

Yreka United Methodist Church
Leadership Team Board Meeting
September 15, 2022

Leadership Board Members Present: Chris Barre, Shawn Cortright, Sarah Frey, Tracie Lima, Ed Matthews, Melisa Raffaelli, Nick Sinnott, Vurl Trytten, Debby Whipple

Lay Members: Chris Barre & Jim Frey

Others: Pastor Mike Bekstrom, Mike Raney

1. Open the meeting with prayer: Debby Whipple opened the meeting at 5:39pm with a devotional. Pastor Mike had to leave at 5:45.
2. Adoption of the agenda: Mike Raney added under New Business - Fall Work Day. Nick Sinnott added under New Business - Striping of the parking lot and Old Business - Direction of our church. A motion was made by Chris Barre, seconded by Tracie Lima to approve the agenda as amended. Motion carried.
3. Review and approve minutes of previous meeting: A motion was made by Tracie Lima, seconded by Chris Barre to approve the August 25, 2022 minutes. Motion carried.
4. Congregational Comment: None
5. Old Business
 - a. Zoom and Zoom software updates: Tracie Lima will give Michael Raney her account information and Zoom will be considered her donation to the church. If used during the day she needs to be notified in case she plans to use the software.
 - b. Harvest Festival Updates: Vurl Trytten and Shawn Cortright gave an update with a handout of activities. It will be held in the Educational building on Friday, October 28th. The time will be finalized soon. Tracie Lima offered to make posters and post where children and parents visit by October 1st.
 - c. Church Financial Budget Update: Ed Matthews was notified that all check signees have signed up at the bank. Ed gave a summery of the Finance information (see attached).

Table 1: The YUMC portion of the General Fund budget is \$186,744. General Fund expenses to date are \$153,584.08. The trend is that our expenditures will exceed the budget (see attached).

Table 2: The General Fund beginning of the year balance was \$56,716.87 with an end of August balance of \$10,632.13 (see attached).

Table 3: Number of donors shows an average of 38 donors a month with \$298 per giver. To meet our annual budget it needs to be \$410 per giver (see attached). Tracie Lima suggested we modify how we manage funds so we have better oversight ahead of time and to make sure the person managing an account justify why they overspent. There was a discussion on how to encourage tithing and a need for Stewardship Sunday.

Nick Sinnott noted needs to:
 1. Talk with Pastor Mike regarding the budget deficit,
 2. Find out from Pastor Mike and District Superintendent Blake Busick to see if the conference has a finance bailout policy,
 3. Have Michael Raney announce at the beginning of Sunday Service for volunteers to give their testimony on giving.
 - d. Tailgaters Separate Checking Account Update: Ed Matthews noted that getting a separate checking account for Tailgaters was approved at the last meeting. He and Trailgater leaders met

with Michael Raney to draft a letter to the bank manager regarding setting up a checking account and credit card for that program. It will be set up with Nick Sinnott and Ed for signing checks. A credit card will be issued to Deb Bein for Tailgaters' purchases.

- e. Update on Sanctuary Computer and it's cost of \$1,063.41: Michael Raney reported he overspent because he purchased a \$119 for a 2-year warranty. He has the funds to cover the increased cost. It was ordered September 14th and will arrive next week.
- f. Direction of our Church: Shawn Cortright handed out a list of youtube qualified sites, by reputable people, for viewing videos on "why we should stay with UMC."

6. New Business:

- a. Correspondence: None
 - b. Finance: Ed Matthews: See Old Business
 - c. Discussion on Pre-Meeting packets and Agenda items: Michael Raney needs board reports the week before meeting and agenda items with handouts by Friday so he can send the agenda packet out by Monday for the Thursday meeting.
 - d. Fall Work Day: Michael Raney will announce to the congregation regarding the Fall Work Day on Saturday, October 1st starting at 9am.
 - E. Striping of our parking lot: Nick Sinnott noted that there has been a delay for six months to have the parking lot stripped. He has contacted Jay Dorsy and is scheduled within 2 weeks.
- Misc.: Nick Sinnott would like photos and biography of board members on the bulletin board in the Wesley Room. Nick will take the photos and collect the biography by the next meeting.

