

# Township Trustees of Schools

TOWNSHIP 38 NORTH, RANGE 12 EAST

www.lyonstto.net

## BOARD OF SCHOOL TRUSTEES

Shakana L. Kirksey, President  
Jessica A. Doherty, Trustee  
Carol A. McGowan, Trustee  
Zachary T. Stokes, Trustee  
Tonisha Sibley, Trustee

Sara Andreas, Trustee  
Dr. Troy J. Whalen, Trustee  
Steven J. Smidl, Trustee  
Dr. Catherine A. Hannigan, Trustee

Griffin L. Sonntag, Trustee  
Joseph M. Bonomo, Trustee  
Ryan M. Leonard, Trustee  
Dr. Joseph R. Rojek II, Trustee

6438 Joliet Road, Unit 103  
Countryside, IL 60525  
Phone 708-352-4480  
Fax 708-888-5651

## Minutes of the Special Meeting of the Board of Trustees of the Lyons Township School Treasurer's Office November 19, 2024 – 6:00 p.m.

### Call to Order

President Kirksey called the meeting to order at 6:06 p.m.

	<u>In Attendance</u>	<u>Absent</u>
Ms. Shakana L. Kirksey	X	
Ms. Jessica A. Doherty		X
Ms. Carol A. McGowan	X	
Mr. Zachary T. Stokes	X	
Ms. Tonisha Sibley	X	
Ms. Sara Andreas		X
Mr. Steven J. Smidl	X	
Dr. Troy J. Whalen	X	
Ms. Catherine A. Hannigan	X	
Mr. Griffin L. Sonntag	X	
Mr. Joseph M. Bonomo		X
Mr. Ryan M. Leonard	X	
Dr. Joseph R. Rojek II	X	

### Staff Members Present

Mr. Kenneth T. Getty, Treasurer

### Other Guests Present

Ms. Claudia E. Castro, Attorney for LTTO  
Ms. Cynthia Schilsky, LaGrange  
Ms. Kathleen Graffam, Indian Head Park

### Pledge of Allegiance

### Public Comments—

No Comments.

### Treasurer's Report

Treasurer Getty informed the Trustees that the office was currently working on completing the Member District's Annual Statement of Affairs, which needs to be published by November 30, 2024. The Treasurer also highlighted that all end-of-calendar-year forms (W-2, 1099, and ACA)

have been acquired. The Treasurer also warned the Trustees that there has been a recent uptick in cyber-attacks and Phishing Attacks on school districts, and their staff should remain vigilant. Trustee Rojak shared an unsuccessful accounts payable fraud that his district recently experienced.

**Review the Lyons Township Treasurer’s Financial Reports**

The Board of School Trustees reviewed and discussed the Lyons Township School Treasurer’s October 2024 financial statements.

**Review/Approval of Review School Districts Official Records**

The Board of School Trustees reviewed and discussed the member district’s September 2024 financial statements.

**NEW BUSINESS:**

**FY2025 Preliminary Budget**

Trustee Whalen motioned to approve the Lyons Township Treasurer’s FY2025 Preliminary Budget, as presented. Trustee Sonntag seconded the motion.

Roll Call: Ayes: Kirksey, McGowan, Stokes, Sibley, Whalen, Smidl, Hannigan, Sontag, Leonard, Rojek  
Nays: None  
Absent: Doherty, Andreas, Bonomo  
Abstain: None

*Motion carried.*

**Review/Approval of Insurance Coverage (12/01/2024 – 11/30/2025)**

Trustee Whalen motioned to Commercial Insurance Coverage (12/01/2024 – 11/30/2025), as presented. Trustee Smidl seconded the motion.

Roll Call: Ayes: Kirksey, McGowan, Stokes, Sibley, Whalen, Smidl, Hannigan, Sontag, Leonard, Rojek  
Nays: None  
Absent: Doherty, Andreas, Bonomo  
Abstain: None

*Motion carried.*

**FY2025 Tyler Technologies School ERP Pro Subscription**

Trustee Stokes motioned to approve the FY2025 Tyler Technologies School ERP Pro Subscription, as presented. Trustee Leonard seconded the motion.

Roll Call: Ayes: Kirksey, McGowan, Stokes, Sibley, Whalen, Smidl, Hannigan, Sontag, Leonard, Rojek  
Nays: None  
Absent: Doherty, Andreas, Bonomo  
Abstain: None

*Motion carried.*

**Review/Approval of Payables Lists**

Trustee McGowan motioned to approve November 19, 2024 LTTO payables in the amount of \$201,299.58, as presented. Trustee Hannigan seconded the motion.

Roll Call: Ayes: Kirksey, McGowan, Stokes, Sibley, Whalen, Smidl, Hannigan, Sontag, Leonard, Rojek  
Nays: None  
Absent: Doherty, Andreas, Bonomo  
Abstain: None

*Motion carried.*

**LaGrange Highlands Elementary School District 106 – Intent to Withdraw**

Treasurer Getty presented the Trustees with a Resolution from the LaGrange Highlands Elementary School District 106 Board of Education intending to withdraw from the LTTO as of 07/01/2025.

