

**OFFICIAL MINUTES**  
**SUMMERSET PLANNING AND ZONING COMMISSION**  
**REGULAR MEETING**  
**OCTOBER 24th, 2023 @ 6:00 P.M.**

The meeting was called to order by Chairman Oldfield at 6:00 p.m.

**ROLL CALL:** Brody Oldfield, Dustin Hirsch, Mike Martin, John Hough, and Casey Kenrick were present. Also present was the City Administrator.

**CALL FOR CHANGES:** Motion by Kenrick, second by Martin to approve the agenda of the meeting for October 24th, 2023. Motion carried.

**CONSENT CALENDAR:** Motion by Kenrick, second by Hirsch to approve the minutes of the regular meeting of September 26th, 2023. Motion carried.

**MINOR PLAT – J. SCHRAM**

Motion by Hirsch, second by Martin to open discussion. Motion carried.

In attendance was James and Melody Schram and Shanon Vasknetz from Baseline Surveying. City Administrator Lisa Schieffer presented the minor plat to the Board and stated that the same was within the city’s three-mile platting jurisdiction. This was merely adjusting lot lines between two existing lots. The Board reviewed the same and confirmed that all items had been reviewed and addressed by HDR.

Motion by Martin, second by Kenrick to close discussion. Motion carried.

Motion by Kenrick, second by Martin to recommend approval of the minor plat of James Schram to the Board of Commissioners. Motion carried.

**ADJOURNMENT**

Motion by Hirsch, second by Hough to adjourn the meeting at 6:03 p.m. Motion carried.

\_\_\_\_\_  
Stephany Baumeister, Finance Officer

\_\_\_\_\_  
Brody Oldfield, Chairman

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