

**VILLAGE OF PARDEEVILLE**  
**PARDEEVILLE VILLAGE BOARD AGENDA**  
**Village Hall – 114 Lake Street, Pardeeville**  
**Tuesday, June 7, 2022 at 6:30 p.m.**

- I. Call to Order
- II. Roll Call
- III. Verification of posting of Agenda
- IV. Pledge of Allegiance
- V. Agenda Approval
- VI. Minutes Approval
- VII. Comments from the Floor
- VIII. Communications & Reports
  - A. Ordinance Violation Report
  - B. Administrator/DPW Report
  - C. Committee minutes
- IX. Old Business
  - D. Update on the Senior Living Facility/Senior Center, by Michelle Lickness (IKWE) - virtually
  - E. Bond Series 2022A
    - 1. Repayment Plan (Tax Levy for TID Debt by from Lisa Trebatoski with Ehlers, as requested)
    - 2. Portfolio Investment Plan, by Tami Olszewski (Ehlers)
- X. NEW BUSINESS:
  - F. 2021 Audit and Communication Report, by Brent Nelson (Johnson Block)
  - G. Special Events App. – 4th of July Committee (Parade Permit & Ski Show Previously Approved)
  - H. Grindline Skateparks, Inc. – presentation by Kyle Little, Skatepark Procurement Specialist
  - I. Ordinance 2022 – 1st Reading - Section 16-5, Property Maintenance
  - J. Mileage Reimbursement vs. Village Vehicle
  - K. Voluntary Termination (Recommendation from Finance and Personnel)
  - L. LaFollette St. Concept; Plat Name (Recommendation from Plan Commission)
  - M. Approval of the bills
  - N. Adjourn

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Kayla Lindert, Clerk/Treasurer

Posted 06/03/22

The Village Hall is accessible to the handicapped. If you require additional assistance, please contact the Village Office no later than 48 hours prior to the meeting date. Phone 608-429-3121. If members are present from other recognized Boards, Commissions, or Committees which may constitute a quorum, the meeting is presumed to be for the above-stated agenda/purpose. An updated agenda may be posted 24 hours before meeting time.

**VILLAGE OF PARDEEVILLE  
FINANCE & PERSONNEL COMMITTEE MINUTES  
Village Hall – 114 Lake Street, Pardeeville  
Friday, May 6, 2022, at 1:00 p.m.  
MINUTES**

**Call to order:** Babcock called the meeting to order at 1:00 p.m.

**Roll Call:** Committee members present; Babcock, Possehl. Trustee Haynes to fill in the vacant position until committee member is appointed on 05/17/22.

**Verification of the posting of agenda:** The agenda was properly posted at the Pardeeville Village Hall, Pardeeville Post Office, Library, and on the website.

**Agenda Approval:**

**MOTION Possehl/Haynes** to approve agenda as presented. Motion carried unanimously.

**Minutes Approval:**

**MOTION Babcock/Possehl** to approve minutes as presented. Haynes obtained. Motion carried unanimously.

**NEW BUSINESS:**

- A. MOTION Possehl/Haynes** to go into closed session under WI Stats. Sec. 19.85 (1)(c) for considering employment, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility at 1:01 p.m. Motion carried unanimously.
  - 1. Interviews for the Utility and Billing Clerk Position
- B. MOTION Possehl/Haynes** to return to open session to formally dispose of any issues discussed in closed session at 3:19 p.m. and go to the Board with our recommendations as discussed in closed session. Motion carried unanimously.

Meeting was adjourned by Babcock at 3:20 p.m.

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Submitted by: Erin M. Salmon, Village Administrator & Director of Public Works

Approved: 05/17/2022

**VILLAGE OF PARDEEVILLE**  
**PARDEEVILLE VILLAGE BOARD MINUTES**  
**Village Hall – 114 Lake Street, Pardeeville**  
**Tuesday, May 17, 2022, at 6:30 p.m.**  
**DRAFT NOT APPROVED**

**Call to Order** – Possehl called to order at 6:30 PM

**Roll Call** – Trustees Babcock, Possehl, Balsiger, Griepentrog, Haynes, Holtan, and Henslin present. Also in attendance are Erin Salmon; Village Administrator/Director of Public Works, Kayla Lindert; Clerk/Treasurer, Bob Ladow, Craig Trewartha, Lisa-Ehlers, Karen Molay, Jeremiah Kath, Jesse Troestler, Peter Fisk, Bob Abrath, Tim Kath, Jesse Kath, Doug Trumbower, Sheryl Trumbower, Rick Wendt.

**Verification of posting of Agenda** – Possehl verified the posting of the agenda in all 3 public locations

**Pledge of Allegiance** – Possehl led the pledge of allegiance

**Agenda Approval – Babcock/Balsiger. Motion carries**

**Minutes Approval - Possehl/Babcock. Motion carries. Haynes/Holtan absent/obtain**

**Comments from the Floor-** None

**Communications & Reports**

**Ordinance Violation Report** – no comments or discussion

- 1) Angie Cox Library Report- No report
- 2) EMS Commission – Abrath: lead/audit/got a doctor on board and three more paramedics, call volume high, short-staffed, Babcock waste site/fence discussion.
- 3) Columbia County Supervisors Board – Balsiger: project/map/detour until October 2022, job openings.
- 4) Sherriff Monthly Report – Dave Clark; opposite Menard spoke/introduced. Kwik Trip incident/gun design/ordinance violation/force discussion. Griepentrog questioned sales of them.
- 5) Clerk/Treasurer Report
  - a) Work Report: none
  - b) Receipts none
  - c) Financials: Revise four major accounts, on track (condense). Budget/capital improvements discussion. Haynes idea to present to Finance and Personnel.
- 6) Village Administrator & Director of Public Works Report – Balsiger annexation question/EW side of 22 as well. Haynes questioned the library project update from last week. Babcock questioned lobby hours. Feral cat question from Balsiger.

**Committee minutes** – no comments or discussion

**Old Business**

**Consider and Approve Resolution 22-R10 – \$4.2 Million Bond Sale (Series 2022A General Obligation)**

- Lisa explained what she removed and added.
- Additional investor discussion
- **Motion to approve the resolution. Possehl/Haynes. Motion carries**

### **Payment Plan (2023 & 2024 Bond Payments and TIF District Costs)**

- Lisa and Salmon highlight interment payments for 2023 and 2024.
- Salmon answered \$100,000 question, not to impact taxpayers.
- Add to tax roll? Discussion on debt/reserves.
- Change on the dollar, impact on TID portion.
- Ehlers Friday before
- **Motion to approve the plan. Haynes/Holtan. Motion Carries**

### **Investment Team (Interest Earnings and Managing the Bond Proceeds). Consider and Approve Resolution 22-R11 Engage Ehlers as Investment Advisor.**

- Tammy opened up/customized to legal entities.
- Packet explained and highlighted.
- Project flaws.
- Internal Ehlers team
- Interest rate discussion with local banks, low-interest rates over x period of time.
- **Motion engaged as an investment advisor and approve resolution R-11. Motion to table, Haynes/Griepentrog. Vote June 7<sup>th</sup>, 2022.**

### **NEW BUSINESS:**

#### **2021 Audit Documents and Communications Reports from Johnson Block**

- Haynes wants changes/red flags/summary/reserves
- Possehl understood it, wants someone upfront or on a Zoom call
- Salmon answered questions and went through compliance/engineering fees.
- Brent scheduled
- **Motion to table this as well as ord. #60-22. Babcock/Balsiger. Motion carries**

#### **Special Events Application – Saint Gobain**

- Jolene from Saint Gobain present
- Fee's Question
- Babcock/Salmon/Lindert Discussion
- Invoice needed
- **Motion to approve special event application. Babcock/Balsiger. Motion carries.**
- 

#### **Special Events Application – July Triathlon**

- **Motion to approve special event application. Balsiger/Haynes. Motion carries.**

#### **4<sup>th</sup> of July Ski Show – No Wake Zone (allow 1 day of no-wake for Ski Show)**

- Doug T. presented
- Babcock questioned monitoring
- Questions from Haynes, Balsiger, and Possehl.
- Questions and concerns from Griepentrog about the shoreline.
- Bouey discussion
- **Motion to allow no-wake zone. Babcock/Balsiger. Motion carries.**

#### **Ordinance #60-22**

- Came from Public Protection Committee, review in the packet.
- **Babcock Motion 60-22, strike section 5/Balsiger to 2<sup>nd</sup>**
- **Babcock slashes 60-22: 7.8.9**
- Griepentrog questions structures, camping units vs. fixed structures.



- **Holtan motion to change camping units to campers/RV's/Haynes to 2<sup>nd</sup>**
- Question from the audience about tents and the possibility of taking water.

#### **Ordinance #60-55**

- Mobile home discussion
- **Possehl motion to accept a presented/Balsiger to 2<sup>nd</sup>.**

#### **Ordinance #60-50**

- Floodplain discussion section 7
- Kath's shelter/bathroom could be one; the board approves
- Questions reading camping units/definition (6)

#### **Recommendation from Planning Commission – Rezone from M-1 to C-1 and Conditional Use Permit for 712 Lake Street**

- Babcock began by reading emails, Jesse Kath answered. Spoke about the plan in place.
- Maps, cul-de-sac discussion
- Griepentrog had lot line questions/parcel discussion
- DOT received the application today for a driveway
- **Motion to approve the rezoning from M-1 to C-1 and Conditional Use Permit. Balsiger/Griepentrog. Motion carries.**

#### **(Informational) Well Operating Permits – Article II Section. 16-57**

- Salmon explained the need/questions/from different committees
- Well and septic discussions

#### **Resolution 22-R12 – Fire Truck Loan**

- Wendt wants to know the payment plan for the next board meeting
- **Motion to approve. Henslin/Griepentrog. Motion carries.**

#### **Adoption of the Board, Committee, and Commission Members**

- **Motion to approve members. Balsiger/Holtan. Motion carries.**

#### **WWTP Generator**

- Possehl explained that 2 Board members requested this item back on the agenda. Knowing the insurance claim will reimburse the Village \$10,500 if this is replaced in 2 years. Salmon verified the date of the claim was in June of 2021. The Board approved the Generator in the 2022 Budget, using APRA funds. Holtan questioned why are we not proceeding.
- Questions and discussion on insurance, check, age of old generator, budgeting.
- **Motion to replace generator. Babcock/Holtan. Motion carries**

#### **Consider and Approve the Notice of intent with Columbia County – HWY P, Future Project**

- Salmon explained the intergovernmental project and need to apply for a grant, 2023-2026.
- Motion to approve. Balsiger/Possehl. Motion carries.
- 

**CLOSED SESSION under WI Stats. Sec. 19.85 (1) (c) for considering employment, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.**

**a. Office Staff Update**

- entered into closed session at 9:45 PM
- Motion Possehl/Holtan. Motion carries

**b. Utility & Billing Clerk Position at 9:59 PM**

**RETURN TO OPEN SESSION to formally dispose of any issues discussed in closed session - Haynes/Balsiger to return to open session to formally dispose of any issues discussed in closed session at 10:04 p.m.**

**Approval of Bills. Roll call vote. All Village Board trustees individually votes Yes.**

**Motion to approve. Griepentrog/Holtan. All in favor.**

**Possehl Adjourned at 10:07 PM**

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Minutes by: Jody Hardwick, Deputy Clerk