**Matters related to the possible withdrawal of Member Districts from the Township Trustees of Schools, Township 38 North, Range 12 East, County of Cook, State of Illinois at the conclusion of FY2025**

Treasurer Getty presented the Trustees with a pro-rata billing history to discuss how to write-off related to uncollected pro-rata revenue from Lyons Township High School District 204 from FY1999-FY2011. The Trustees reviewed the material and asked the Treasurer to make changes for the December 17, 2024, Board meeting.

**Board Governance – VP and Secretary Positions**

Trustee Sibley proposed creating a vice president and secretary position for the trustees. The Trustees discussed this and agreed to let the Board Counsel research it and get back to the Board.

**By-Laws on LTTO Membership**

Trustee Sibley proposed creating formal By-Laws on LTTO Membership. The Trustees discussed this and agreed to let the Board Counsel research it and get back to the Board.

**OLD BUSINESS:**

**West 40 – Intent to Withdraw**

Treasurer Getty presented the Trustees with a letter dated November 14, 2024, from Dr. Mark Klaisner of West 40 in response to the LTTO letter sent on October 18, 2024. The Trustees discussed the letter and asked the Treasurer to invite West 40 to attend the December 17, 2024 Board Meeting and set up a smaller working group meeting with Trustee Stokes, Trustee Hannigan, Trustee Rojak, and Treasurer Getty before the December Board meeting.

**Trustee Smidl made a motion at 7:20 p.m. to suspend the Open Session Board Meeting for the purpose of entering Closed Session.**

- *Illinois Open Meetings Act, (5 ILCS 120/2 (c)(1)*, “Discussion on the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body.”
- *Illinois Open Meetings Act, (5 ILCS 120/2 (c)(11)*, “Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.”

**Trustee Sibley seconded the motion.**

<b>Roll Call:</b>	<b>Ayes:</b>	Kirksey, McGowan, Stokes, Sibley, Whalen, Smidl, Hannigan, Sontag, Leonard, Rojek
	<b>Nays:</b>	None
	<b>Absent:</b>	Doherty, Andreas, Bonomo
	<b>Abstain:</b>	None

*Motion carried.*

**Motion to reconvene the Open Session Board Meeting of the Board of Trustees**

Trustee Sonntag motioned at 7:46 p.m. to reconvene the November 19, 2024, Open Session Board Meeting. Trustee Smidl seconded the motion.

Roll Call: Ayes: Kirksey, McGowan, Stokes, Sibley, Whalen, Smidl, Hannigan, Sontag, Leonard, Rojek  
Nays: None  
Absent: Doherty, Andreas, Bonomo  
Abstain: None

*Motion carried.*

**Action as a result of Closed Session**

None.

**Adjournment**

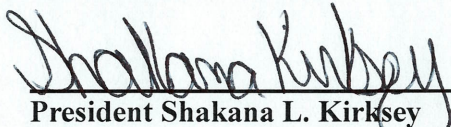
Trustee Smidl motioned at 7:47 p.m. to adjourn the November 19, 2024, Open Session Board Meeting. Trustee Whalen seconded the motion.

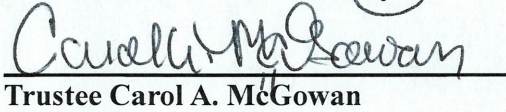
Roll Call: Ayes: Kirksey, McGowan, Doherty, Stokes, Sibley, Whalen, Smidl, Sontag, Bonomo, Leonard, Rojek  
Nays: None  
Absent: None  
Abstain: Hannigan, Andreas

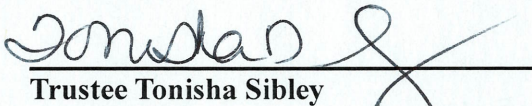
*Motion carried.*

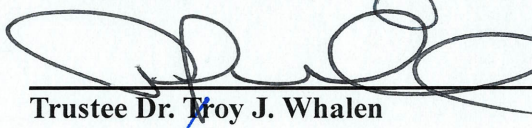
The Board meeting was adjourned at 7:47 p.m.