7. Board Reports:

- Pastor: Pastor Mike reported earlier that District Superintendent Blake Busick will be visiting the church next Wednesday, September 21st at 6pm to share with the leadership board about the changing of the church.
- Finance: Ed Matthews (see attached).
- Facilities: Nick Sinnott (see submitted report). He and Charles Cook will be putting the final finishes to Wilma's Garden and cost has been covered.
- Congregational Care: Sarah Frey (see submitted report).
- Prayer Ministry: Shawn Cortright announced that she continues to meet before service at 9:15am in the conference room before service if anyone wishes to attend. Melisa Raffaelli encouraged to have an online presence of devotionals with prayers through Facebook. It will be an agenda item for next month.
- Praise and Worship: Melisa Raffaelli has been busy with the CCLI licence checking to get everything properly filed and labeled. CCLI is funded under Memorial Music Fund.
- Staff Parish: Debbie Whipple reported meeting with the custodian and walked through the church to look at duties that are to be preformed. She is in the process of writing a new job description and will perform another evaluation in three months.

7. Executive Session: None

8. Confirm next meeting: Tuesday, October 18, 2022, at 5:30 pm (Changed due to EMMAUS Walk)

9. Closing prayer and adjournment: Shawn closed in prayer at 7:55pm. Success

Kathryn L Matthews

August 2022 YUMC Finance Summary

9/9/22

Table 1: Documents General Fund budget expenditures to date (Jan-Aug).

The trend is that our expenditures will significantly exceed the approved budget and our income will not cover these expenses.

Pastor's compensation is set by the Conference. YUMC is reimbursed for a portion of this expense by the Conference (\$10,000) and the Parish (\$15,600).

The remaining budget item amounts were set by the YUMC Board. Our portion supported by tithing and rent is \$186,774. Our tithing and rent income to date is \$99,520.51. Our expenditures total \$153,584.08 (some of these expenditures are annual).

Table 2: Documents start of year balances, monthly income and expense data for the General Fund and five Designated funds. Also, the status of our financial accounts.

Our General Fund start of year balance was \$56,716.87 With a end of August balance of \$10,632.13.

August General Fund Income exceeded Expenses by \$2000. Our first good positive month this year.

Finance needs to look deeper into income and expenses for Outreach Ministry, Major Maintenance, and Des In&Out. Will have report at October meeting.

Table 3: Documents YUMC tithing data for the year. We had a total of 66 givers for the year ranging from 33 to 46 per month. Tithing is approximately \$35,000 below what is needed to cover our approved 2022 budget.