## **ERIN M. SALMON, P.W.M.**

### **Village Administrator & Director of Public Works**

Reporting Period of May 16 – June 3

Village Board Meeting Date: June 7, 2022

#### **Week of May 16<sup>th</sup>:**

- Coordinate with Frontier and PABA on the frontier lines in conflict with their proposed sign.
- Lions Club – meet at Vet's Park, photo at the Plastic Bench for their 1<sup>st</sup> bench made from their recycling program
- Prep for Baseball Tournament for the weekend –
  - 25 total teams are using the 2 fields at Chandler Park. It's a growing concern for the families. Travel team, Leagues, T-Ball, Softball, Baseball. Growing league that Chandler Park is outgrowing. These concerns were also brought up at the Pardeeville School Meeting at the end of April.
- Collaborate with the Boys and Girls Club in planning how to fix the ballfield lights that out at the Park – Matt Wade (family owns Arbor Green), has an 80' bucket truck. Coordinate and discuss how to rectify together.
- Lineman report in after-hours for an outage on Lake St. – (undersized fuse was installed). Learned it was an isolated incident on a 25 KVA transformer.
- Notified by the WisDNR on our Dam Project. Our grant application is grant eligible and has been placed on the priority funding list. Rob and I will now work towards the next steps required before a grant award agreement can be issued. Kick-off meeting is set up for June 7<sup>th</sup>.
- DOA – WHEAP (Energy Assistance has officially ran out of funding sources. The program is ending).
- Pardeeville High School Key Club reached out for volunteer work in the Village. I suggested manually pulling plant life at the Frog Pond!
- Ask for an update from Heaps and National retailer
- Reach out to Volunteer Group Leader on our Feral Cat population. Hold discussion on plans, etc.
- Vandalism in the park bathrooms continue (inside bathroom 3, fountains, etc.)
- Concrete Contractor has decided to start the sidewalk project after the 4<sup>th</sup> of July weekend – will send out notices to residents
- Confirm potty for Vet's Park
- Assist with PABA sign and Frontier's conflict. Propose a plan to find a solution. All parties agree.
- Lineman meet with Kath's Electrician
- Lights in the Park – Collaborate with Alliant and lineman – light fixture is bad on 2 of the poles, causing all bulbs to not work on those poles. Costs to replace the 1960's fixtures is approx. \$4k-\$5k each. With several games being held at the Village Park, brings safety concern at the night games, especially with the fixture that is out at first base (injuries at that position with very little light).
- Complete the CCR (Consumer Confidence Report) for the DNR. Need to include in the May Bills as an insert.
- Conventional Rate Case Items – VERY LONG list of items to tackle. On-going for the next several weeks.
- Write offers to Utility and Billing Clerk and the Municipal Services Crewperson
- Order the RRFP (rapid flashing crosswalk beacons) for LaFollette St. and S. Main St.
- Schedule Brian Hood on 05/25 – meet and greet with office staff
- Provide paperwork to the County, Ehlers and Quarles & Brady after the meeting
- Talk with interested Developer on Lots 1 & 2 on Maple St. Meeting up with co-developer on Tuesday, next week on our project.
- Hydro bearing being repaired on 05/20.
- Contacted Pieper Electric and signed agreement to proceed. Generator lead time increased to 46-48 weeks, price stayed the same.
- Planning with Pardeeville High School Key Club – volunteer for clean-up in the Park after Special Events.
- Edit the Personnel Manual, based on the 05-17 F&P meeting

- Clean up Ordinances that have been modified and approved. Also include new Ord. too. Work on getting all documents to the MuniCode contact (including revised Clerk, Trustees, Board meeting times, etc.)

#### **Week of May 23<sup>rd</sup>:**

- Municipal Services Crewperson and the Utility and Billing Clerk's First Day! And GO!!! : )
- Rob Roth and I coordinate a call with the state regarding the Dam grant
- Tami with Ehlers reaching out to National Exchange Bank (as promised) and inquiring about their rates for 3 month, 6 month, 9 month, 12, and 24 month CDs, and any ICS or CDARS programs they may provide. Also confirming any early withdrawal penalty.
- GIS process for the Electric Utility
- Send back the Notice to Proceed for Doug Hare Way, Steve Foote still waiting for Land Ownership before he will start.
- Wrap up the annual DNR Waste Water Treatment CMAR Report (Compliance Maintenance Annual Report), plan to send to the Utility Commission on June 6<sup>th</sup> for approval.
- Civic training for the software still on a case-by-case basis as new staff navigates their way through. Full day training starts on June 1.
- Plan and prep for the Well #1, 3-month testing requirements for the DNR
- Public Works (Streets/Parks) busy prepping parks, painting curbs, assisting the garden club and more.
- Work with Alliant Energy Gas Main Engineer on their 2<sup>nd</sup> St. and Lake St. project planning.
- Ordinance Violation Letters – grass and others. Work with Sheriff's Department on the cases.
- E. LaFollette St. Lift station pump pulled & seal failure (seal replaced) – Kayla pay them now.
- Allowed Broesch dog to humane society, Broesch arrested.
- Meet with Brian Hood – introduce to new staff. Discuss Alliant's planned increase of 15% for the upcoming year. Increase coming from fuel costs and solar project, coal transportation has doubled. Last month, their projected energy use was off by 43%.

*Took 2 days of vacation on 26 and 27 May*

#### **Week of May 31<sup>st</sup>:**

- Assist Clerk/Treasurer with Agenda and packet prep for next week: Plan Commission, Public Utility Commission, Finance and Personnel and Board.
- Follow up with Ehlers on Debt Repayment Plan, Investment Plan
- Building Inspection Items with GEC
- Work with Utility Billing Clerk on items for Johnson Block and Civic Systems on accounts needing addressing for rate classes and billing.
- Meet with Johnson Block on the Conventional Rate Case. Falling behind on work load and need to get this out the door now and on to WPPI for step 2 & 3.
- Complete the CMAR for the DNR, create Resolution for the P.U.C. next week.
- Work on validating the CCR for the DNR, added to bills and also posted on the website.
- National Retailer send the final contract to property owner. Once accepted, we could consider starting the process for annexation.
- Communications with Developer and Surveyor for 712 Lake St.
- Facts and Findings Report for Ehler's on Tax Exempt Certificate
- File for Petition for County Highway Aid
- Accounts with Ehlers and National Exchange Banks for Loan Proceeds, 2022A – get ready for proceeds.
- Meet with Al from Johnson Block, Conventional Rate Case
- Yard Waste Site Fence – Week of June 22 for install
- Meet with resident Anthony Ziegler from 717 E. Chestnut St. in regards to a sewer lateral issue from the 2004 Chestnut St. reconstruction project.

- Lions Club request an additional bench in Chandler Park near the Playground. Coordinate with Chair Haynes (another plastic Bench from their recycling program).
- File the BIL Application for Federal Funding (CTY P)
- Maintenance at Bittersweet Park (sand, shoreline, etc.)
- Work with the County on pothole requests for CTY P. Also request large street sweeper for E. Chestnut St.
- Continue with Rate Case items – Kelsea and Jesse assist on the Area Lighting, Street Lighting, costs, etc.
- The Village received a response from the DNR on our Wastewater Treatment Plant Groundwater Work Plan. The DNR informed us: “ DNR received work plan and we’ll plan for the Pardeeville WWTF last week. Because the DNR hydrogeologist for southcentral Wisconsin, Alan Hopfensperger, changed jobs since our last discussion, it may take a bit of extra time to get both support from the wastewater program’s currently sole hydrogeologist (since he has extra workload due to the current vacancy) and get him up to speed. However, we recognize that the Village obviously needs time to get on a well driller’s schedule to actually start implementation of the work plan”. We do still suspect a delay in the start of this project.....
- Virtual meeting with PSE on the GIS implementation of the electric system.

<b>ORDINANCE ENFORCEMENT</b>					
06/07/2022 Board Meeting					
ADDRESS	NAME	VIOLATION	DATE	NOTES	Status
212 W Chestnut	Huddleston	junk on private property/expired vehicles	8/11/2021	Working towards being no longer in violation. Waiting on update.	Still in the Court system as of 03/23/22
200 Schwantz Rd.	Broesch	Citation for Junk	12/21/2021	letter sent 12/8/21. Then didn't show up for Court on 03/22/22	No longer in the Court System. Reach out to County to assistance in action on how to resolve. 03/25/22. Still waiting on them to contact us on their proposal. *Arrested for other on 05/25
408 Lake St.	Ullrich's	Animal Feces	4/18/2022	Been witnessed by several - not picking up dog feces in Chandler Park. Caught on 04/18	Citation issued 04/18
501 Lake	Hepler	unregistered/in operable	4/21/2022	DPW asked Deputy Jones to re-evaluate. Been an issue since June, 2021.	Deputy re-evaluated on 03/25/22. Owner gave permission to walk on property in the backyard. 4 vehicles identified as junked/inoperable. Letter sent on 03/25/2022. Citation then issued on 04/21/22. Court date 06/08/22
102 Don St.	Cole	Business in a Residential Dist.	4/20/2022	Collaborating with Sheriff's Office	Letter sent on 04/29. Abiding thus far.
116 N. Main St	Susan Bowen	Long Grass	5/20/2022	Sent letter, copied Sheriff	Letter sent on date complaint came in
107 Roosevelt St.	Ronald Gray	Long Grass	6/1/2022	Sent letter, copied Sheriff	Letter sent on date complaint came in

Were informed Ronald Gray has passed away - forwarding address



## Senior Housing Project-Pardeeville, WI

June 7, 2022

Project Description: 60 Unit /Community Center

May Met with 4 individual investors & 2 investments groups.

Timeline:	June	Investors/Investment Total Project Cost \$20,988,000.00 Total Sponsor Raise \$4,300,000 / \$6,300,000 Cash \$4,000,000 /\$5,000,000 In kind \$300,000 / \$1,300,000	70% / 100%
	July	Banking / Legal Johnson Bank of Madison National Exchange Bank & Trust Midland Bank	
	July	Terms Banking / Escrow for Investors /Design Starts	
	September	Design Finishing	
	October	Submit to State 10 to 12 weeks We can ask for early concrete and excavating	
	December	Groundbreaking?	

## Kayla Lindert

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**From:** Tami Olszewski <TOlszewski@ehlers-inc.com>  
**Sent:** Wednesday, May 25, 2022 2:08 PM  
**To:** Erin Salmon  
**Cc:** Kayla Lindert  
**Subject:** RE: 2022A Debt Issuance

I heard back from one of the local banks, still waiting on Hometown.

Looking at the current market rates, and where the three local banks are coming in, the Village would benefit from leveraging the services discussed with Ehlers to invest the debt proceeds.

Local banks also do not have the variety of shorter term options as the national banks or treasuries do. National Exchange Bank can provide a short term liquid savings that will track the LGIP.

	US Treasury	National CD Markets	DMB Bank (Deforest)	National Exchange Bank & Trust (Pardeeville)	Hometown Bank (Pardeeville)
30 Day	0.50	0.70	N/A	N/A	
60 Day	0.80	0.75	N/A	N/A	
90 Day	1.02	1.00	0.94	0.20	
6 Month	1.46	1.30	1.24	0.25	
12 Month	1.99	2.00	1.30	0.40	
24 Month	2.46	2.80	N/A	0.50	

To ensure a smooth debt closing on the 8<sup>th</sup>, I would recommend that we get the custodial investment account established so that we can provide the Ehlers Bond Sale teams all the account information they need to set up the wire.

