

1 **Rockford Town Council Regular Meeting**  
2 **August 17, 2022, 7pm**  
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4 NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN  
5 ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A  
6 SUMMARY OF THE DISCUSSION AND VOTING.  
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9 Mayor Roecks and called the regular meeting to order at 7:00pm with the Pledge of Allegiance.

10  
11 Roll call took place. Those present were Mayor Carrie Roecks and Councilmembers Clint Stevenson, Tim  
12 Fricke, Micki Harnois and Walt Whitman. Council Clerk/Treasurer Heidi Johnson and Public Works' Dave  
13 Thompson were also in attendance.

14  
15 **Mr. Stevenson made a motion to approve the amended agenda. Mr. Fricke seconded the motion.**  
16 **Motion was carried.**  
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18 **Mr. Stevenson made a motion to approve the minutes from the 08/03/2022 regular meeting. Mr.**  
19 **Fricke seconded the motion. Motion was carried.**  
20

21 ANNOUNCEMENTS

22 - Movie in the Park 08/18/2022 at Dusk – The Princess Bride, 08/25/2022 – Sandlot  
23

24 COUNCIL REPORTS

25 Ms. Harnois attend a meeting for the Growth Management Steering Committee of Elected Officials. The  
26 town's Comprehensive Plan will need to be updated in 2026, and grant funds should be available for these  
27 updates.  
28

29 COMMISSION/COMMITTEE REPORTS

30 Planning Commission – next meeting September 6, 2022. The commission is accepting applications  
31 for two positions.  
32

33 PUBLIC COMMENT

34 None  
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36 ORDINANCES/RESOLUTIONS

37 None  
38

39 OLD BUSINESS

40 Council Position #5 Vacancy

41 Applications will be accepted through September 16, 2022. The position will be filled during the September  
42 21<sup>st</sup> meeting.  
43

44 Raise Discussion for Clint Stevenson

45 **Mr. Fricke made a motion to approve an 8% raise for Clint Stevenson in Public Works. Mr. Whitman**  
46 **seconded the motion. Motion was carried. Mr. Stevenson abstained.**  
47

48 NEW BUSINESS

49 2022 Storm – Cleanup Efforts

50 Mr. Thompson wanted to commend the community for helping each other out.

51 Mrs. Johnson said that Spokane County is working on an MOU to help mitigate the cost of cleanup, up to  
52 75%.

53 Fire Chief Gary Hill suggested reaching out to Avista to see if any chipped trees/branches could be hauled  
54 to Kettle Falls to be burned in their energy plant. Mr. Whitman suggested contacting the mill in  
55 Worley/Plummer for the same reason.  
56 Ms. Roecks said it was so good seeing everyone helping, especially Jason Seehorn and Marty and Lindsey  
57 Shier. Mrs. Johnson stated that Patrick Marcalus did an incredible job communicating, leading and working  
58 non-stop over the last several days. Mr. Thompson agreed that Mr. Marcalus has really been doing a great  
59 job. Ms. Roecks mentioned one of our residents sent in a “kudos” email, praising Mr. Marcalus for his help  
60 and support.

61  
62 STAFF REPORTS

63 Fire Chief

- 64 - Gary Hill said that the district has a generator that will work in the fire station for future outages. The  
65 generator will connect to the lights, garage door openers and the siren. A transfer switch will need to be  
66 purchased by the town, which will be around \$350-\$400.
- 67 - Mr. Hill also reported that he would like to get the ok to implement an emergency alert for evacuations  
68 using the siren. The siren could be turned on and ran consistently for a period of time to alert residents  
69 to evacuate immediately. Council agreed that this is a good idea. It was also discussed and decided to  
70 turn the siren on once at noon, Monday – Friday. Mrs. Johnson will post this on social media and add it  
71 to the September newsletter.

72  
73 Public Works

- 74 - Mr. Thompson said that the Invitation to Quote the automatic water meters will be complete soon and  
75 published as early as next week. Once a bid is accepted, the completion of the project will be within 60  
76 days.
- 77 - Mr. Thompson reported that, with the Department of Ecology’s blessing, he had to do an emergency  
78 discharge at the lagoons because Pond 3 was so high. This was due to such a wet spring/early  
79 summer. The discharging has now stopped.
- 80 - There have been some water leaks fixed, lots of clean-up from the storm and other projects that Public  
81 Works has been busy with. This also includes the completion of the gravel screen.
- 82 - Mrs. Johnson said that Mr. Thompson is due for his annual vacation accrual, per policy. Once the  
83 vacation hours are added, he will be over his maximum banked vacation by 12.75 hours.  
84 **Mr. Stevenson made a motion to pay Mr. Thompson the overage of 12.75. Mr. Fricke seconded**  
85 **the motion. Motion was carried.**
- 86 - Ms. Harnois asked if the lagoons are ok after the storm. Mr. Thompson said yes, everything is in order  
87 there.
- 88 - Ms. Roecks asked if the generator for the wells will be installed soon. Mr. Thompson said that he has a  
89 meeting with the electrician on Friday.
- 90 - Ms. Roecks asked if the town would help clean up Pioneer Park. Mr. Thompson said yes.

91  
92 Clerk/Treasurer

- 93 - Mrs. Johnson included a complaint form that had been filled out in Council’s packets. There were no  
94 questions.
- 95 - Council was informed of two Transportation Improvement Board grant applications and one Department  
96 of Ecology grant application that have been submitted.
- 97 - Ms. Roecks asked if someone still needed a new computer. Mrs. Johnson said yes, eventually she will.
- 98 - Ms. Harnois asked that any study being conducted to update the wastewater/sewer utility plan could  
99 include the Urban Growth Area to show if utilities can be provided to the residents in these areas,  
100 outside city limits.

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102 PUBLIC COMMENT

- 103 - Mr. Fricke told Mr. Hill thank you to the fire department for their quick response and action with the  
104 house fire at his neighbors’ house.

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APPROVE CHECKS

**Mr. Stevenson made a motion to approve checks 17647 – 17664f or a total of \$17,390.50. Mr. Whitman seconded the motion. Motion was carried.**

**Mr. Stevenson made a motion to adjourn the meeting. Ms. Harnois seconded the motion. Motion was carried.**

Meeting was adjourned at 7:47 pm.

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Heidi Johnson, Clerk/Treasurer

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Carrie Roecks, Mayor