

FRUITLAND SPECIAL SERVICE DISTRICT

PUBLIC HEARING & REGULAR BOARD MEETING AGENDA

Thursday, November 13, 2025 – 10:00 AM

Fruitland SSD Office

1. Call to Order & Roll Call

2. Public Hearing – Water Revenue Bonds (Series 2025B)

Purpose: To receive public input on the issuance of not more than \$650,000 Water Revenue Bonds, Series 2025B, to finance water system improvements.

- PUBLIC HEARING AUTHORIZING NOT MORE THAN \$650,000 WATER REVENUE BONDS, SERIES 2025B, TO FINANCE WATER SYSTEM IMPROVEMENTS; PROVIDING FOR THE PUBLICATION OF A NOTICE OF PUBLIC HEARING AND BONDS TO BE ISSUED; FIXING THE MAXIMUM AGGREGATE PRINCIPAL AMOUNT, MATURITY, INTEREST RATE AND DISCOUNT OF THE BONDS; PROVIDING FOR THE RUNNING OF A CONTEST PERIOD; AND RELATED MATTERS.

- A RESOLUTION AUTHORIZING \$425,000 WATER REVENUE BONDS, SERIES 2025B TO FINANCE WATER SYSTEM IMPROVEMENTS AND RELATED IMPROVEMENTS, AND RELATED MATTERS.

Discussion Items:

- Overview of bond purpose and funding structure
- Review of principal amount, maturity, interest rate, and repayment provisions
- Opportunity for public comment

Action:

- Motion to close the public hearing after all comments have been received

3. Consideration and Adoption of Resolution Authorizing the Issuance of Bonds

Resolution Title:

- A RESOLUTION AUTHORIZING NOT MORE THAN \$650,000 WATER REVENUE BONDS, SERIES 2025B, TO FINANCE WATER SYSTEM IMPROVEMENTS; PROVIDING FOR THE PUBLICATION OF A NOTICE OF PUBLIC HEARING AND BONDS TO BE ISSUED; FIXING THE MAXIMUM AGGREGATE PRINCIPAL AMOUNT, MATURITY, INTEREST RATE AND DISCOUNT OF THE BONDS; PROVIDING FOR THE RUNNING OF A CONTEST PERIOD; AND RELATED MATTERS.

Action Items:

- Review final resolution prepared by Bond Counsel (Eric Johnson)
- Board motion to approve and adopt the resolution
- Record of votes entered into the official minutes

4. Jones & DeMille Engineering Updates

- Chlorination/treatment project progress report
- Update on Upper Mill Hollow project work, survey, and scheduling

5. Amendment to 2025 Budget and Presentation of 2026 Proposed Budget

Purpose: To receive public input on proposed amendments to the 2025 budget and to present the 2026 proposed budget for review.

Action Items:

- Open public hearing for comments
- Review budget changes and revenue/expenditure summaries
- Motion to close public hearing
- Board discussion and possible adoption of 2025 budget amendment tentative for (December)
- Board discussion and possible approval of 2026 tentative for (December) budget for posting

6. Clerk/Manager Report

- CASI Completion

7. Operator Report

- GIS/ESRI System Mapping Update

8. Other Business

- **Resolution No. 2025-111325A – Delegation of Duties to District Clerk Under Chair Supervision**
- **Resolution No. 2025-RATIFY-0724 – Ratification of July 20, 2024 Special Meeting Appointment of District Clerk**

- **Resolution No. 2025-RATIFY-0822 – Ratification August 2022 of Prior Hiring of District Operator Board Member Communication & OPMA Compliance Policy**

Review and possible adoption of a new policy clarifying electronic communication and quorum compliance under the Utah Open and Public Meetings Act.

9. Trustee Resignation & Vacancy Acknowledgment

- **Acceptance of written resignation from Trustee Steve Hille, effective November 10, 2025**
- **Declare trustee seat vacant pursuant to Utah Code §17D-1-304**
- **Direct Clerk/Manager to notify Duchesne County Commission** and transmit resignation letter
- **Discuss forwarding names of interested community members to the Commission for consideration**

- Conflict of Interest/Nepotism Clarification

- Bond closing scheduled for November 26, 2025

- Scheduling of next regular board meeting (December 11, 2025)

- **Any additional items from the Board**

10. Employee Compensation Review

Purpose:

To review current wages, workload, and responsibilities of the Clerk and Operator positions and to discuss potential wage adjustments for the 2026 budget year based on comparable districts and performance.

Proposed Action:

Discussion only. The Board may choose to enter **Closed Session** in accordance with Utah Code §52-4-205(1)(a) to discuss the character, professional competence, or job performance of individual employees.

Any final wage decisions or approvals will occur in **open session** following the discussion or during the December budget adoption meeting.

10. Closed Session (If Needed)

11. Adjournment