If for some reason on that Tuesday night your Board decides against the portfolio investments I proposed, we can still have the funds settle into the custodial investment account, and just send them to your bank.

I will be in the Dells that Tuesday, and am able attend your board meeting to discuss the results.

Let me know your thoughts.

Best regards,

Tami

**Tami Olszewski**, CIPMA, CPFIM  
Senior Investment Advisor



## Kayla Lindert

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**From:** Tami Olszewski <TOlszewski@ehlers-inc.com>  
**Sent:** Friday, June 3, 2022 10:19 AM  
**To:** Kayla Lindert  
**Cc:** Erin Salmon  
**Subject:** RE: 2022A Debt Issuance

See below, I have yet to hear back from the business banker at Hometown, but I called direct to the bank and they provided the current CD rates. I also left a message with Shane, but was told he was out of the office.

	US Treasury	National CD Markets	DMB Bank (Deforest)	National Exchange Bank & Trust (Pardeeville)	Hometown Bank (Pardeeville)
30 Day	0.50	0.70	N/A	N/A	N/A
60 Day	0.80	0.75	N/A	N/A	N/A
90 Day	1.02	1.00	0.94	0.20	N/A
6 Month	1.46	1.30	1.24	0.25	0.03
12 Month	1.99	2.00	1.30	0.40	0.15
24 Month	2.46	2.80	N/A	0.50	0.20

**Tami Olszewski**, CIPMA, CPFIM  
Senior Investment Advisor  
O: (262) 796-6189 | M: (414) 335-2911 | [ehlers-inc.com](http://ehlers-inc.com)



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**From:** Tami Olszewski <TOlszewski@ehlers-inc.com>  
**Sent:** Monday, May 23, 2022 1:36 PM  
**To:** Kayla Lindert <clerk-treasurer@villageofpardeeville.net>  
**Cc:** Erin Salmon <dpw@villageofpardeeville.net>  
**Subject:** RE: 2022A Debt Issuance

Thank you, Kayla.

I am just waiting on one of the local banks to confirm the rates and I can update our income projections.

If you have the preliminary project schedule that was mentioned, I can further refine our income estimates.

**Erin Salmon**

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**From:** Lisa Trebatoski <LTrebatoski@ehlers-inc.com>  
**Sent:** Thursday, May 26, 2022 3:15 PM  
**To:** Erin Salmon  
**Subject:** TID Interest Tax Levy  
**Attachments:** Levy for TID Interest for 2023 and 2024.pdf

**Follow Up Flag:** Flag for follow up  
**Flag Status:** Flagged

Hi Erin,

Attached is a chart to show the debt service tax rate for just the TID interest payments for 2023 and 2024 and the impact on \$150,000 home based on a projected equalized value.

The board wanted to keep it simple, so I hope this suffices. Feel free to run it by the board member that originally requested.

I do have an another meeting June 6<sup>th</sup> at 7:00 pm but could try to coordinate a phone call into your Village Board meeting if you feel that would be necessary.

Please let me know if you need anything else.

Thank you,  
Lisa

**Lisa Trebatoski**  
Financial Specialist  
O: (262) 796-6171 | [ehlers-inc.com](http://ehlers-inc.com)



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### Tax Levy for TID Debt Interest Payments for 2023 & 2024

	Equalized Value Projection*	Debt Service Levy	Debt Service Tax Rate	Impact on \$150,000 Home
YEAR				
2023	167,736,356	183,826	1.10	164.39
2024	169,413,720	131,565	0.78	116.49
			Total	280.88

\*Equalized Value is based on 2022 actual and a 1% annual increase thereafter





# Village of Pardeeville

1141 Lake Street  
Pardeeville, WI 53954  
Phone: 608 408 1111  
Fax: 608 408 1111

## SPECIAL EVENTS REVIEW

EVENT NAME: Pardeeville Fourth of July  
July 3 & 4 RAIN DATE: N/A  
 PERSON: Jill Ferguson PHONE: 608 408 8442  
 EMAIL: millionbong20@gmail.com  
 ADDRESS: PO Box 248 Pardeeville, WI 53954

## APPLICATION

ENTITY/EVENT NAME:

EVENT DATE:

CONTACT PERSON:

EMAIL ADDRESS:

MAILING ADDRESS:

ARE THERE ANY CO-SPONSORS? YES

NO V" WHO? \_\_\_\_\_

LOCATION OF EVENT (area and/or address)

Chandler Park, parade route through downtown

FULL SCHEDULE/DESCRIPTION OF ALL EVENTS TAKING PLACE (can attach brochure or flyer)

<u>Onset Fair 10-4</u>	<u>bingo 2:30-4</u>	<u>Fireworks: 11:00A</u>
<u>Food trucks 1pm</u>	<u>Water ski show 4:30</u>	
<u>cornhole tournament: 1pm</u>	<u>beer tent: 5p</u>	<u>parade: July 4</u>
<u>boat parade 1pm</u>	<u>band 5:30-9:30</u>	<u>11:00A</u>

DESCRIBE SECURITY PROTECTION (include police, fire, ambulance on call and location)

Police will do rounds in the 19 c  
at the Fire tower

DESCRIBE EMERGENCY EVACUATION PLAN (in case of medical emergency, fire, weather, etc.)

Police, fire, & EMS will likely be on scene already.  
 We will follow their instructions. NO fireworks  
 if storming.

fire,

etc.)

05/20/2022 9 : 53 608 355 7004 Dean Clinic Baraboo

[2002/009]

ESTIMATED TOTAL IN ATTENDANCE PER DAY: 3,000WILL THERE BE ANY VENDORS: YES V NO

PLEASE LIST VENDOR.S BY PERSONAL NAME, ADDRESS, PHONE (include company name if available): List must be submitted to Village Clerk no later than 3 business days prior to the start of the event

Joe's food trucks 608 434 0434  
 Hwy Street Grill - Joe Kravetz 608 482-0095  
 Dottie River Fireworks - Jon 563-590-7945  
 craft shop vendors → separate list

ENTITY MUST SUBMIT A CERTIFICATE OF LIABILITY INSURANCE (and answer the following):

INSURANCE COMPANY: will submit  
 AMOUNT OF INSURANCE

PLEASE LIST ANY VILLAGE OWNED EQUIPMENT THAT YOU ARE REQUESTING (traffic cones,

Office Use:

Date Application Submitted: 05/20/22

signs 12a1Ticad.es, et .):

	MC	
--	----	--

PLEASE BE AWARE THAT YOU ARE RESPONSIBLE FOR RETURNING ALL OF THE BORROWED EQUIPMENT OR A REPLACEMENT FEE MAY BE CHARGED BACK TO YOUR ENTITY.

IF THERE ARE ANY FIREWORKS PLANNED YOU WILL NEED TO SUBMIT A SEPARATE FIREWORKS REVIEW APPLICATION.

PLEASE COMPLETE A DIAGRAM ON THE NEXT PAGE FOR THE SPECIAL EVENT OR SUBMIT A MAP WITH A ROUTE OR ANY OTHER NOTATIONS TO HELP EXPLAIN THE LAYOUT OF THE EVENT. INCLUDE ALL DISTANCES FROM STRUCTURES IN THE GENERAL AREA USED AND IF NECESSARY, SHOW A DIAGRAM OF THE STREETS AND AREAS WHERE SIGNS WILL BE PLACED AND INCLUDE ANY REQUESTS FOR LOCATION OF UTILITIES! PLEASE DO NOT PLACE ANY EVENT SIGNS IN THE VILLAGE RIGHT-OF-WAY.

71003/009

Date of Village Board Approval: \_\_\_\_\_

Date Sheriff's Dept. Notified: \_\_\_\_\_

Date Fire Chief Notified: \_\_\_\_\_

Date EMS Director Notified: \_\_\_\_\_ Official's

Signature: \_\_\_\_\_

PLEASE DRAW DIAGRAM MAP FOR SPECIAL EVENT (include all distances from structures in the general area and also show a diagram of the streets and areas where signs will be placed and include any requests for location of utilities) FEEL FREE TO USE ADDITIONAL PAGES.

## SUNDAY JULY 3

Events held in Chandler Park & Park Lake

CRAFT FAIR

10 AM - 4 PM

BOAT PARADE

2:30 - 4 PM

BEER TENT

5 PM

FOOD TRUCKS

BINGO

BAND: BEST PRACTICE

5:30 - 9:30 PM

CORNHOLE TOURNAMENT WATER SKI SHOW FIREWORKS

4:30 PM

9:30 PM

## MONDAY, JULY 4

PARADE WITH PRIZES

[https://sites.google.com/view/pardeeville4thofjuly.](https://sites.google.com/view/pardeeville4thofjuly)

# Pardeeville 4th of July Parade

0006/009

Village of Pardeeville  
Application for an "Operator's" License

I, the undersigned, hereby make application to the local governing body of the Village of Pardeeville in Colutubia County, for an "Operator's" License as provided by WI Statute 125.17, for the license year July 1, 2021 through June 30, 2022.

I certify that I am 21 years of age, and am familiar with the laws, ordinances, and regulations governing the sale and service of alcoholic beverages) and agree that I granted this license, to obey all provisions of local and state laws governing such sale and service.

Name Ferguson Gillian Grove Date of Birth 04/21/1993  
Last First Middle  
 Drivers License # F622-2879-3641-08 Social Security # \_\_\_\_\_  
 Current Address 525 E COOK ST. PORTAGE, WI 53901 Phone # 608-408-8942  
Street Address, City, State, Zip

List all prior addresses for the last 5 years:

Street Address	City	State	Zip	From	To
112119 Jenisek Rd.	Portage	MI	53901	Feb 19	Dec 21

City and State where you were born: LaFayette, LA  
Name of Employer's Business SSM Health Phone # 608 355 3800

**HAVE** you ever held an alcohol or operator's license from the Village of Pardeeville? ☒ Yes ☐ No

HAVE you ever held an alcohol or operator's license from another municipality/township? \_\_\_\_\_ Yes ☒ No ☐  
If Yes, specify where and when: \_\_\_\_\_

HAVE you EVER been convicted of ANY offenses in ANY State? Yes ☐ No ☒

For what?

## When

### Which Court?

For what?

When

Which Court?

HAVE you completed the state-required "Beverage Server" ~~Course~~ Course? If yes, ~~Yes~~ No If yes, please provide a copy of the completion with this application. If No, we will issue a Provisional License for 60 days (if you pass the background check), within which time you must complete this course and provide the certificate of completion.

I hereby affirm that the above questions have been truthfully answered. also authorize the Village of Pardeeville to review and check the information on this application and to refer this application for a full background investigation. I further understand that any incomplete, inaccurate or false answers will constitute sufficient reason for rejection, denial or revocation of the license.



Applicant's Signature



Date

Received by office staff (does not need to be notarized):  
 \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_

FEES: (Certified or Uncertified)

Operator's(C) -	\$30.00	Cash	Ck
Temporary (T)	\$10.00	Cash	Ck
Provisional (UC) -	\$15.00	Cash	Ck
Background Check -	\$10.00	Cash	Ck

\_\_\_\_\_  
 Village Clerk or official signature

For Office Use:

Approved \_\_\_\_\_ Rejected \_\_\_\_\_ at Village Board meeting on \_\_\_\_\_ Date \_\_\_\_\_ Background Check Confirmation # \_\_\_\_\_

0007/0 09

A few notes:

-Alex Brouette has helped us out for several years; now she is 18. I couldn't find an exact answer as to if she can get a Temporary Operator License, so I had her fill out the application.

