

1 **Rockford Town Regular Council Meeting**  
2 **February 6, 2019 7:00pm**  
3

4 NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN  
5 ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A  
6 SUMMARY OF THE DISCUSSION AND VOTING.  
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9 Mayor Roecks called the regular meeting to order at 7:00pm with the Pledge of Allegiance.  
10 Roll call took place. Those present were Councilmembers Clint Stevenson, Micki Harnois, Tim Fricke,  
11 William Benson and Brian Laude. Clerk/Treasurer Heidi Johnson and Public Works' Dave Thompson  
12 were also in attendance.  
13

14 **Mr. Stevenson made a motion to approve the amended agenda. Mr. Fricke seconded the motion.**  
15 **Motion was carried.**  
16

17 **Mr. Stevenson made a motion to approve the minutes from the 01/16/2019 regular meeting. Mr.**  
18 **Benson seconded the motion. Mr. Benson stated that on line 17, Ms. Stevenson needed to be**  
19 **changed to Mr. Stevenson. Motion was carried.**  
20

21 ANNOUNCEMENTS

- 22 - Town Hall will be closed on 02/18/2019 in observance of President's Day.
  - 23 - Heidi Johnson will be at the BIAS Rally 2/20-2/21 and on vacation from 02/24-03/02.
- 24

25 COUNCIL REPORTS

26 Ms. Harnois attended a meeting in Colfax for the Palouse Scenic Byway. The man that created a video of  
27 the Palouse area towns for their website will be back in the area this year to shoot an updated video.  
28

29 COMMISSION REPORTS

30 Ms. Harnois discussed hiring SCJ Alliance, Inc, formerly Studio Cascade, to complete the maps needed for  
31 the Comprehensive Plan and Planning and Zoning regulations. The agreement with SCJ details the scope of  
32 work as no more than 5 hours. This will bring the cost of getting the needed maps updated to a maximum of  
33 \$700.00.

34 **Mr. Benson made a motion to accept entering into contract with SCJ for the work described. Mr.**  
35 **Fricke seconded the motion. Motion was carried.**  
36

37 Ms. Harnois spoke with local realtor, Eric Eden about the brick building on First Street. The building is for  
38 sale and Council discussed some of the history of the building, including it being on the local historic  
39 registry.  
40

41 COMMITTEE REPORTS

42 Parks/Tree City

43 The committee met and submitted minutes for Council to review. Mr. Stevenson suggested adding a "jersey  
44 barrier" to the south side of the park where the cyclone fence was removed. This would create more of a  
45 barricade from damage.  
46

47 Emergency Management Committee

48 The committee met and discussed what will need to be done to migrate Spokane County's emergency plan,  
49 and what will need to be update.  
50

51 Asset Management Committee

52 No update

53 PUBLIC COMMENT

54 -Lorrie Engle said to look into other options for barriers in the park, including White Block Company.  
55 -Bill Benson acknowledged today as being Deputy Clerk, Jen Fricke’s last day. He wants her to know she is  
56 greatly appreciated for what she has done while she was here, and that she will be missed.

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58 ORDINANCES/RESOLUTIONS  
59 None

60  
61 OLD BUSINESS

- 62 - 236 Pacific Street Nuisance update – item to be removed from next agenda.
- 63 - Lion’s Club Lease – Mr. Benson said to reach out to Jim Clouse, Lion’s Club member, to coordinate  
64 a meeting and discuss the Lion’s Club Lease.

65  
66 NEW BUSINESS

67 Council discussed staff wages being raised and researching benefits cost in the future. Mr. Fricke ran some  
68 numbers according to what was approved in the 2019 budget. Mr. Stevenson suggested that he receive a  
69 smaller raise so Patrick Marcalus could receive a larger one.

70 **Mr. Benson made a motion to increase the wages by the amounts as follows; Heidi Johnson \$.74,**  
71 **Patrick Marcalus \$1.00, Clint Stevenson \$.36 and Dave Thompson \$.75. Mr. Laude seconded the**  
72 **motion. Motion was carried.**

73  
74 PUBLIC COMMENT

75 Lorrie Engle asked if anyone has surveyed the surrounding small towns to see if the wages were  
76 comparable.

77  
78 STAFF REPORTS

79 Public Works

- 80 • Nothing new to report.

81 Clerk/Treasurer

- 82 • The January Past Due Report was submitted.
- 83 • **Mr. Stevenson made a motion to approve the January Utility Bill Adjustment Report. Mr.**  
84 **Benson seconded the motion. Motion was carried.**
- 85 • Mrs. Johnson stated that the fire station dispatch report was available if Council wanted to review it.

86  
87 APPROVE CHECKS

88 **Mr. Stevenson made a motion to approve checks 14765-14793, with checks 14765-14769 being**  
89 **voided, and 1 EFT, for a total of \$20,264.81. Mr. Benson seconded the motion. Motion was carried.**

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91 **Mr. Benson made a motion to adjourn the meeting at 8:06pm. Ms. Harnois seconded the motion.**  
92 **Motion was carried.**

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Heidi Johnson, Clerk/Treasurer

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Carrie Roecks, Mayor