CITY OF EAST LIVERPOOL

TRANSFER OF LIABILITY

Notice of Violation Number: _____

Vehicle License Plate Number: _____ **State:** _____

If the registered owner of the vehicle received a civil penalty notice for speeding but was not operating the vehicle at the time the violation occurred, Ohio law, ORC – 4511.098 authorizes the owner of a vehicle to transfer the citation and penalty to a designated person that was operating the vehicle at the time the violation occurred. ORC – 4511.098. To be in accordance with this statute, an affidavit must be filed within **30 days after receipt of the ticket**, and provided to the law enforcement agency of the local authority.

You must accurately write the entire Notice Number that appears in the box in the upper right of the front of the Notice of Violation. Also, please provide the license plate number and state for the vehicle involved in the violation. Please write clearly and make sure you record the information accurately. If the Notice of Violation Number is unclear or incorrect, the Court will not be able to match your declaration to your violation. Information of the designated party must be provided below and notarized. If proper information is not provided, the request will be invalid.

I received the Notice of Violation number listed above. At the time of the violation, the speed of the vehicle was justified because the:

☐ **Another party was operating the vehicle of the registered owner at the time of the violation. The designated party who may be held liable for the violation is provided below. (Required)**
☐ **Vehicle was stolen and was operated by a person other than the registered owner (include a copy of the police report)**
☐ **Vehicle license plate and/or tag was stolen (include a copy of the police report)**

I declare under penalty of perjury under the laws of the State of Ohio that the information provided in this declaration is true and correct to the best of my knowledge.

_____	_____
Your Signature	**Date**
_____	_____
Print your name	Your telephone number Your email address

_____
Your Street Address   City   State   Zip Code **REQUIRED**

DESIGNATED PARTY: _____
Print Transfer Drivers name **REQUIRED**

_____
New Street Address   City   State   Zip Code **REQUIRED**

Mail or fax this affidavit to:

City of East Liverpool
Photo Speed Division
3903 Volunteer Dr., Suite 400
Chattanooga, TN 37416

Fax: 423.803.1500

SUBSCRIBED AND SWORN to before me on this _____ day of _____, 20____.

_____
Notary Public