-We are going to be having a Craft Show, Phil already reached out and said we need to provide a list of all vendors a week prior to the show. Wondering if there is anything else we need to fill out for this and a Cornhole Tournament.

Any questions/concerns, my email is [allianlong26@gmail.com](mailto:allianlong26@gmail.com) or phone 608-408-8942, email is better.

THANK YOU ALL SO MUCH ! ! ! !



Village of Pardeeville  
Application for an "Operator's" License

I, the undersigned, hereby make application to the local governing body of the Village of Pardeeville in Columbia County, for an "Operator's" License as provided by WI Statute 125.07, for the license year July 1, 2021 through June 30, 2022.

I certify that I am years of age, and am familiar with the laws, ordinances, and regulations governing the sale and service of alcoholic beverages, and agree, if granted this license, to obey all provisions of local and state laws governing such sale and service.

Brouette Joseph Allen Date of Birth 09/13/1979  
Last First Middle  
Drivers License # B630-4817-9333-08 Social Security # 328-70-8754  
Current Address 1753 Fern Ln Wisc. Dells, WI 53965 Phone # (608) 617-4308 Name \_\_\_\_\_  
Street Address, City, State, Zip

List all prior addresses for the last 5 years:

Street Address	City	State	Zip	From	To
<u>927 Kemp St</u>	<u>Portage</u>	<u>WI</u>	<u>53901</u>	<u>7/2019</u>	<u>7/2020</u>
<u>N2107 Hwy 22</u>	<u>Montello</u>	<u>WI</u>	<u>53949</u>	<u>8/2007</u>	<u>6/2019</u>

City and State where you were born: Oak Lawn, Illinois

Name of Employer's Business SKI Resort Phone # (608) 742-5588

City  
and  
State

HAVE you ever held an alcohol or operator's license from the Village of Pardeeville? X Yes    No  
where you were

Name of Employer's Business

HAVE you ever held an alcohol

HAVE you ever held an alcohol or  
operator's license from  
another

municipality/township?

Yes X No [f Yes, specify

where and when:

ANY offenses in ANY State?    Yes X No   

HAVE you EVER been convicted of II? Yes:

For what?

When

Which court?

For what?

When

Which Court?

HAVE you completed the state-required "Beverage Server" Course? Yes    No. If yes, please provide a copy of the certificate of completion with this application. [f No, we will issue a Provisional License for 60 days (if you pass the background check), within which time you must complete this course and provide the certificate of completion.

05/20/2022 FRI

608 355 7004 Dean Clinic Baraboo

I hereby affirm that the above questions have been truthfully answered. I also authorize the Village of Pardeeville to review and check the information on this application and to refer this application for a full background investigation. I further understand that any incomplete, inaccurate or false answers will constitute sufficient

Applicant's Signature

Date

5/19/2022

or

false answers will

constitute sufficient reason for rejection, denial or revocation of the license.

Received by office staff (does not need to be notarized): FEES: (Certified or Uncertified) day of , 20

Village Clerk or official signature

Operator's(C) \$30.00 Cash Ck  
 Temporary (T) \$10.00 Cash Ck  
 Provisional (UC) - \$15.00 Cash Ck  
 Background Check - \$10.00 Cash Ck

For Office Use:

Approved ☐ Rejected ☐ al Village Board meeting on

Background Check Confirmation #

Date

PRI 9: 59

### Village of Pardeeville Application for an "Operator's" License

i, the undersigned, hereby make application to the local governing body of the Village of Pardeeville in Columbia County, for an "Operator's" License as provided by WI Statute 125.17, for the license year July 1, 202 through June 30, 2022.

I certify that I am years of age, and am familiar with the laws, ordinances, and regulations governing the sale and service of alcoholic beverages, and agree, if granted this license, to obey all provisions of local and state laws governing such sale and service,

Name Brouette Alexandria Ann Date of Birth 01/05/2004  
 Last First Middle  
 Drivers License # B63D-0010-4505-04 Social Security # 388-25-8913  
 Current Address 1353 Fern Lane Wisconsin Dells, WI Phone # 608-697-5574  
 Street Address, City, State, Zip 53901

List all prior addresses for the last 5 years:

Street	City	State	From	
Gay Klemo St	Portage		7/2019	7/2020
N2109	Montello	53949	8/2017	(O'DOI)

born: Woodruff, Wisconsin  
N/A Phone # N/A

City and  
State  
where  
you were  
born:

HAVE you ever held an alcohol or operator's license from the Village of Pardeeville? Yes X No

HAVE you ever held an alcohol or operator's license from another municipality/township? Yes X No

When: \_\_\_\_\_

Name of  
Employer's  
Business

icted of ANY offenses in ANY State? Yes X No

If Yes, specify where and when:

HAVE you EVER been convicted of ANY offenses in ANY State?

If Yes:

For what?

When \_\_\_\_\_

Which Court? \_\_\_\_\_

For what? \_\_\_\_\_

When \_\_\_\_\_

Which Court? \_\_\_\_\_

HAVE you completed the state-required "Beverage Server" Course? If yes, please provide a copy of the certificate of completion with this application. If No, we will issue a Provisional License for 60 days (if you pass the background check). within which time you must complete this course and provide the certificate of completion.

I hereby affirm that the above questions have been truthfully answered. also authorize the Village of Pardeeville to review and check the information on this application and to refer this application for a full background investigation. I further understand that any incomplete, inaccurate or false answers will constitute sufficient reason for rejections denial or revocation of the license.

Applicant's Signature

05/19/2022

Date

Received by office staff (does not need to be notarized):

[Signature]

FEES: (Certified or Uncertified)

\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

Operator's(C) - \$30.00 Cash Ck  
 Temporary (T) \$10.00 Cash Ck  
 Provisional (UC) - \$15.00 Cash Ck  
 Background Check - \$10.00 Cash Ck

Village Clerk or official signature

For Office Use:

Approved Rejected al Village Board meeting on

Background Check Confirmation #

Office

Date \_\_\_\_\_

# PARDEEVILLE SKATEPARK PUBLIC MEETING

06. 07. 2022.

GRINDLINE SKATEPARKS, INC.



## ABOUT GRINDLINE

**Grindline Skateparks is a Design/Build firm that specializes in concrete cast in place Skateparks.**



PARDEEVILLE SKATEPARK



## ABOUT GRINDLINE

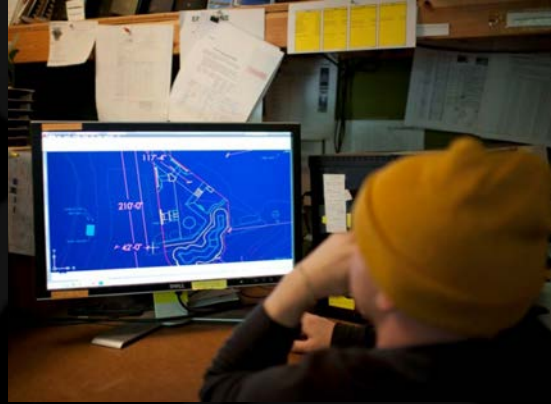


PARDEEVILLE SKATEPARK



## **PROCESS**

- Site visit and site analysis
- Public outreach
- Conceptual design
- Cost Estimating
- Construction documents
- Bidding
- Construction





## **SKATEPARK PHILOSOPHY**

- **Community Involvement**
- **Timeless Design**
- **Integration Context**

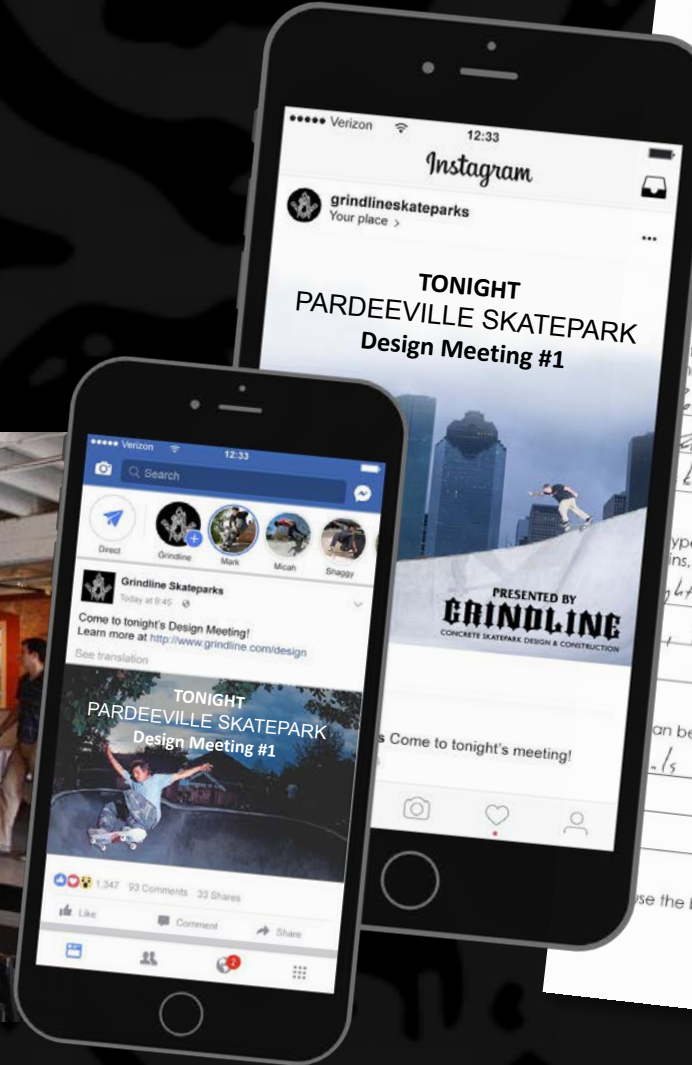


PARDEEVILLE SKATEPARK



## COMMUNITY INVOLVEMENT

- Engage
- Empower
- Exchange



**GRINDLINE**  
CONCRETE SKATEPARK DESIGN & CONSTRUCTION

VISTA SKATEPARKS  
QUESTIONNAIRE/COMMENT FORM

Name: Chad Spinks Age: 34

Contact info: 760.315.4120 chadspinks@gmail.com Years Skating: 19

How many times a week do you skate? \_\_\_\_\_


Do you currently skateboard and/or what type of terrain do you enjoy skating?  
Public skatepark

What type of skate elements would you like to see in the skateparks (Bowls, stairs, rails, slides, etc.)?  
Handrails, coping, deathbox, light structures, BBO's, A's, drinking fountains, slide structures, pool light, pool stairs, bank, Red walls, fun features.