TABLE 1

YUMC 2022
General Fund Budget

09/09

Program, Office, Worship	2022 Final Budget	2022 8 months Expenditures	Jan-Aug 67% % Spent
510 Children's Curriculum	\$2,000	\$0.00	0
521 Bookkeeping/Annual Audit	\$2,500	\$1,690.00	67
525 Saints Alive	\$0	\$0.00	NB
528 Office/Postage	\$5,000	\$6,292.66	126
529 Technology	\$3,000	\$293.88	10
530 Worship	\$1,000	\$1,262.15	126
538 Annual Conf.-Lay Staff	\$2,000	\$3,023.80	151
TOTAL	\$15,500	\$12,562.49	
Building & Maintenance			
502 Major Maint./Regular Improvements (457)	\$0	\$0.00	NB
504 Lift Inspections/Maintenance	\$2,000	\$2,015.00	101
540 Maintenance (493)	\$0	\$0.00	NB
541 Utilities	\$22,000	\$14,874.95	68
542 Custodial Expenses	\$0	\$199.23	*NB
546 Insurance - Liability	\$12,000	\$11,313.76	Annual 94
547 Property Taxes	\$500		
TOTAL	\$36,500	\$28,402.94	
Lay Employees			
549 Custodial Salary	\$6,000	\$2,175.08	36
550 Secretary Salary	\$21,600	\$15,591.63	72
557 Social Security	\$4,000	\$1,359.15	35
556 Worker's Comp		\$1,278.00	*NB
TOTAL	\$31,600	\$19,125.86	
Minister			
560 Salary	\$56,912	+\$4072.80 refund \$41,406.08	
561 Utilities Allow.	\$3,000	\$2,250.00	
562 Health Insurance	\$11,724	\$11,724.00	
563 Professional Expenses	\$3,000	\$0.00	
569 Housing Allow.	\$21,600	\$13,450.00	
565 Pension&Benefits Conference	\$12,726	\$7,423.71	
565 Pension&Benefits Westpath	\$840	\$839.18	-\$4072.80 refund
Pastor Conference reimb.	-\$10,000	-\$6,666.64	Amt pd
Pastor Parish reimb.	-\$15,600	-\$9,100.00	Amt pd
TOTAL	\$84,202	\$76,253.79	
Connectional Missional Obligations			
571 Apportionments	\$18,972	\$17,239.00	2021 \$4,918
GRAND TOTAL	\$186,774	\$153,584.08	

Gen Fund	Income to date	\$99,520.51
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08/30/22	Bank Checking	\$20,947.60
	Bank Savings	\$9,590.94
	Conf Investment	\$20,000.00
	TOTAL	\$50,538.54

YUMC Funds Summary 2022

TABLE 2

09/09/22

Date	General Fund	Designated Funds					TOTAL	
		453/653 Tailgaters	482/682 Strong Women/WOW	447/647 Outreach Ministry	457/657 Major Maint	434/634 Des In&Out		
01/01	\$56,716.87	\$4,518.29	\$4,523.32	\$701.98	\$8,100.00	\$2,500.00	\$77,060.46	01/01/22
Jan	\$14,137.23	\$975.00	\$0.00	\$0.00	\$151.24	\$2,175.00		\$55,470.59 Checking
	-\$19,544.78	-\$1,456.52	\$0.00	-\$52.77	\$0.00	-\$4,675.00		\$21,589.87 Savings
Balance	\$51,309.32	\$4,036.77	\$4,523.32	\$649.21	\$8,251.24	\$0.00		\$77,060.46 Total Bank Accounts
								\$20,000.00 Conf acct
Feb	\$11,456.75	\$400.00	\$160.00	\$0.00	\$0.00	\$695.00		
	-\$30,422.97	-\$1,029.90	\$0.00	-\$1,417.37	\$0.00	-\$695.00		
Balance	\$32,343.10	\$3,406.87	\$4,683.32	-\$768.16	\$8,251.24	\$0.00		07/31/22
								\$5,102.54 Checking
Mar	\$17,254.33	\$3,430.00	\$0.00	\$0.00	\$50.00	\$220.00		\$21,590.94 Savings
	-\$20,939.20	-\$1,341.99	\$0.00	-\$258.19	\$8,301.24	\$0.00		\$26,693.48 Total Bank Accounts
Balance	\$28,658.23	\$5,494.88	\$4,683.32	-\$1,026.35		\$220.00		\$20,000.00 Conf acct
Apr	\$14,079.00	\$852.00	\$0.00	\$0.00	\$167.95	\$186.20		
	-\$17,151.94	-\$550.88	\$0.00	\$0.00	\$0.00	-\$39.00		
Balance	\$25,585.29	\$5,796.00	\$4,683.32	-\$1,026.35	\$8,469.19	\$367.20		08/30/22
								\$20,947.60 Checking Westpath refund \$4072.80
May	\$14,667.11	\$860.00	\$0.00	\$0.00	\$0.00	\$0.00		\$9,590.94 Savings
	-\$19,359.16	-\$2,434.39	\$0.00	\$0.00	\$0.00	-\$367.20		\$30,538.54 Total Bank Accounts
Balance	\$20,893.24	\$4,221.61	\$4,683.32	-\$1,026.35	\$8,469.19	\$0.00		\$20,000.00 Conf acct
Jun	\$10,268.97	\$2,609.50	\$0.00	\$0.00	\$0.00	\$129.21		
	-\$21,830.12	-\$1,250.44	\$0.00	-\$52.77	\$0.00	-\$129.21		
Balance	\$9,332.09	\$5,580.67	\$4,683.32	-\$1,079.12	\$8,469.19	\$0.00		
Jul	\$16,925.98	\$1,050.00	\$100.00	\$0.00	\$149.59	\$0.00		
	-\$16,097.23	-\$2,204.80	\$0.00	\$0.00		-\$300.00		
Balance	\$10,160.84	\$4,425.87	\$4,783.32	-\$1,079.12	\$8,618.78	-\$300.00		
Aug	\$13,897.63	\$500.00	\$90.00	\$0.00	\$100.00	\$1,175.00	Computer	
	-\$11,913.10	-\$1,058.68	\$0.00	\$0.00	-\$172.54	-\$46.41		
Balance	\$12,145.37	\$3,867.19	\$4,873.32	-\$1,079.12	\$8,546.24	\$828.59		
								\$1,300.04 8/30/22 Uncleared checks
								\$10,632.13 General Fund Balance

