick Graham, motion carried.

NEW & OLD BUSINESS:

- **Strategic Positioning Initiatives (2015/2016) update** –
 - Vehicle – Umpqua Bank approved loan option, Truck ordered in early April, max 120 days to build.
 - Office Support (EMS Asst. & MPD)– Rick Graham is working out great. Dr. Horsley extended his retirement plan to possibly five years as long as EMS Community is happy. Transition to any new MPD could take some time and state requests at least one-year notice. As mentioned previously, position must be advertised and the MPD position is appointed by DOH and ultimately a DOH decision.
 - Community Paramedic/MIH Program – Jon Fowler still meeting with Tuesday resource group to review cases and needs. KVFR still working through the data evaluation and position funding process. With new hire of Chris Lawson, KVFR has three qualified paramedics for CP role. KCHD#2 may try to train another paramedic. State Workgroup has been on hold.

- Recruiting Volunteers – Cheryl still working towards enhancing web resources for outreach and reaching out to the younger population in high schools as career option.
- **Training Report: Coordinator**
 - OTEP – See May & June monthly training announcements. Training activities are in compliance with FY16 Training Workplan. OTEP Makeup opportunities:
 - 5/14 – M9 & M10 at FD#8
 - 6/11 – M7 – M9 at FD#1
 - 6/4 – Free Behavioral Wellness Workshop (speaker Tim Dietz) for Emergency Workers. 0800-1200 in Ellensburg and 1300-1700 in Cle Elum. Funded by the Law & Justice Council and Life Support. Registration online www.kittitascountyems.org
 - 6/13 – AHA Instructor Class (initial & renewal), 4-8 p.m. at CEFD.
 - 6/16 - EMS Evaluator Workshop tentative 6/16, 4-8 p.m. in Ellensburg
 - EMT class – 12 out of 16 EMT Students have passed the course. Three students still have retesting options. Two students tested and passed NREMT.
 - MCI – KCSO Active Shooter drill scheduled for 7/14 at Kittitas High School. EMS will be participating. Seeking patients/participants for the drill.
- **AHA Training Site/Public Education/Cardiac CQI Project –**
 - Public FA/CPR classes: No Classes until late September
 - Babysitter Lessons and Safety Training (BLAST) – funded by a generous donation from Shoemakers for public education. See flyer for more details
 - 6/10, 3-7 p.m. at Cle Elum Fire Dept.
 - 6/17, 3-7 p.m. at KVFR – New Station
 - National EMS Week – Promote “50 Year Anniversary of EMS” – Sponsored two Free Adult CPR classes as planned in upper and lower county. EMS was sponsoring agency for ARC blood drives in upper and lower county. Helped coordinate Cardiac Arrest Mgmt. Drill with CWU PM Students and new EMTs from around the county. Dr. Horsley also participated in review and receiving physician. Drill went well and we hope to make similar drills available more often. Discussed “Flash Mob CPR” events for next year (see You-tube videos), Pulse Point App and CPR apps, enhance CPR in schools program.
 - 2015 WACARES reports were distributed and discussed. A five-year and three-year comparison were provided using most pertinent data elements impacting outcomes. Data elements discussed in relation to system improvement. Utstein Survival is up overall in 2015.
 - Annual JAWS meeting reported. 10/5-7 will be the next Resuscitation Academy in Seattle. Updated materials and videos are on the RA Website.
- **Regional/State Report – Coordinator**
 - 5/26 – Regional Council – Report provided. Minutes available upon request.
 - WA State EMS Training Program Directors. Cheryl reported on changes coming to training related processes and programs. Minutes available upon request.
 - 6/6 - Annual MPD State Workshop (Cheryl and Dr. Horsley will be attending)
 - 6/15 – Prehospital TAC meeting
 - 6/17 – Prehospital Data WEMSYS Workgroup meeting
- **Other/Agency reports –**
 - Darlene-KITTCOM –
 - Staffing at half capacity. Still taking applications and interviewing. New hires won’t be fully trained until January.
 - 911 Public Education materials available for events (please give advance notice)
 - Snoqualmie Pass Fire & Rescue will be switching their dispatch to KITTCOM 1/1/2017.
 - 6/20 – Public Safety meeting at KVFR St. #29 at 0830 to discuss the difficulty that Public Safety agencies are having getting viable candidates/applicants to fill positions. It is a county wide problem. The group will discuss possible solutions.
 - Lynette & Suzy-Life Flight -

- Provided update on transition from MedStar to Life Flight. Taking best practices from both companies. Desk top apps and dispatch numbers are still working from both companies, as well as landing zones.
- Dede-KVH -
 - Reported on Health Fair.
 - ED physician staffing has changed. Not contracting with Team Health. Staffing will be through individual contract offers with physicians.
 - Dr. Frick is no long the physician ED Director. Job offer made to replacement.
 - Upper level administrative changes were reported.
- Laura Osiadacz-County Gov. -
 - Very supportive of Flash Mob-Community CPR
 - Laura is also on the Board of Public Health. She is working on bringing PH services to Upper County and a needle exchange. She is especially concerned about community members without transportation.
- Rich-KVFR –
 - Received Congressional Fire Service Award for innovative EMS programs
 - Mitigating how drug/ETOH calls at CWU are handled for better resource management
 - Changes being made to Lift-assist calls at assisted living facilities. KVFR is being used to reduce agency liability. Not good use of emergency service resources. KVFR will charge agencies \$650/assist for non-medical related assists.
 - Staffing will soon be increased to 10/shift.
 - Increase in all calls, but seeing specifically mental health transports out of hospital.
 - Reported on Cabulance – City of Ellensburg transit tax to fund public transit system around town and to Yakima. This will also support the Cabulance. In Ellensburg, no out of pocket cost for one year. In County, establish pay for service.
 - KFD is talking about annexing into FD#2.
- Clare–ALNW -
 - Helicopter is established in Yakima
 - Working on public education and training opportunities with agencies.
 - Met with CWU students, had open house and training with Yakima FD#5.
- Jim-FD#8 –
 - Still working towards consolidation of SPFR and FD#8. Currently working together operationally.
- Lee-KCHD#2 –
 - Second 24/7 medic unit is fully scheduled, but having challenges with scheduling volunteers.
 - Six new employees offered positions. 3-EMTs and 3-Paramedic (FTE and per diem)
 - Crew from St. #76 as moved to St. #73
 - 6/8 – Stakeholder meeting scheduled – Rich supports continuing to encourage consolidation of ALS and EMS/fire services. Need to acknowledge that this is best for system.
- **Motion to adjourn:** No motion made, but meeting adjourned.
- **Next Council meeting:** August 4th, 7 p.m. at KITTCOM

Approved by:

Prepared by:

Lee Hadden, Chairman
 Joshua DeHerrera, Vice Chair
 Kittitas County EMS & Trauma Care Council

Cheryl Burrows
 EMS Coordinator
 Secretary/Treasurer

Date: _____