What type of non-skate elements would you like to see in the skatepark (lights, drinking fountains, etc.)?  
lights, Drinking Fountains, BBO's, Slide Structures, Murals,

What can be included in the designs to make these parks represent Vista?  
paths - cross walks featuring "skate art"

Use the back of this sheet for any additional comments or drawings





## **TIMELESS DESIGN**

- Flow
- Progression
- Aesthetics



PARDEEVILLE SKATEPARK



## **INTEGRATION AND CONTEXT**

- **Project Goals**
- **Site Analysis**
- **Local Identity**



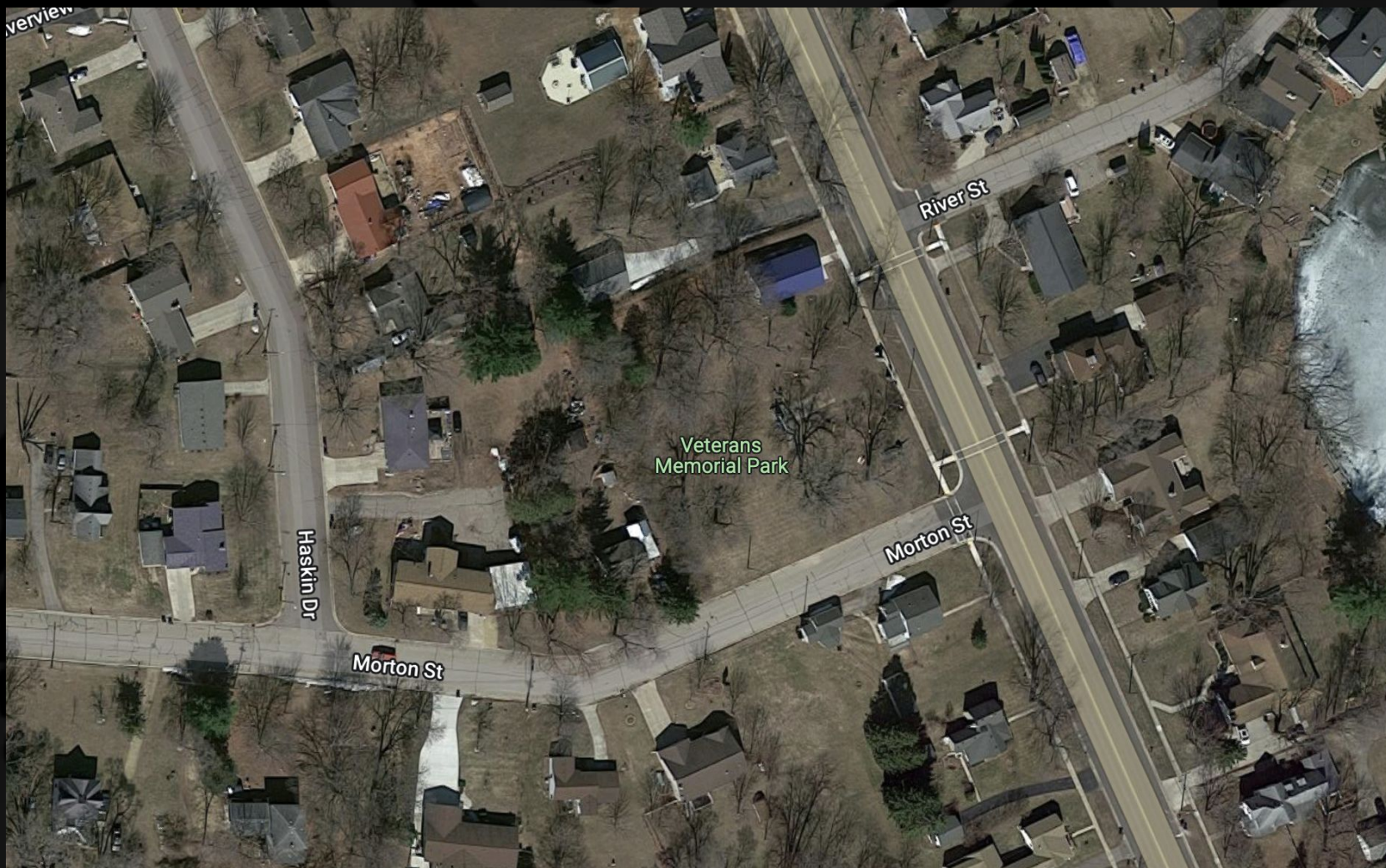
PARDEEVILLE SKATEPARK

## **PROJECT GOALS**

- **To bring a more diverse Recreation to the Village of Pardeeville.**
- **The improvements should accommodate users of all ages and skill levels.**



## SITE LOCATION



PARDEEVILLE SKATEPARK



## LOCAL IDENTITY



PARDEEVILLE SKATEPARK



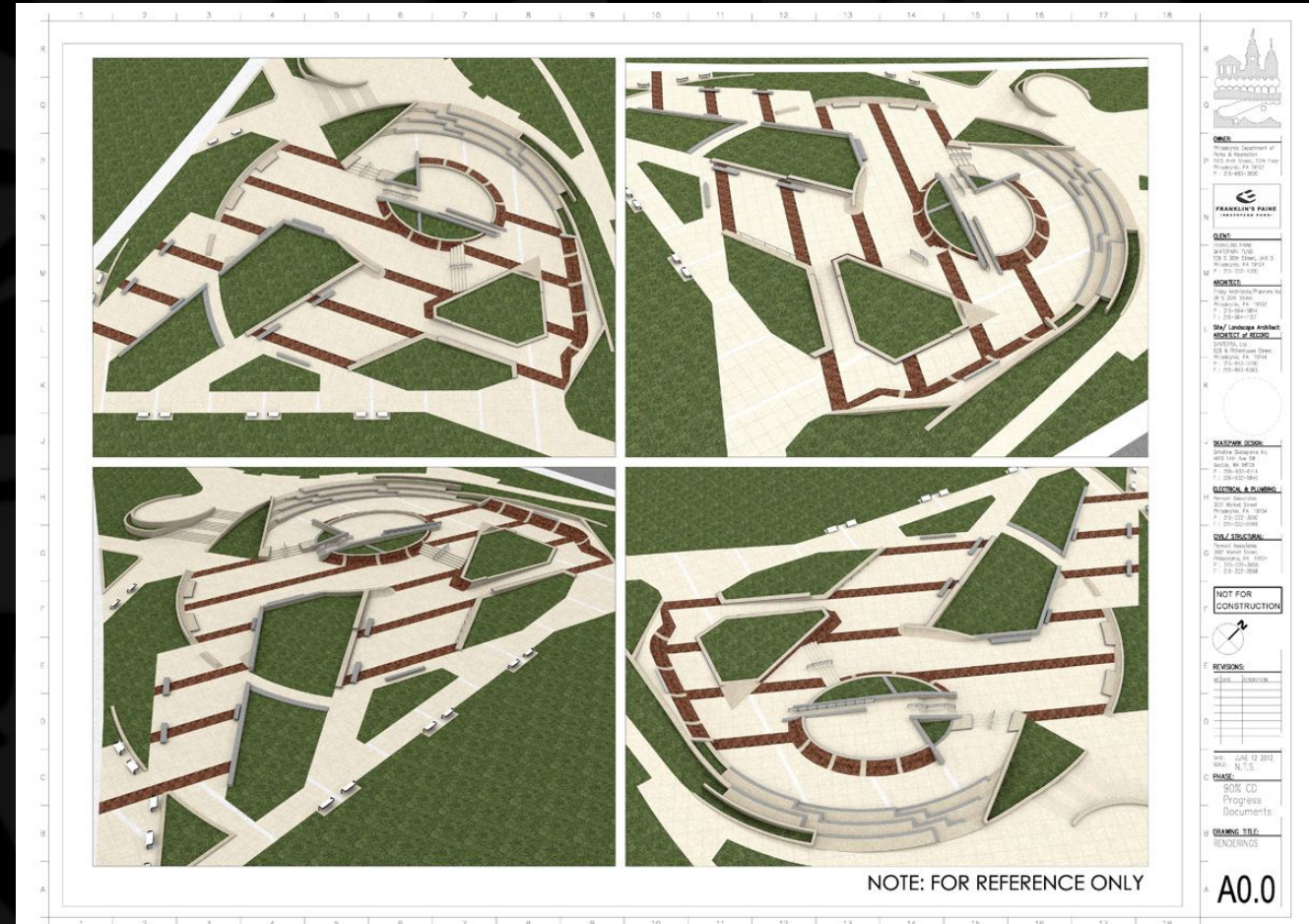
## **PROJECT PHASES - CONCEPTUAL DESIGN**

- Create concepts based on community input
- Present conceptual designs to get feedback for Final Concept
- Final Concept can also be used for fundraising and advocacy/awareness