2022 Monthly Tithing Trends

TABLE 3

09/02/22

Total number of givers (1/1 thru 8/31/22) 66

Month	# Sundays	Total # Givers	Giving Range				Tithing Amount	Budget Average General Fund Expenses
			\$1 to \$99	\$100 to \$499	\$500 to \$999	\$1000+		
Jan	5	46	13	24	8	1	\$13,329	\$15,565
Feb	4	36	12	18	6	0	\$8,690	\$15,565
Mar	4	36	10	16	8	2	\$14,540	\$15,565
Apr	4	41	12	20	7	2	\$11,480	\$15,565
May	5	39	10	21	7	1	\$11,459	\$15,565
Jun	4	33	12	15	6	0	\$8,305	\$15,565
Jul	4	37	14	15	6	2	\$14,399	\$15,565
Aug	4	35	11	17	6	1	\$8,466	\$15,565
Total to Date							\$90,668	\$124,520

Facilities Report - Nick Sinnott
Leadership Team Board Meeting
for September 15, 2022

The Thursday morning Small Men's Group replaced bulbs in the Sanctuary but the fixture did not come on. It appears the ballast could be bad. Charles Cook is contacting Siskiyou Plumbing and Electric to replace the ballast. SPE replaced the last ballast problem.

I weeded some of the playground area and removed the stack of weeds that were there.

I Secured the loose strike plates at the Narthex entry doors.

Charles Cook and I removed and replaced the rubber top set base that was either missing or paint stained at the south wall of the Social Hall.

Charles and I discussed and agreed to put a drip irrigation system in Wilma's Garden planter boxes instead of sprinklers to conserve water.

Congregational Care Report
September, 2022
Sarah Frey

Mary Skeahan has agreed to accept the responsibility of keeping up to date the inventory of the YUMC kitchens stock of disposable ware and fellowship items we are accustomed to having on hand.

Sue Ashe and I have sorted through the cupboards in the big kitchen and have tried to organize them to be more user-friendly. Sue has made labels for the cupboard doors and drawer fronts to enable continued organization through many kitchen users. Hopefully, this will help facilitate ease of kitchen use for our guest kitchen crews from Emmaus as well as for our congregation members. We noticed that many of the church's mugs that match our dinnerware have disappeared. Anyone who has an idea of another place they may be stored, please let me know.

Thank you to all who are helping provide food for Saturday's reception in honor of Marjie Bley.