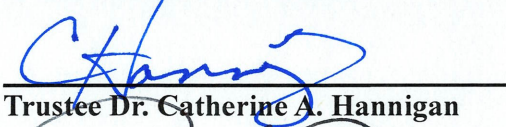
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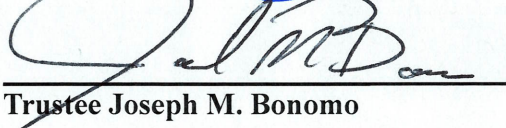
  
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President Shakana L. Kirksey

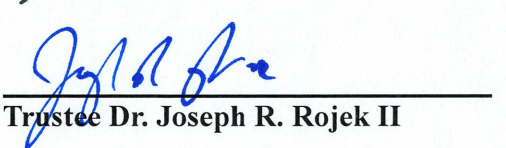
  
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Trustee Carol A. McGowan

  
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Trustee Tonisha Sibley

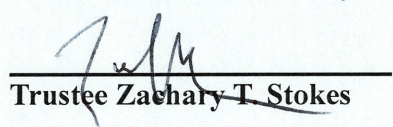
  
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Trustee Dr. Troy J. Whalen

  
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Trustee Dr. Catherine A. Hannigan

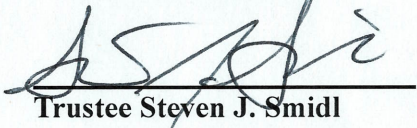
  
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Trustee Joseph M. Bonomo

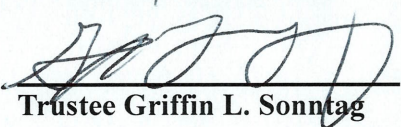
  
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Trustee Dr. Joseph R. Rojek II

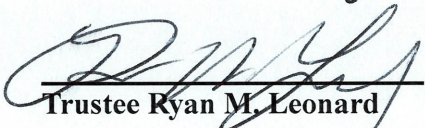
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Trustee Ryan M. Leonard

Date: 12/17/2024

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## ***MINUTES OF THE CLOSED MEETING OF THE LYONS TOWNSHIP TRUSTEES OF SCHOOLS***

*November 19, 2024*

### **1. Call to Order.**

The Closed Session of the Lyons Township Trustees of Schools was called to order by President Kirksey-Miller at the Township School Treasurer's Office, 6438 Joliet Rd, Countryside, Illinois 60525, at 7:23 pm.

### **2. Roll Call.**

Taken by President Kirksey-Miller. Present were Trustee Doherty, Trustee McGowan, Trustee Stokes, Trustee Sibley, Trustee Whalen, Trustee Smidl, Trustee Sonntag, Trustee Hannigan, Trustee Leonard, and Trustee Rojek. Also present were Treasurer Ken Getty, and Claudia E. Castro, Board Attorney. Absent from closed session were Trustee Andreas and Trustee Bonomo.

### **3. Litigation.**

Treasurer Getty discussed the lawsuit between ICRMT and Lyons Township Trustees of Schools. Treasurer Getty was present at the motion for summary judgment hearing on October 23, 2024. The Judge said she was going to issue a written opinion two weeks after the hearing. However, the opinion had not been issued as of November 19, 2024.

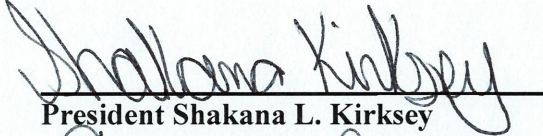
### **4. Personnel.**

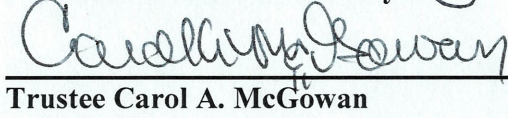
Treasurer Getty discussed that Lisa McAtee, senior accountant, is resigning to focus health and family. Her last day will be December 13, 2024. The job opening has been posted. Lastly, Treasurer Getty wanted to know how the board wanted to proceed with the search for the new treasurer. His last day is June 30, 2025. The board agreed to look into search firms to handle the search.

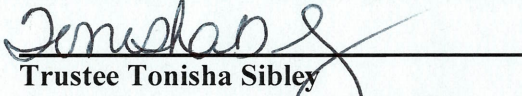
### **5. Adjournment.**

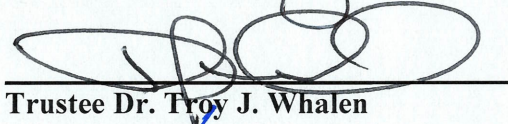
Trustee Hannigan, moved to adjourn the Closed Session. Trustee Sonntag seconded the motion. Closed session was adjourned by unanimous vote at 7:45 pm.


Minutes Approved by:

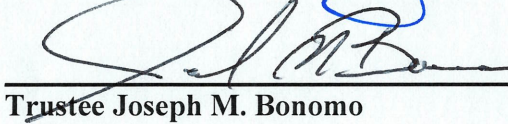
  
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President Shakana L. Kirksey

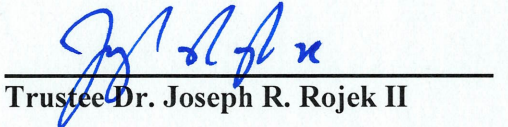
  
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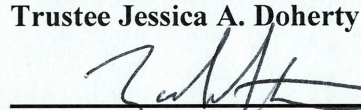
  
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Date: 12/17/2024