## PROJECT PHASES - FINAL DESIGN

- Construction Documents
- Permitting
- Bidding
- Construction





## **PROJECT PHASES - CONSTRUCTION**





## PROJECT PHASES - GRAND OPENING



PARDEEVILLE SKATEPARK

**SPRING PARK - HOUSTON, TX (78,000 SQ FT)**

PARDEEVILLE SKATEPARK



**JUDKINS SKATEPARK - SEATTLE, WA (8,000 SQ FT)**



PARDEEVILLE SKATEPARK



**STAR SKATEPLAZA - STAR, ID (14,000 SQ FT)**



**PARDEEVILLE SKATEPARK**



**VISTA SKATEPARK - VISTA, CA (10,000 SQ FT)**



**PARDEEVILLE SKATEPARK**



**COLLEGE STATION SKATEPARK - COLLEGE STATION TX (13,000 SQ FT)**



PARDEEVILLE SKATEPARK

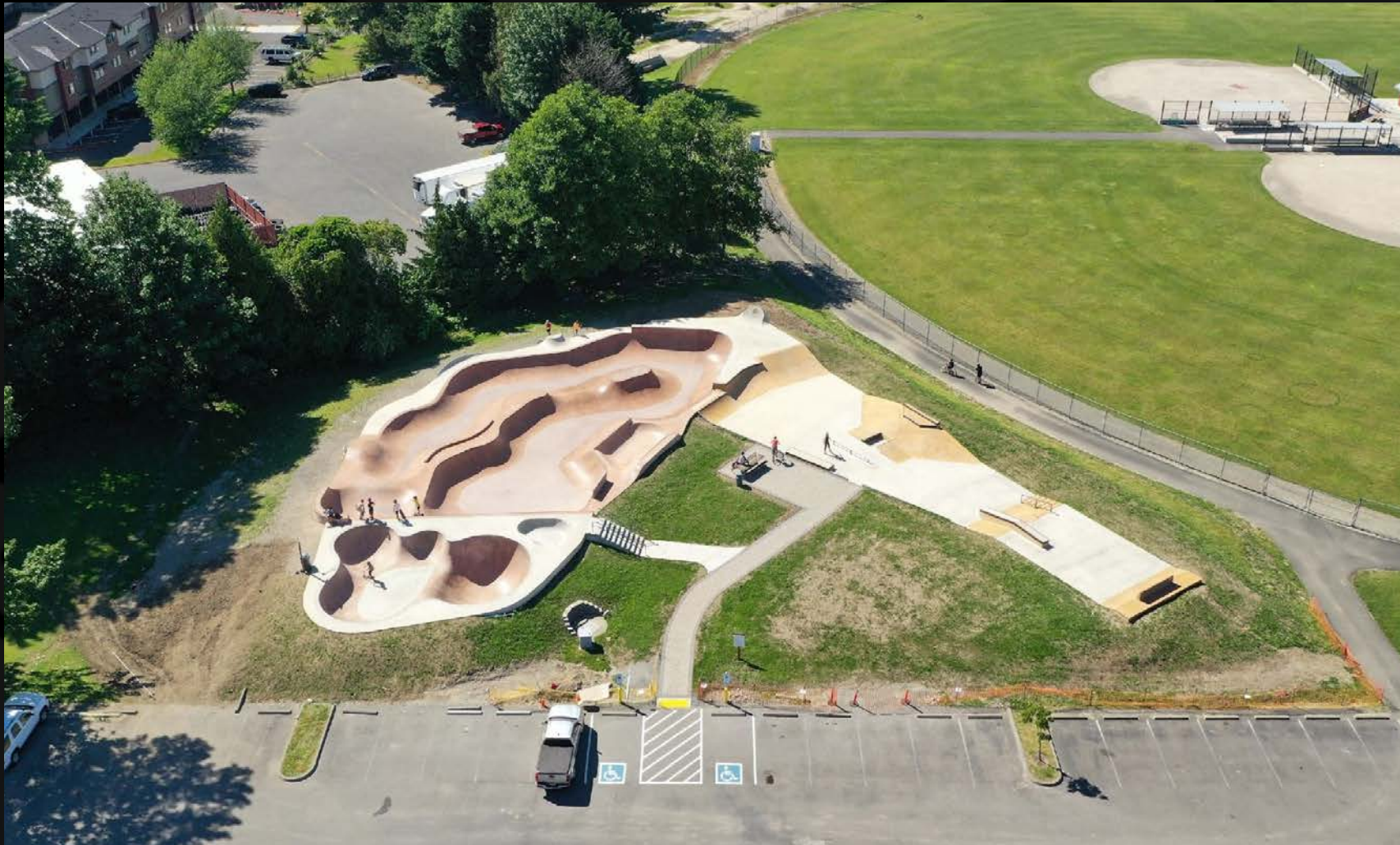


**ITHACA SKATEPARK - ITHACA, NY (5,000 SQ FT)**





## **DISCUSSION - QUESTIONS**



PARDEEVILLE SKATEPARK

## **NEXT STEPS**

- **Reflect, and review feedback**
- **Create Preliminary Concept**

## **Contact Info:**

**Kyle Little**  
**Skatepark Procurement Specialist**  
**Grindline Skateparks, Inc.**  
**[kyle@grindline.com](mailto:kyle@grindline.com)**

# THANK YOU

**GRINDLINE SKATEPARKS, INC.**



Chapter 16 - HEALTH AND PUBLIC WELFARE  
ARTICLE I. - IN GENERAL

**Sec. 16-5. – Property Maintenance**

**Scope**

These standards apply to all structures located within the Village. It shall be unlawful for any person to occupy, use, let or hold out to another, for occupancy or use of any building, structure or premises, which does not comply with the requirements of this Code.

**Foundations, exterior walls and roofs.**

The foundation shall be substantially watertight and protected against rodents and shall be kept in good condition and repair. The foundation elements shall adequately support the building at all points. Every exterior wall shall be substantially watertight, weathertight, protected against rodents, kept in good condition and repair and shall be free of deterioration, holes, breaks, loose or rotting boards or timber, and any other condition which might admit rain or dampness to the interior portions of the walls or to the exterior spaces of the dwelling. All exterior wood surfaces shall be protected by paint, stain or other water- and weather-resistant treatment. Every roof shall be watertight, weathertight, kept in good condition and repair, and have no dangerous defects. Roof drainage shall be adequate to prevent rainwater from causing dampness in the walls. All cornices, copings, parapets, moldings, belt courses, lintel, sills, and similar projections shall be kept in good repair, free from cracks or defects which make them hazardous or dangerous.

**Windows, doors and hatchways.**

Every window shall be fully supplied with transparent or translucent windowpanes which are substantially without cracks or holes, shall be substantially tight and shall be kept in good condition and repair. Windows, other than fixed windows, shall be easily opened and shall be held in position by window hardware. Every exterior door shall fit substantially tight within its frame and shall be kept in good condition. Window and door frames shall be kept in good condition and shall exclude rain and substantially exclude wind from entering the building or structure. Every basement hatchway shall prevent the entrance of rodents, rain and surface drainage water into the building or structure.

**Screens.**

From June 1 to September 15 screens shall be installed on doors or windows when they are required for ventilation. Screening shall be at least a 14 mesh and shall be attached to its frame in such manner which does not leave openings larger than those in the screen itself. Frames shall be in good condition and repair and shall fit tightly into the window or door frame so as not to allow the passage of insects or rodents. Screens shall be provided with positive attachment devices to ensure that inserts will not fall from or be dislodged from the door or window frame. A self-closing device shall be provided for screen doors.

**Stairways and porches.**

Every exterior stairway and every porch and its supports shall be kept in good and safe condition and repair and shall be free of deterioration, with every rail and balustrade firmly fastened and maintained.

**Chimneys.**

Every chimney and chimney flue shall be in good and safe condition and repair.

**Yards.**

Yards shall be kept substantially clear of debris and shall be provided with adequate lawn or ground cover of vegetation, hedges or bushes. All areas not covered by any of the foregoing shall be treated to prevent dust or the blowing or scattering of dust particles into the air. All trees, bushes or vegetation which overhangs a public entrance shall be properly trimmed to avoid obstruction of the view and movements of vehicles and pedestrians.

**Infestation.**

Every building and structure and all exterior appurtenances on the premises shall be adequately protected against rats, mice, termites and other vermin. Occupants and operators shall be responsible for the extermination of rodents and vermin from that part of the premises under their exclusive control, except where more than one unit is infested at the same time, and in this instance the owner shall also be responsible for extermination of the infestation.

**Exterior appearance.**

Every building and structure shall be kept neat and attractive in appearance. All wooden portions shall be painted, stained or receive other similar treatment as often as necessary to maintain such appearance. Stone, brick or other masonry shall be kept adequately painted and maintained.

Whenever the Building Inspector or Fire Inspector shall, upon inspection of any premises within the Village of Pardeeville, find that there is NOT an orderly, kept in good condition of the immediate neighborhood or the Village of Pardeeville in general, such official shall issue his or her written order to the owner and/or occupant of the premises.

**Accessory structures.**

Every accessory structure shall be kept in good condition and repair, shall not obstruct light and air of doors or windows, shall not obstruct a safe means of access to any building or structure, shall not create fire or safety hazards and shall not provide rat or vermin harborage. All accessory structures which are in deteriorated condition and which are not repairable shall be removed.

**Complaints.**

Complaints alleging a violation of this article shall be commenced by service of written notice of noncompliance upon the property owner.

**Unhealthy OR Hazardous Materials on public or private property.**

- A. Inspections. Whenever the Building Inspector or Fire Inspector shall, upon inspection of any premises within the Village of Pardeeville, find that there is grease or food wastes in a grease trap or other place or depository which presents a risk of clogging or blocking a sewer system, or any other unhealthy, hazardous or unsightly materials or things which create a fire or health hazard. such official shall issue his or her written order to the owner and/or occupant of the premises to remove accumulation of grease or food wastes in a grease trap or other place or depository which presents a risk of clogging or blocking a sewer system, or other unhealthy, hazardous or unsightly materials or things. Said written order shall provide that such removal shall be accomplished within 10 days after service of said order upon the owner or occupant of the premises involved. The order shall be served upon such owner or occupant in the manner prescribed by law for service of a summons of a court of record of the State of Wisconsin. Such written order, in addition to specifying and describing the material or things to be removed.
- B. Appeal. Any person feeling himself or herself aggrieved by any order of a Village official under this section may, within 10 days from the date of receipt of such order, appeal such order to the Village Zoning Board of Appeals.
- C. Grease traps. All owners or occupants of premises within the Village containing one or more grease traps shall annually clean accumulations of grease in such grease traps and provide the Village with written notification that they have complied with the terms of this subsection. Written notification that the grease traps have been cleaned shall be provided to the Village Clerk/Treasurer by September 30 of each year and shall identify each trap cleaned and the date on which each trap was cleaned and shall include documentation that the septage was serviced by a person holding a valid Wisconsin septage servicing operator's certificate under Ch. NR 114, Wis. Adm. Code. Any owner or occupant who fails to annually clean his or her grease traps or provide timely notification to the Village Clerk/Treasurer shall be subject to a penalty.



## Erin Salmon

---

**From:** Mike Zagrodnik <MikeZ@baerinsurance.com>  
**Sent:** Monday, February 22, 2021 9:56 AM  
**To:** Erin Salmon  
**Subject:** RE: GMC Terrain - usage

As long as you are using the vehicle within permission given you by the Village you and your children are covered and as far as an uninsured/underinsured driver hitting you all you'd have additional coverage on your personal auto coverage excess of Village policy.

### Mike Zagrodnik, CPCU

Municipalities Account Executive  
Baer Insurance Services, Inc.  
608.830.5803

This message and its contents are confidential.

---

**From:** Erin Salmon [mailto:dpw@villageofpardeeville.net]  
**Sent:** Wednesday, February 17, 2021 8:35 AM  
**To:** Mike Zagrodnik <MikeZ@baerinsurance.com>  
**Subject:** GMC Terrain - usage

Hi Mike,

How are you today? I hope are well. I heard on the radio today, 31 more days until Spring! Waa hoo!! 😊

In regards to the Village vehicle, GMC Terrain, I was told by the Village president and the Personnel Chair that I can use that vehicle to and from work. I'm always working, once I get in to my car with phone cars, etc. I'm coming to and from work all the time with call ins, etc. They want it to be another perk. My only question is, I transport kids to and from work 4 days a week typically. They would be in the car for 10 minutes in the morning and 10 minutes in the afternoon. The Village doesn't mind. How does this work for insurance? Would my insurance cover them if something (accident) were to happen?

Thanks Mike!

Thank you,

*Erin M. Salmon, P.W. M.*

Village Administrator/Director of Public Works  
Village of Pardeeville  
608-429-3121

Invoice Date	Invoice Number	Invoice Amount	Adjustment Amount	Discount Taken	Check Amount	Balance
02/05/2019	FEB2019	134.34	.00	.00	134.34-	.00
03/06/2019	MAR2019	30.25	.00	.00	30.25-	.00
03/28/2019	MAR2019-1	131.23	.00	.00	131.23-	.00
04/08/2019	APR2019	24.10	.00	.00	24.10-	.00
04/11/2019	APR2019-1	84.92	.00	.00	84.92-	.00
04/18/2019	APR2019-2	55.68	.00	.00	55.68-	.00
05/07/2019	MAY2019-1	15.08	.00	.00	15.08-	.00
05/14/2019	MAY2019	73.08	.00	.00	73.08-	.00
06/03/2019	JUNE2019-1	84.10	.00	.00	84.10-	.00
06/06/2019	JUNE2019-2	149.64	.00	.00	149.64-	.00
06/19/2019	JUNE2019-3	26.10	.00	.00	26.10-	.00
07/08/2019	JULY2019	40.60	.00	.00	40.60-	.00
07/23/2019	JULY2019-2	91.11	.00	.00	91.11-	.00
07/29/2019	JULY2019-3	46.98	.00	.00	46.98-	.00
08/19/2019	AUG2019-2	25.52	.00	.00	25.52-	.00
04/29/2021	APRIL MILEAGE	104.72	.00	.00	104.72-	.00
06/03/2021	MILEAGE MAY 21	101.08	.00	.00	101.08-	.00
07/01/2021	JUNE MILAGE REIMB	86.24	.00	.00	86.24-	.00
07/15/2021	MILEAGE 072021	160.16	.00	.00	160.16-	.00
08/11/2021	MILEAGE 7/19-8/11	129.36	.00	.00	129.36-	.00
09/02/2021	MILEAGE 8/11-9/2	135.52	.00	.00	135.52-	.00
09/27/2021	MILEAGE 0921	145.60	.00	.00	145.60-	.00
10/18/2021	MILEAGE THRU 10/16/2	195.44	.00	.00	195.44-	.00
11/11/2021	MILEAGE 11/21	191.52	.00	.00	191.52-	.00
12/14/2021	MILEAGE 11/15-12/9	93.52	.00	.00	93.52-	.00
01/27/2022	MILEAGE 12/13-01/21	324.09	.00	.00	324.09-	.00
02/09/2022	MILEAGE 02/2022	104.13	.00	.00	104.13-	.00
02/24/2022	MILEAGE0206	133.40	.00	.00	133.40-	.00
03/07/2022	MILEAGE 03/07	111.94	.00	.00	111.94-	.00
03/19/2022	M 031922	141.60	.00	.00	141.60-	.00
04/03/2022	MILEAGE 04/03	140.36	.00	.00	140.36-	.00
04/29/2022	MILEAGE 05/03	199.52	.00	.00	199.52-	.00
05/13/2022	05.13.22 MILEAGE REIMB.	159.50	.00	.00	159.50-	.00
		4,120.43	.00	.00	4,120.43-	.00

Salmon starts employment on 01/28/2019 and starts recording mileage within the Village

1,012.73-

Stops recording mileage, Village buys a Terrain on 08/15/2019

On 02/22/2021 - Village Terrain also used to and from Village with permission

See attached email. On 05/10/2021. Terrain is sold.

Salmon starts recording Mileage (within Village Only)

1,343.16-

Budget 2022 - Village was in no position to lease a new vehicle

So, the 2022 Budget for mileage, used an average of 15 miles per day (even though it's portrayed it's to and from work).

(easier than recording 5 here, 17 there, 26 there, etc.). Only record long trips.

\$2,356 Total Dollar for 2019 and 2021 (when Salmon was getting reimbursed)

\$1,178

\$168 per month AVERAGE for mileage reimbursment for 2019 and for 2021.

compared to a Vehicle payment or lease is

1,314.54- is so far for 2022 and on track thus far. Also has been  
-3670.43 the same/comparable for the Village since Employment started.

Grant total since 01/2019



Library Board.

The records shall be kept in a locked file in the village hall, and access to the files will be as follows:

1. Contents or information in an employee's file shall be made available only to the Personnel Committee, Library Board Officers, Village Administrator/Director of Public Works, Library Director or to the Village's specially authorized representative, agent or attorney and to any other entity that may be required by a court of law.
2. Whenever the contents or information contained in a file is reviewed, the reviewing person(s) shall affix his/her signature and date on a schedule that is placed in said file.
3. Personnel files shall be viewed by the employee or his/her specially authorized representative only in the presence of one of the following: Personnel Committee, Village Administrator/Director of Public Works, Library Board, Director or President or the Village's specially authorized representative, agent or attorney. No evaluation or disciplinary material of any kind shall be placed in an employee's file unless the employee has first been allowed to read it and/or review the same and affix his/her signature thereto, if so desired by the employee.

Personnel records must be kept current; therefore, employees must report immediately all changes or necessary corrections in address, telephone number, marital status, name, dependents, insurance, or other deductions, who to contact in case of emergency, etc., to the Village Clerk's Office. Health records must be sealed and segregated from contents of the Personnel File.

An employee may request that derogatory material in his/her file be removed if the action relating to the inclusion of that material has been resolved and a minimum of one year has passed.

### **GARNISHMENTS AND COURT ORDERS**

Garnishments are actions which involve an employer and the law requires that the Village report its obligation and make payment as is required. The withheld amount shall be determined by the then existing statutory formula.

### **VOLUNTARY TERMINATION**

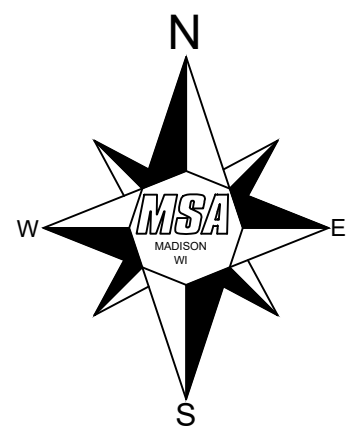
Should an employee voluntarily terminate his/her employment, ~~the employee is the Village of Pardeeville would be~~ **required to provide a like a two (2) week notice. If a two-week notice is not provided, all earned and unused vacation or personal holidays will not be paid out.** Upon the termination of any employee for any reason, all benefits except medical insurance will cease. The medical insurance will remain in effect until the end of the month in which the employee terminates. Conversion of insurance will be on a policy basis and in conformance with the law.

**Created: 05/2022**

**Motion to send to Board: 05/17/2022**

# BULLDOG SUBDIVISION

PART OF THE NE1/4 OF THE SW1/4, THE SE1/4 OF THE SW1/4, THE NW1/4 OF THE SE1/4, AND THE SW1/4 OF THE SE1/4, ALL LYING IN SECTION 3, TOWN 12 NORTH, RANGE 10 EAST, VILLAGE OF PARDEEVILLE, COLUMBIA COUNTY, WISCONSIN.

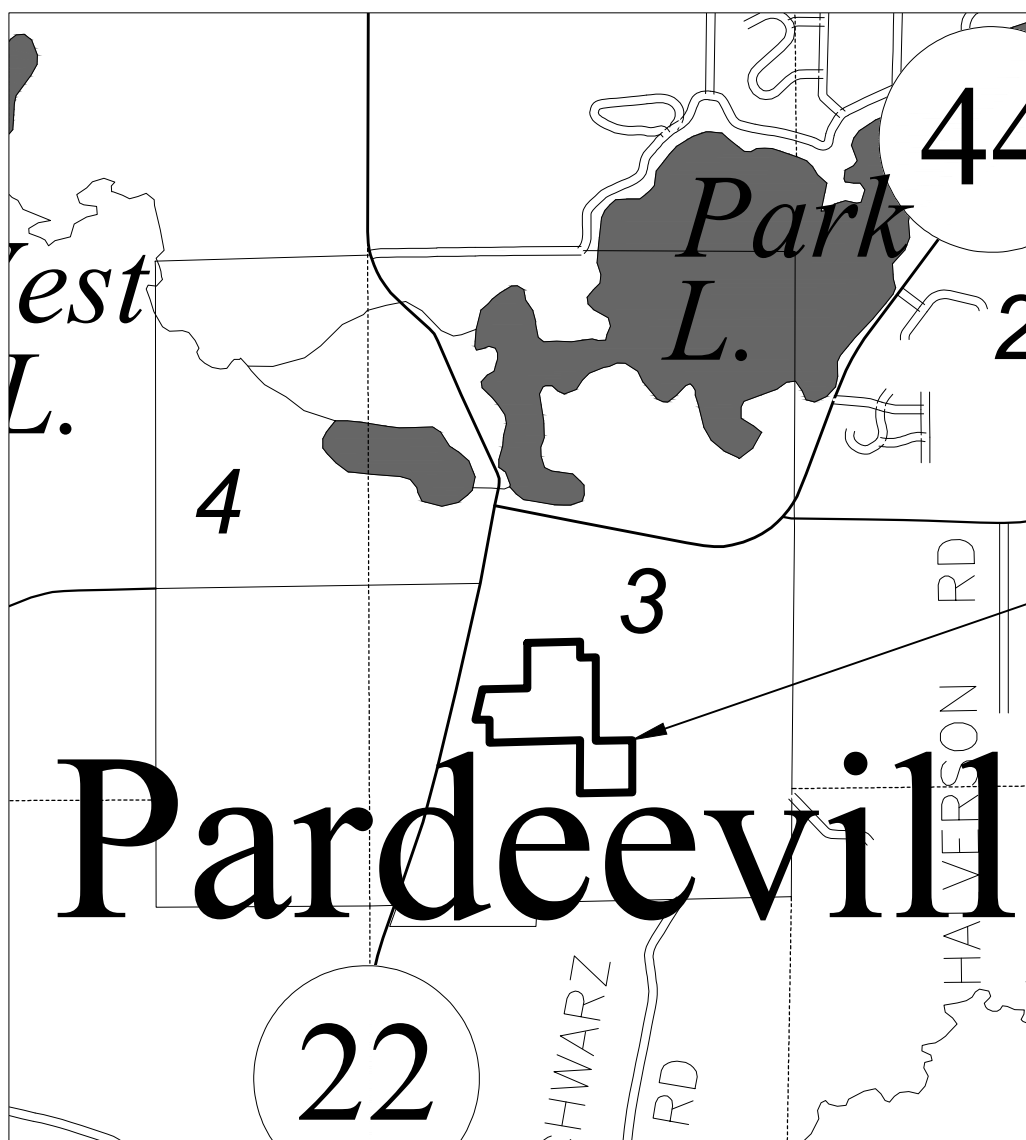


BEARINGS FOR THIS SURVEY ARE BASED ON THE WISCONSIN COUNTY COORDINATE SYSTEM (WCCS). COLUMBIA COUNTY 2011 ADJUSTMENT. EAST LINE OF THE SOUTHEAST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 3 BEARS N00°02'37"E

## SYMBOL LEGEND

- SECTION CORNER MONUMENTED
- FOUND 1" IRON PIPE
- FOUND 1 1/2" IRON PIPE
- FOUND 3/4" IRON REBAR
- FOUND 1 1/4" IRON REBAR
- FOUND T-POST IN CONCRETE
- SET 1 1/4" BY 24" IRON REBAR WEIGHING 4.30 LBS./FT.
- ALL OTHER LOT AND OUTLOT CORNERS ARE 3/4" X 24" IRON REBAR WEIGHING 1.50 LBS./FT.
- SUBDIVISION BOUNDARY
- LOT LINE/RIGHT-OF-WAY
- EASEMENT LINE
- SECTION 1/2 SECTION LINE
- CENTERLINE
- PREVIOUS SURVEY

( ) RECORD INFORMATION

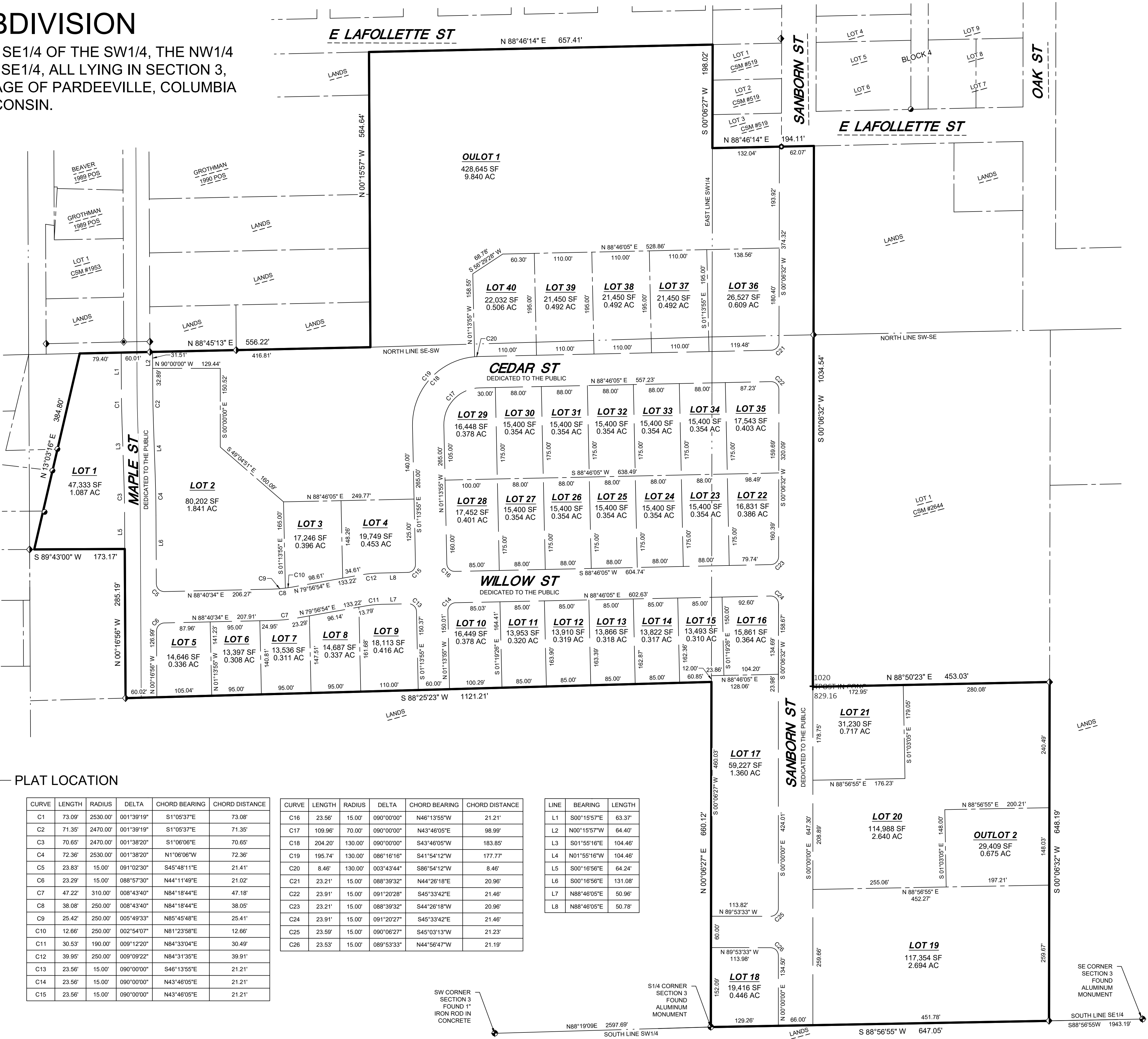


VICINITY MAP  
(NOT TO SCALE)



ENGINEERING | ARCHITECTURE | SURVEYING  
FUNDING | PLANNING | ENVIRONMENTAL  
1702 Pankratz St Madison, WI 53704  
(608) 242-7779 www.msa-ps.com  
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SHEET 1 OF 2



## Report Criteria:

Report type: GL detail

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
<b>36644</b>									
05/22	05/19/2022	36644	1289	ALLIANT ENERGY	MAY 13, 2022	New accounts - May	100-51-5160-340	30.33	30.33
05/22	05/19/2022	36644	1289	ALLIANT ENERGY	MAY 13, 2022		100-51-5161-340	30.33	30.33
05/22	05/19/2022	36644	1289	ALLIANT ENERGY	MAY 13, 2022		601-53-9305-340	30.33	30.33
05/22	05/19/2022	36644	1289	ALLIANT ENERGY	MAY 13, 2022		602-53-6400-000	30.34	30.34
05/22	05/19/2022	36644	1289	ALLIANT ENERGY	MAY 13, 2022		603-53-8270-000	30.34	30.34
05/22	05/19/2022	36644	1289	ALLIANT ENERGY	MAY 13, 2022		602-53-6400-000	45.76	45.76
05/22	05/19/2022	36644	1289	ALLIANT ENERGY	MAY 13, 2022		603-53-8270-000	45.75	45.75
05/22	05/19/2022	36644	1289	ALLIANT ENERGY	MAY 13, 2022		602-53-6400-000	22.65	22.65
05/22	05/19/2022	36644	1289	ALLIANT ENERGY	MAY 13, 2022		603-53-8270-000	22.65	22.65
05/22	05/19/2022	36644	1289	ALLIANT ENERGY	MAY 13, 2022		602-53-6400-000	78.18	78.18
05/22	05/19/2022	36644	1289	ALLIANT ENERGY	MAY 13, 2022		603-53-8270-000	78.18	78.18
05/22	05/19/2022	36644	1289	ALLIANT ENERGY	MAY 13, 2022		100-51-5160-340	23.90	23.90
05/22	05/19/2022	36644	1289	ALLIANT ENERGY	MAY 13, 2022		100-51-5161-340	23.90	23.90
05/22	05/19/2022	36644	1289	ALLIANT ENERGY	MAY 13, 2022		601-53-9305-340	23.90	23.90
05/22	05/19/2022	36644	1289	ALLIANT ENERGY	MAY 13, 2022		602-53-6400-000	23.90	23.90
05/22	05/19/2022	36644	1289	ALLIANT ENERGY	MAY 13, 2022		603-53-8270-000	23.91	23.91
05/22	05/19/2022	36644	1289	ALLIANT ENERGY	MAY 13, 2022		602-53-6400-000	21.57	21.57
05/22	05/19/2022	36644	1289	ALLIANT ENERGY	MAY 13, 2022		603-53-8270-000	21.57	21.57
Total 36644:									607.49
<b>36645</b>									
05/22	05/19/2022	36645	2209	CINTAS CORP#446	4119474364	UNIFORMS / MATS	100-51-5160-350	26.90	26.90
05/22	05/19/2022	36645	2209	CINTAS CORP#446	4119474364		601-53-9030-340	32.82	32.82
05/22	05/19/2022	36645	2209	CINTAS CORP#446	4119474364		602-53-6000-350	32.82	32.82
05/22	05/19/2022	36645	2209	CINTAS CORP#446	4119474364		603-53-8270-340	32.82	32.82
Total 36645:									125.36
<b>36646</b>									
05/22	05/19/2022	36646	1479	SEERA	APR-22 DUE I	PUBLIC BENEFIT FEES	601-253000	912.77	912.77
Total 36646:									912.77
<b>36647</b>									
05/22	05/19/2022	36647	3446	Wisconsin DNR	AARON T - EX	Aaron T. water exam	602-53-6001-340	25.00	25.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
Total 36647:									25.00
<b>36648</b>									
05/22	05/25/2022	36648	2307	AARON TORGERSON	JUNE 2022 C	CELL PHONE REIMBURSEMENT	100-51-5142-310	30.00	30.00
Total 36648:									30.00
<b>36649</b>									
05/22	05/25/2022	36649	3416	AUTO VALUE PARDEEVILLE	705006705	Marine Weld Twin Tub	100-55-5520-340	6.99	6.99
05/22	05/25/2022	36649	3416	AUTO VALUE PARDEEVILLE	705007240	Fitting for Hydro	601-53-9305-340	1.49	1.49
05/22	05/25/2022	36649	3416	AUTO VALUE PARDEEVILLE	705007241	Fitting for Hydro	601-53-9305-340	1.19	1.19
05/22	05/25/2022	36649	3416	AUTO VALUE PARDEEVILLE	705007311	Electric	601-53-9030-340	8.94	8.94
Total 36649:									18.61
<b>36650</b>									
05/22	05/25/2022	36650	103	BOARDMAN & CLARK LLP	251800	GENERAL MATTERS	100-51-5110-220	855.00	855.00
05/22	05/25/2022	36650	103	BOARDMAN & CLARK LLP	251800	MUNICIPAL PROSECUTIONS	100-52-5210-220	607.50	607.50
05/22	05/25/2022	36650	103	BOARDMAN & CLARK LLP	251800	TIF - Vince	100-57-5755-875	910.00	910.00
05/22	05/25/2022	36650	103	BOARDMAN & CLARK LLP	251800	WEST ALLEY	100-53-5310-211	337.50	337.50
05/22	05/25/2022	36650	103	BOARDMAN & CLARK LLP	251800	TIF - IKWE	100-57-5755-875	157.50	157.50
Total 36650:									2,867.50
<b>36651</b>									
05/22	05/25/2022	36651	108	BORDER STATES INDUSTRIES INC.	924200518	DISTRIBUTION MATERIALS	601-53-5695-340	325.84	325.84
Total 36651:									325.84
<b>36652</b>									
05/22	05/25/2022	36652	2209	CINTAS CORP#446	14827343	Deputy and clerk clothing order	100-51-5142-310	262.00	262.00
05/22	05/25/2022	36652	2209	CINTAS CORP#446	1903023154	Deputy and clerk clothing order	100-51-5142-310	141.95	141.95
05/22	05/25/2022	36652	2209	CINTAS CORP#446	4120134852	UNIFORMS / MATS	100-51-5160-350	26.90	26.90
05/22	05/25/2022	36652	2209	CINTAS CORP#446	4120134852		601-53-9030-340	32.82	32.82
05/22	05/25/2022	36652	2209	CINTAS CORP#446	4120134852		602-53-6000-350	32.82	32.82
05/22	05/25/2022	36652	2209	CINTAS CORP#446	4120134852		603-53-8270-340	32.82	32.82
Total 36652:									529.31

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
<b>36653</b>									
05/22	05/25/2022	36653	5	COLUMBIA COUNTY HIGHWAY COMM	23727	DRUG TESTING	100-53-5310-390	136.73	136.73
05/22	05/25/2022	36653	5	COLUMBIA COUNTY HIGHWAY COMM	23727	COLD PATCH	100-53-5331-340	119.21	119.21
Total 36653:									255.94
<b>36654</b>									
05/22	05/25/2022	36654	550	COLUMBIA COUNTY SOLID WASTE	23491	GARBAGE PICKUP	100-53-5363-280	8,052.52	8,052.52
05/22	05/25/2022	36654	550	COLUMBIA COUNTY SOLID WASTE	23491	RECYCLING	100-53-5363-282	2,861.04	2,861.04
Total 36654:									10,913.56
<b>36655</b>									
05/22	05/25/2022	36655	2170	CORE & MAIN	Q595587	Point M2 Wired SP HR&LD Stock Code	602-57-6550-000	3,808.99	3,808.99
Total 36655:									3,808.99
<b>36656</b>									
05/22	05/25/2022	36656	1247	CT LABORATORIES	170160	SAMPLES - Nitrate Nitrogen	603-53-8270-340	14.00	14.00
Total 36656:									14.00
<b>36657</b>									
05/22	05/25/2022	36657	303	GARY J NEESAM	JUNE 2022 C	CELL PHONE REIMBURSEMENT	100-51-5142-310	30.00	30.00
Total 36657:									30.00
<b>36658</b>									
05/22	05/25/2022	36658	14	JOHNSON BLOCK & COMPANY, INC.	497972	Misc. work	100-51-5151-230	3,900.00	3,900.00
05/22	05/25/2022	36658	14	JOHNSON BLOCK & COMPANY, INC.	497972		601-53-9230-000	3,050.00	3,050.00
05/22	05/25/2022	36658	14	JOHNSON BLOCK & COMPANY, INC.	497972		602-53-6820-000	2,050.00	2,050.00
05/22	05/25/2022	36658	14	JOHNSON BLOCK & COMPANY, INC.	497972		603-53-8520-000	2,050.00	2,050.00
05/22	05/25/2022	36658	14	JOHNSON BLOCK & COMPANY, INC.	497972		100-57-5755-875	650.00	650.00
Total 36658:									11,700.00
<b>36659</b>									
05/22	05/25/2022	36659	2154	KOPLIN & KINAS CO. INC.	12089	Screenings for Ball Diamond	100-55-5520-340	35.00	35.00







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Report Criteria:

Report type: GL detail

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